Call for Presentation Proposals

2014 Joint Counselor Training
June 11-12, 2014
Mayo Civic Center, Rochester, MN

Submit a proposal to kyle.temme@state.mn.us. The deadline to submit a proposal is April 11, 2014.

ABOUT THE CONFERENCE
After last year’s wonderful success of joining the MFIP/DWP and the Job Seeker Counselor Conference, we have decided to do it again! We will again be hosting a collaborative 2-day event. The program directors and coordinators of the affiliated programs at DEED and DHS have found that there is common ground between the topics and issues dealt with at both conferences.

This year’s conference, June 11-12, 2014, will bring together approximately 600-800 professionals from the following professional areas: job seeker counselors, staff who work with citizens from across the state who receive public assistance, workforce center and service provider staff, veteran representatives and leadership. As such, we are looking to you, the experts in the field and in the offices, to bring hands on and interactive breakout sessions to the table for consideration, to help us make an engaging agenda for all attendees alike.

CALL FOR BREAKOUT SESSION PROPOSALS
Concurrent sessions are an important part of this event. The Conference Planning Committee is interested in presentations that respond to the needs of attendees and their participants, highlighting areas that will help them continue on a path of success. The committee is seeking proposals for presentations in the following areas:

1. Management/Administrative Track
   Examples: Consumer Financial Protection Bureau, Leveraging Resources, Successful Partnerships with community organizations

2. Addressing Disparities
   Examples: Cultural Competencies, Strategies to serving African American/American Indians, Clients with Disabilities

3. Technology
   Examples: Workforce One, MinnesotaWorks.net, CareerOneStop, Job Search, Social Media, LMI

4. Integrated Partnerships
   Examples: Working with Ex-Offenders/Ban the Box, TAA/On the Job Training

5. Program Specific
   Examples: Family Stabilization Services, TAA Jeopardy, Best Practices of Priority of Service to Vets, Unemployment Insurance

6. Promising Practices
   Examples: Monitoring Tips

7. Special Populations
   Examples: Clients with physical disabilities, mental and chemical health disabilities, refugees and newly arrived refugees and immigrants

SUBMITTING A PROPOSAL
To submit a proposal, complete the attached form and submit via email to Kyle.Temme@state.mn.us. You will receive a confirmation email letting you know your submission has been received. The deadline to submit a proposal is April 11, 2014.
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PLEASE NOTE:
1. The deadline to submit a proposal is April 11, 2014. All questions must be answered with a response.
2. The committee reserves the right to place speakers and panelists in compatible sessions on either day (June 11 or 12), or to combine session proposals when appropriate.
3. Sessions will last 90 minutes. As you prepare your proposal, please consider the structure of your presentation and decide whether it will be a lecture, roundtable discussion, question and answer (Q&A), hands-on/interactive, computer demo, or institute* session. We will have a space available this year for up to 8 computers to be used in a computer demo session for a group orientated, hands-on experience. *This year we have also added an institute category for a more in-depth and intensive session, which will be scheduled for the last 90 minute breakout slots on day 2.

PRIMARY CONTACT FOR SUBMITTAL:

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TITLE OF PRESENTATION:  Click here to enter text.

FOCUS AREA: (check all that apply)

☐ 1. Management/Administrative Track
☐ 2. Addressing Disparities
☐ 3. Technology
☐ 4. Integrated Partnerships
☐ 5. Program Specific
☐ 6. Promising Practices (please describe in description)
☐ 7. Special Populations (please describe in description)

STRUCTURE: (check all that apply)

☐ Panel ☐ Roundtable Discussion ☐ Q&A ☐ Hands-on/Interactive ☐ Computer Demo ☐ Institute

DESCRIPTION OF PRESENTATION (limit 150 words):
Click here to enter text.

HAS THIS PRESENTATION BEEN GIVEN BEFORE?
☐ Yes ☐ No
If yes, when? Click here to enter text.
Where presented? Click here to enter text.

Has the presentation been given at a previous DW or MFIP/DWP Counselor Conference?
TARGET AUDIENCE: (i.e., counselors, support staff, income maintenance workers, social workers, WorkForce Center staff, Veteran's Reps, management and/or leadership, etc.)

IN THIS SESSION, ATTENDEES WILL LEARN: (Identify learning objectives in brief, single sentences.)
Objective 1: Click here to enter text.
Objective 2: Click here to enter text.
Objective 3: Click here to enter text.

IS THERE A SPEAKER FEE THAT IS ASSOCIATED WITH THIS PRESENTATION?
☐ Yes  ☐ No

EXHIBITOR SPACE: We have exhibitor space available. Would you be interested in reserving a table to exhibit?
☐ Yes  ☐ No

PRESENTER INFORMATION: (Maximum three presenters)

Lead Presenter
Name
Organization
Role or Title
Address
City, State, Zip
Phone
Email
Short Bio

Presenter #2
Name
Organization
Role or Title
Address
City, State, Zip
Phone
Email
Short Bio

Presenter #3
Name
Organization
Role or Title
Address
City, State, Zip
Phone
Email
Short Bio