

# Welcome

Department of Human Services  
March 25, 2016

# Financial Management Services (FMS)

Changes to Consumer Directed  
Community Supports (CDCS) &  
Consumer Support Grant (CSG)

# Acronyms & Definitions

- Community Directed Community Supports CDCS
- Consumer Support Grant CSG
- Fiscal Support Entity FSE
- Financial Management Services FMS
- Request for Proposal RFP
- Centers for Medicare and Medicaid CMS

# Meeting Objectives

- ❖ Describe the role of current Fiscal Support Entities (FSE) vs the future Financial Management Services (FMS) providers
- ❖ Describe the proposed changes and who will be impacted
- ❖ Discuss our next steps

# Overview

## Currently....

- ❖ Participants that are self-directing their waiver services (through Consumer Directed Community Supports (CDCS)) or self-directing their Consumer Support Grant (CSG) funds use *Fiscal Support Entities (FSE)* to help them with employer-related responsibilities and other financial services.
- ❖ FSE's provide a range of services that allow people to select how much independence they want in employing, managing and paying for services, supports and goods.
- ❖ FSE's offer 3 employment models:
  - ***Fiscal Conduit***
  - ***Payroll Model***
  - ***Agency with Choice***

# CDCS Data

In State Fiscal Year 2015, the overall annual count of people who used CDCS was **4,542**

**Breakdown of employment model usage**  
(as reported by FSE's – 3/16)

Agency with Choice	Payroll Model	Fiscal Conduit
#2,817	#1,701	#110
61%	37%	2%

# CSG Data

In State Fiscal Year 2015, the overall annual count of people who used CSG was  
**2,607**

## Breakdown of employment model usage

(as reported by FSE's – 3/16)

Agency with Choice	Payroll Model	Fiscal Conduit
#1,332	#891	#129
57%	38%	5%

# Overview

## Future....

- ❖ Participants that are self-directing their waiver services through CDCS or self-directing their CSG funds will use ***FMS providers*** to help them with employer-related responsibilities and other financial responsibilities.
- ❖ FMS providers will offer only one employment model:  
***Payroll Model***

In this model, CDCS and CSG participants are the employers of their support workers.

# What's changing?

- Agency with Choice and Fiscal Conduit will no longer be options for CDCS and CSG participants.
- *All CDCS and CSG participants will employ their support workers through the Payroll Model.*
- Financial Management Services (FMS) providers will be enrolled providers and also have a contract with the state.
- CDCS and CSG participants will no longer use FSE's.

# Why is this changing?

DHS has planned two Phases of implementation for the FMS providers.

- Phase I is the implementation of FMS providers for CDCS and CSG. We are selecting the FMS providers and starting this service with participants that are familiar with and have been using a similar type of service.
- Phase II will include participants using Community First Services and Supports (CFSS) When we transition to CFSS, participants who choose the budget model will use an FMS provider.

## **Why will there be only one employment model offered?**

- Our intent is to create one type of financial management services provider who will support all participants who choose a participant employer model of service.

# Who will be affected by this change?

All CDCS and CSG participants will be affected by this change.

- CDCS and CSG participants will need to select an FMS provider.
- A participant's current FSE may or may not be an FMS provider.

# Scenarios

## **What if a participant does not want to employ their own workers but still wants to select CDCS?**

- A CDCS participant can continue to purchase traditional waiver or state plan services through an agency (i.e. 245D licensed provider, PCA) for their workers.

## **What if a participant does not have any workers as part of their CDCS community support plan? (goods only)**

- A participant can continue use CDCS. The FMS provider will assist them with the purchase of goods.

## **Can a participant's CDCS community support plan include a combination of traditional agency services and the purchase of goods?**

- Yes, a participant can use CDCS for the purchase of goods, along with getting their workers through an agency (i.e. 245D licensed provider, PCA).

# How will this change occur?

## **Communication with participants and family members, lead agencies, FSE's, and interested stakeholders**

- Prior to making any changes, DHS will provide notification to participants and lead agencies.
- Specific guidance, timelines, and instruction will be included in the notification

Our intent is to transition participants to the FMS providers with the least amount of disruption to their services.

# How will DHS obtain FMS providers? (FMS Process)

## **DHS will:**

- Publish a Request for Proposal (RFP)
- Review responders submissions to determine eligibility
- Enroll FMS providers (through Provider Enrollment)
- Contract with FMS providers
- Train providers

## • **Participants will:**

- Select an FMS provider

## **Lead Agencies will:**

- Update participant's service agreements to reflect choice of provider

# Now.....Then

## Current (FSE's)

- Serves CDCS participants
- Required for CDCS participants

• Serves CSG participants

- Offers a range of employment models (Fiscal Conduit, Payroll model, and Agency with Choice)

## Future (FMS providers)

- Will serve CDCS participants
- Required for all CDCS participants

• Will serve CSG participants until CFSS is implemented. At that time, CSG will go away.

- Will offer only one employment model – Payroll Model
- Agency with Choice and Fiscal Conduit will no longer be an option

# Now.....Then

<b>Current (FSE's)</b>	<b>Future (FMS providers)</b>
<ul style="list-style-type: none"><li>• Assist participants in obtaining their Federal Employer Identification Number (FEIN) for payroll model only</li></ul>	<ul style="list-style-type: none"><li>• Assist participants in obtaining their Federal Employer Identification Number (FEIN) for payroll model (Participant Employers)</li></ul>
<ul style="list-style-type: none"><li>• Verify employment eligibility(background studies, I-9, W-4....) for support workers</li></ul>	<ul style="list-style-type: none"><li>• Verify employment eligibility(background studies, I-9, W-4....) for support workers</li></ul>
<ul style="list-style-type: none"><li>• Submit claims to the state for services/supports/goods</li></ul>	<ul style="list-style-type: none"><li>• Submitting claims to the state for services/supports/goods</li></ul>
<ul style="list-style-type: none"><li>• Participants pay FSE fee from their budget</li></ul>	<ul style="list-style-type: none"><li>• Participants pay FMS fee from their budget</li></ul>

# Now.....Then

<b>Current (FSE's)</b>	<b>Future (FMS providers)</b>
<ul style="list-style-type: none"><li>• Pay workers</li><li>• Pay and file taxes on participants' behalf</li><li>• Pay worker's comp if necessary</li></ul>	<ul style="list-style-type: none"><li>• Pay workers</li><li>• Pay and file taxes on participants' behalf</li><li>• Pay worker's comp if necessary</li></ul>
<ul style="list-style-type: none"><li>• Certified by the state</li><li>• MHCP enrolled provider</li></ul>	<ul style="list-style-type: none"><li>• Contracted with the state</li><li>• MHCP enrolled provider</li></ul>
<ul style="list-style-type: none"><li>• Ongoing performance monitoring by the state</li></ul>	<ul style="list-style-type: none"><li>• Ongoing performance monitoring by the state</li></ul>

# Next Steps

1. Publish RFP and select FMS providers
2. Amend the disability waiver plans by adding information about the FMS providers
3. Conduct a formal 30-day Public Comment period
4. Submit waiver amendment to CMS for approval
5. Notify participants and lead agencies of timelines and instructions

# Next Steps

## Stakeholders Input

Prior to making changes to our waiver plans, and prior to our Public Comment period, DHS will obtain stakeholder input via a survey.

# Closing