

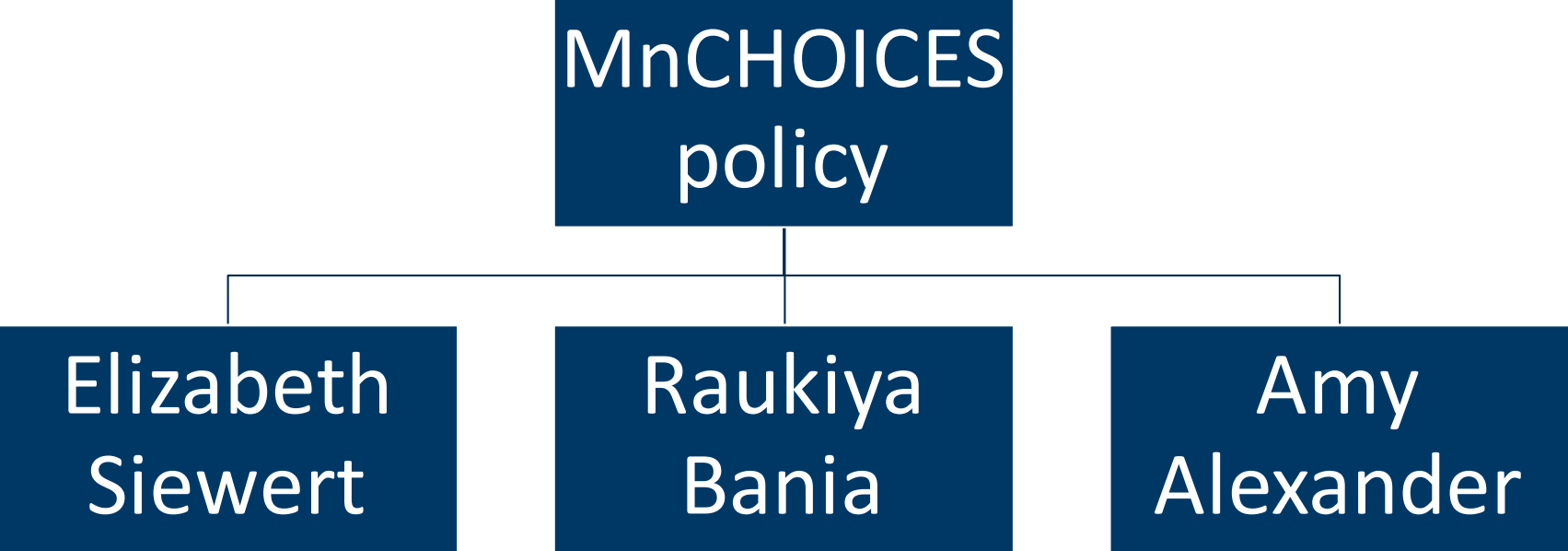
MnCHOICES 101

Change-in-condition reassessments

September 27, 2018

MnCHOICES Policy

Introducing DHS staff



Housekeeping

- Information and audience
- How to ask questions – call in on conference line
- Question guidance
- Where to find hand outs and PowerPoint – [webinar archive](#)
- Where to find WebEx link – [TrainLink](#)

The image shows two overlapping screenshots. The left screenshot is from the TrainLink website, displaying the 'Class Detail' tab for a course. The 'Delivery Method/Handouts' tab is highlighted with a red box. The 'Class Data' section shows the following information:

Course Code:	DSD605
Class Name:	SUPPORT PLANNING PROFESSIONALS LEARNING CMTY SESS 2: PERSONAL
Delivery Method:	WC
Location:	WEBEX
Street Address:	840 CEDAR ST

The right screenshot is an email titled 'DELIVERY METHOD/HANDOUTS' from the DHS Disability Services Division (DSD). It invites the recipient to attend a Web seminar using WebEx. The email content is as follows:

DHS Disability Services Division (DSD) invites you to attend a Web seminar using WebEx.

