What is Child Welfare Targeted Case Management (CW-TCM)?

Activities which assist a child under age 21 and the child’s family to:
- Gain access to needed services
- Coordinate the delivery of needed services
- Ensure continuity of care of services
- Assess the delivery, appropriateness and effectiveness of services on a regular basis

Legislative History of CW-TCM

1993: Certified counties claim CW-TCM
1999: Certified tribes and qualified vendors claim CW-TCM
2007: Interim Final Rule that CW-TCM is not Medicaid reimbursable
2008: Moratorium on 2007 legislation
2009: Legislation of 2007 rescinded
What is Needed to Claim CW-TCM?

Eligible Child
+ Eligible Worker
+ Eligible Activities
+ Documentation

= $$$$$$$$$$$$$$

Who can Claim CW-TCM?

- Tribe certified by DHS
- Counties certified by DHS
- Qualified private vendor under contract with a certified tribe or county. Contract approved by DHS

Case Manager Qualifications: Counties and Contracted Vendors

- Employed by a certified CW-TCM provider or a qualified vendor
- Skilled in identifying and assessing a wide range of children’s needs
- Knowledgeable about local community resources and how to use these resources for the benefits of the child
Case Managers Must Have:

- Bachelor's degree in social work, psychology, sociology, or a closely related field for an accredited four year college or university, or
- Bachelor's degree in a field other than social work, psychology, sociology or closely related field, plus one year of supervised experience in the delivery of social services to children as a social worker in a public or private social services agency.

Case Manager Qualifications: Tribal Agency

- Employed by certified CW-TCM provider
- Tribal agencies may use the qualifications required by counties or develop their own criteria.

Staff Qualifications--SSIS

Navigation for New Qualifications
1. Action button> New Qualification
2. Select CW-TCM as Type
3. Enter Start Date
4. Select "Yes" for Qualified; use "No" if they are not qualified now or on leave
5. Use end date if staff person leaves the agency
6. Save
Examples of Claimable CW-TCM Activities

- Assessment of Needs
- Development, completion, review of written service plan
- Routine contact with child and family
- Coordinating referrals
- Coordinating service delivery
- Monitoring service delivery
- Completing and maintaining documentation

Examples of Non-Claimable CW-TCM Activities

- Assessments prior to opening case
- Therapy and treatment services
- Transportation services
- Outreach services
- Foster care placement activities
- Legal services

What is a Claimable CW-TCM Contact?

- Must be face-to-face unless child is in placement more than 60 miles beyond the county or reservation border; then telephone contact is allowed for two months. Face-to-face is required after two months for contact to be claimed.
- Email cannot substitute for phone contact.
- Face-to-face contact must be in person.
Children in Foster Care

- Minnesota law requires a monthly face-to-face visit with every child in foster care. (Mn. Stat. 260C 212.Subd. 4a)
- A claimable phone contact for CW-TCM does not satisfy this requirement.
- The state must achieve 90% compliance by 2011 to avoid fiscal sanctions.

CW-TCM Requirements for Audit

CW-TCM is child specific. Separate documentation is needed for each child and will include:
1. Child’s name, birth date & workgroup number
2. MA/Minnesota Care identification number
3. Assessment
4. Case finding
5. Individual case plan
6. Annual review of case plan
7. Documented activities for each contact

Responsibilities of Case Managers

- Determine if child is on MA or Minn. Care
- Complete a CW-TCM assessment of need
- Document a CW-TCM case finding
- Complete a service plan that is child focused
- Document each contact with the child, child’s family or relevant person listed in case plan
- Complete a periodic review
Responsibilities of Case Managers in SSIS

- Determine if child is on MA or Minn. Care

Who are Eligible Recipients?

- Children under age 21 and
- Eligible and enrolled in Medical Assistance or Minnesota Care and
- Meet at least one of the following criteria:
  - At risk of out-of-home placement or in placement
  - At risk of maltreatment or experiencing maltreatment
  - In need of protection or services

Criteria of Eligibility
What is a CW-TCM Assessment?

