



SSIS Update



Issue 277

Social Services Information System

March 27, 2009

SSIS launches content on DHS-SIR

SSIS and the Child Safety and Permanency Division will launch two DHS-SIR pages on Friday, May 1. The DHS Systems Information Repository (SIR) provides system announcements, targeted links and content. This site for county/tribal staff is secure and password protected.

The first page will include SSIS operations announcements such as SWNDX outage notices, installation schedules, and other related information. Operations information will continue to be emailed to agency contacts; as a backup, the same information will be available on SIR. SSIS will continue posting training materials, mentor information, support documentation, software specs and more on CountyLink. The SIR page will link to CountyLink for quick access.

On the second page, the Child Safety and Permanency Division will post recorded VPC sessions about the Safety Focused Parent Partnerships/Signs of Safety Child Protection Model coordinated by Terry Besaw. Handouts and PowerPoint presentations will accompany these posted training sessions on the "SOS" page. All interested county staff are invited to access these options for learning and support.

Because DHS-SIR is a password-protected site, it is necessary for interested users to request access. Please submit password requests to Dan Judd at daniel.judd@state.mn.us by Friday, April 17. Include your name, phone, number, and agency name in the request. **There is no need to register if you already have a SIR password.** A SIR launch date will be confirmed in future *SSIS Update* and *Fiscal Flyer* newsletters.

CountyLink Updates

- ◆ General SSIS Fiscal Spec
- ◆ MA Claims Eligibility Spec
- ◆ Fiscal Advisory Committee materials, 2/11/09
- ◆ Worker mentor meeting minutes, 3/4/09

V5.2B will resolve temporary problem viewing all Participants on State Detail

For workgroups and CP Reports tabs: On the State Detail screen, not all workgroup Participants display on the tabs.

For example, a workgroup may have four or more Participants but only one or two Participants display on the tabs. The CP Reports tab may display workgroup Participants who do not display on the Workgroups tab; sometimes some of the Allegations do not display.

The data is not missing. It is incorrectly being filtered out on the tabs. When Copy Clients is used, all of the appropriate workgroup Participants are copied into an Intake or a workgroup. Version 5.2B resolves this problem. Until then, to view the most accurate information about the workgroups, use the Request Access option to view the workgroups in another county.

Upload Update

The next upload is due on March 31. March's upload provides a general update of information for statewide research and reporting.

SSIS Phone Numbers

Main Line 651-431-4800

Help Line 651-431-4801

Fax 651-431-7521

ssishelp@state.mn.us

**Coming Soon:
Training needs assessment survey**

The Child Safety and Permanency Division (CSP), through the Training Unit and SSIS, will conduct periodic electronic training needs assessments (TNA) to ensure that training continues to meet your agency staff's needs. The first electronic survey will be sent to you soon. We request that you complete the survey within five business days.

Purpose

The CSP Division is developing a new curriculum titled "Child Welfare Foundation Training" (CWFT). Curriculum integrates the current Social Worker CORE training and SSIS New Worker Training. Trainees will be new child protection workers who, by statute, must attend child protection policy and statute training.

Because implementing CWFT may change the current SSIS New Worker Training content, CSP also needs to evaluate the training needs of new SSIS users who will **not** attend CWFT. This survey will guide CSP's decisions about those changes.

How will this information be gathered?

An electronic TNA will be sent to Worker and Fiscal Coordinators and Worker and Fiscal Mentors. Responses to the questions will help us assess SSIS training needs for your agency's non-child protection staff.

Who completes the survey?

We request that one coordinator (either Worker or Fiscal) from each agency coordinate with other staff (mentors, trainers, and/or supervisors) to compile the information and submit the survey. It is important that the questions are discussed with key agency staff to ensure accurate information. The survey is not anonymous since we are looking for specific agency feedback. We will follow up with any agency not completing the survey. Our goal is 100% participation.

Questions:

Contact Maureen Zinda at maureen.zinda@state.mn.us or call 651-431-4791. *Thank you for your participation!*