Topic: Support Planning Professionals Learning Community
Host: DHS DSD
Date and Time:
Wednesday, December 16, 2015 11:00 am, Central Standard Time (Chicago, GMT-06:00)
Event number: 592 708 686

To join the online event:
1. Copy and paste the following link to a browser:
<https://dhs-dsd.webex.com/dhs-dsd/onstage/g.php?MTID=eb82ee00ff32bc774a7adc87829662592>
2. Click "Join Now".

Join the teleconference for audio
Toll Free Dial In: 1-866-427-2706
Conference ID: 99645680

For assistance, contact DHS DSD at:
dhs.dsd.learn@state.mn.us

Agenda

1. Purpose of the webinar
2. What qualifies as a change-in-condition
3. Who can request a change-in-condition
4. When is a change-in-condition reassessment not necessary
5. Change-in-condition reassessment process
6. Timeframe for reassessments
7. Question and Answer



Purpose of today's webinar

- Identify reasons a change-in-condition is necessary
- Review the reassessment process for a change-in-condition
- Provide guidance on timelines
- Discuss expectations of lead agencies
- Answer questions from lead agencies about the change-in-condition reassessment process and expectations

What is a change-in-condition?



A significant and potentially long-term change in need for services and supports before the anticipated annual reassessment.

Examples of change-in-condition

- Emerging need or risk – i.e. primary caregiver is no longer available
- Major health event – i.e. stroke
- Worsening health condition – i.e. ALS
- Current services and/or supports no longer meet the need – i.e. assistance with bathing

Reassessment request – scenario 1

Example when a change-in-condition reassessment is necessary



Who can request?



The person, case manager or others (on behalf of the person) may request a change-in-condition reassessment.

Change-in-condition reassessment not needed

The lead agency may address short-term changes if the person already has an assessed need for supports by:

- Realigning resources within the person's current support plan
- Using a 45-day temporary increase in PCA services

Reassessment request – scenario 2

Example when a change-in-condition reassessment is **not** necessary



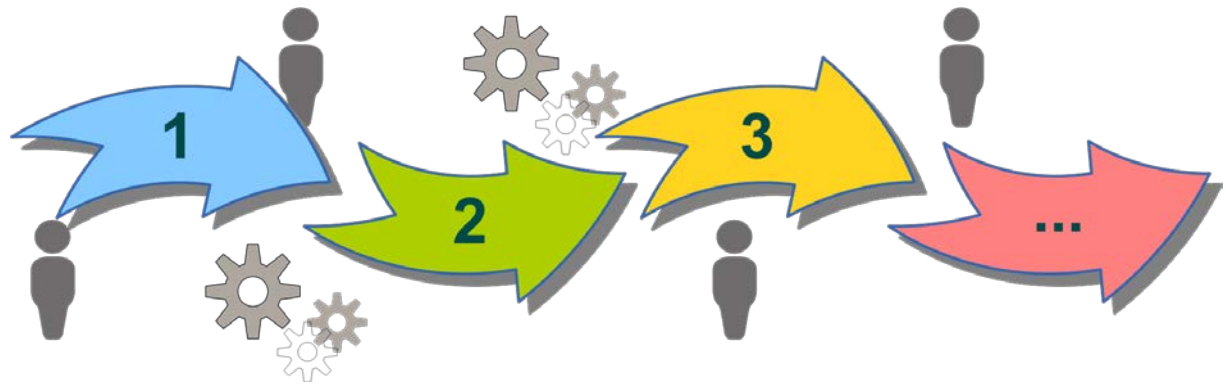
45-day temporary increase - PCA

Process to increase PCA services for up to 45 days when the person has had a change in condition:

- [MN Statute 256B.0652, subd. 14 \(1\)](#) allows five business days for a provider to request a temporary increase of PCA services.
- The increase cannot exceed 45 days.
- If person requires an increase of PCA services for more than 45 days, the assessor must complete a new assessment.

Reassessment process

- Step 1 – request comes in
- Step 2 – review reason – who makes decision? – any criteria to match?
- Step 3 – review any exceptions
- Step 4 – complete reassessment
- Step 5 – authorize services
- Step 6 – communicate additional services? – to who?