Written description of the child’s family situation and a determination that the child is one or more of the following:

1. At risk of placement or in placement
2. At risk of or experiencing maltreatment
3. In need of protection or services

Document a Case Finding

The initial case finding is noted on the CW-TCM eligibility screen in the text box labeled CW-TCM eligibility screen in the text box labeled CW-TCM service plan if another plan is not in place. The CW-TCM service plan can be separate or included in the placement or service plan.

What is a CW-TCM Case Finding?

- Statement that identifies case management services are necessary and will be provided to child.
- Can combine assessment and case finding in a single sentence such as “Child A is in foster care and, for his/her safety, will be provided with CW-TCM services.”
CW-TCM Case Plan

- Specific to the child’s needs
- What are the goals?
- Who is going to receive the services?
- What services are going to be provided?
  - Action steps
  - Timelines
  - Person responsible

Requirements of Case Plans

- Each child must have his/her own case plan; it can be part of another plan but plan must be identified as CW-TCM for specific child.
- Jointly developed in dual case management
- Signed by people responsible for success
- Revised when needed but must be reviewed at least annually

Service Plan

CW-TCM Case Plans

Caucus for TCM Plan Meeting

Each child must have his/her own case plan; it can be part of another plan but plan must be identified as CW-TCM for specific child.

Jointly developed in dual case management

Signed by people responsible for success

Revised when needed but must be reviewed at least annually
SSIS Contact Activities

- Client contact
  - Face-to-face: completed not just attempted

- Collateral contact
  - Face-to-face: completed not just attempted

- Child in placement 60+ miles from the agency/tribal border
  - Telephone contacts allowed for two consecutive months, then face-to-face is required.
Documentation of Contact: Be Specific!!!!

- Name each child that contact involves
- Contact must be about child:
  - Relates to services child needs or is receiving to achieve goals of case plan.
  - Specific so auditors can determine the who, what, where, when and why of the contact.

CW-TCM Claimable Services

- (104) Child Protection Assessment/investigation
- (107) Child Welfare Assessment
- (108) Family Response Assessment
- (109) Concurrent Planning Assessment
- (192) Family Assessment Case Management
- (193) General Case Management, CW services
- (492) General Case Management, CMH services
- (592) Child < 21; Rule 185, DD, Non-waiver

Dual Case Management Between County and Tribe

- Notification: County notifies Tribe within seven days when case is opened
- Coordination of Services: Primary case manager agreed upon by Tribe and County
- Services jointly determined by Tribe and County
- County is responsible for not duplicating services
- Documentation needed by both agencies: case finding, contacts, services and case plan
Contracted Vendors

- Enrolled as a Medicaid provider
- Cannot be certified and must have a negotiated contract with host county and approved by DHS
- Certified county determines child’s eligibility for CW-TCM services
- DHS pays contracted vendor directly & bills county for non-federal share (50%)
How are Rates Determined?

- County costs
- How staff spend their time (SSTS)
- Number of children served by TCM CSR Report

Rates cont.

- Rates vary by county
- All tribes receive the same rate
- Adjusted annually by DHS on July 1

County rate contact person: Joan Manske 651-431-3800  
Tribal rate contact person: Phyllis Krautbauer: 651-431-2536

Areas that can Impact CW-TCM Revenue

- MA or MN Care: Coordination needed between Social Service and Financial divisions
- SSIS: Documentation for current eligibility, assessment, case plans and contact activity
- SSTS: Random moments: component in determining rates
- Number of open cases being serviced
Why Claim CW-TCM?

- CW-TCM is a reimbursable Medicaid service
- Counties receive 50% of eligible claim
- Tribes receive 100% of eligible claim
- Money is used to maintain and/or expand designated preventive services for families

Questions????

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- CW-TCM bulletin will be issued in Summer 2010