Responding after a request

Lead agencies must complete a change-in-condition reassessment no later than 20 calendar days from the request. The lead agency should also:

- Conduct assessments in a timely manner
- Expedite urgent requests
- Evaluate urgent requests based on the person's needs and potential risks to the person if the reassessment is delayed



Change-in-condition reassessment - FAQ #1

How



Many?

Q: How should lead agencies respond to a request for a mid-year reassessment?

A: When a person or their case manager is requesting an assessment mid-year, the lead agency should consider the purpose of the request and determine if the change in need can be addressed by changing current services or if it would require a reassessment.

Change-in-condition reassessment - FAQ #2

Q: When the County of Residence (COR) and County of Financial Responsibility (CFR) are different, do the timelines still apply when the CFR submits a request for a change-in-condition reassessment?

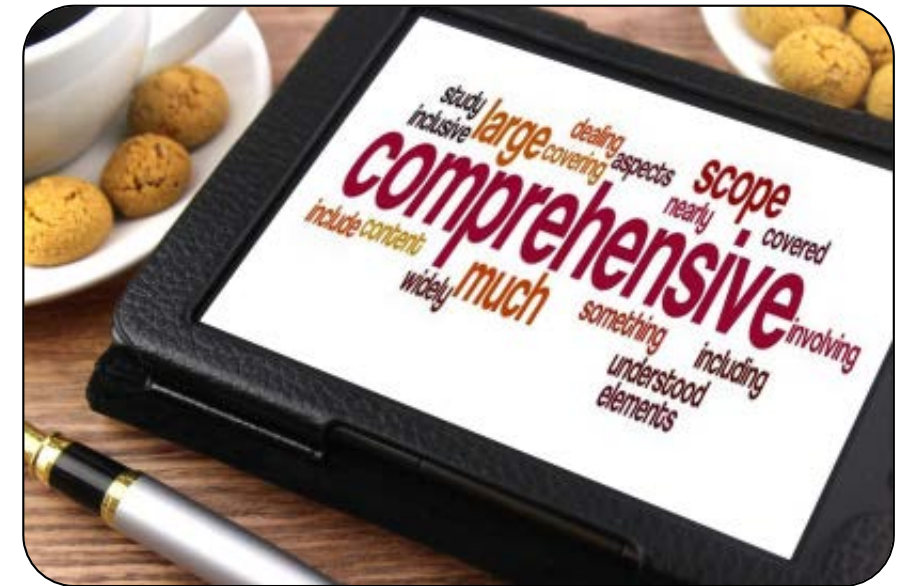
A: Request for reassessments should be conducted in a timely manner. The COR should identify the urgency of the request and evaluate the potential risk to the person if the reassessment is delayed.



Change-in-condition reassessment - FAQ #3

Q: When completing a change-in-condition reassessment, am I required to go through the entire comprehensive assessment?

A: The assessment should accurately reflect the person's needs at that time. The assessor should tailor the reassessment interview while focusing on the areas/domains that are specific to the person's current situation.



Key take-a-ways and wrap up



Recap

- A person may need a reassessment when they experience a significant and potentially long-term change in need
- Emerging need, major health event or worsening health condition can be reasons for a reassessment
- The person, case manager or others may request a reassessment
- Reassessment exceptions could be things such as realigning resources or a temporary increase
- Lead agencies should conduct reassessments in a timely manner but no later than 20 calendar days from the request

Webinar resources

- [Community Based Services Manual: Change-in-condition](#)
- [Minn. Stat. §256B.0911, subd. 3a and 5](#)
- [Community Based Services Manual: 45-day temporary increase of PCA services](#)
- [Minn. Stat. §256B.0652, subd. 9 and 14](#)



General resources



- [Community Based Services Manual](#) home page
- [MnCHOICES CountyLink](#) home page
- [e-Docs](#) home page
- [§256B.0911](#) Long-term care consultation services



Questions