

**MNYTD**

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**MNYTD/NYTD  
Bulletin #16-68-12**

Federal Chafee Act requires a client-specific data collection system to track the independent living services provided to youth, and defined outcomes that measure performance in preparing youth for successful transition to adulthood

There are 3 target populations:

- Served Youth – ALL youth ages 14-21 receiving a children’s service from the local social service agency (as well as contracted agencies) – complete IL Screen
- Baseline Youth – 17 year old surveys every 3<sup>rd</sup> FFY – complete survey and contact sheets
- Follow-up Youth – repeat surveys at 19 and 21 – may have communication with Improve Group

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**MNYTD (cont’d)**

- FFY17 (Oct. 1, 2016–Sept. 30, 2017) is a survey year
- MN did receive a penalty for timeliness in FFY14 of 1.25%, which was approximately \$25,000. Penalties range between 1-5%.
- The federal government will be reviewing Minnesota’s NYTD process within the next 5 years, similar to the CFSR process.
- [MNYTD Virtual Presence Communication \(VPC\)](https://knowledge.dhs.mn.gov/replay/showRecordingExternal.html?key=yErzn8J8Oqr7etr)  
<https://knowledge.dhs.mn.gov/replay/showRecordingExternal.html?key=yErzn8J8Oqr7etr>

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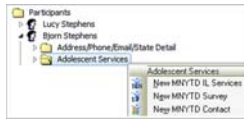
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## Adolescent Services Treeview

SSIS Participants Folder – Adolescent Services Subfolder – Action Menu



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## MNYTD IL Services screen

Blue help text contains definitions of these services



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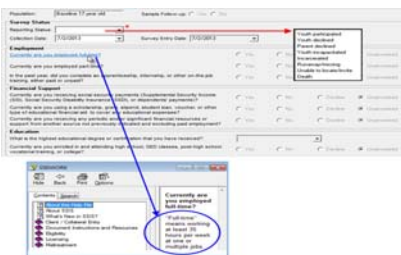
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## MNYTD Survey Screen



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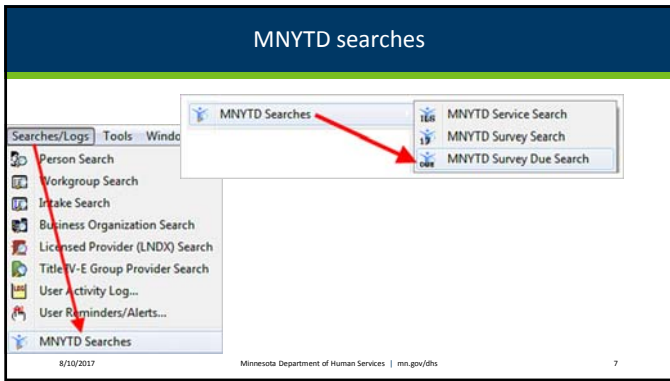
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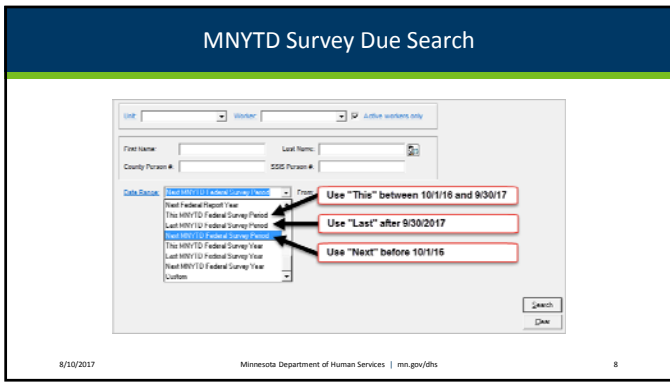
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## PL 113-183

### MN Statute, section 260C.212, subd. 13 added: Protecting Missing and Runaway Children and Youth at Risk of Sex Trafficking

- Report missing children to LE and NCMEC and “expeditiously” locate them
- Do not discharge from care
- Bulletin #16-68-09 Runaway best practice guide and Debriefing Form

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## National Center for Missing and Exploited Children (NCMEC)

- For resources specific to children missing from social services care:
- Web-based reporting: This application was developed to support social service agencies in reporting children missing from their care. This secure method will allow quick, web-based access to enter a missing child report, 24/7.

go to: <http://cmfc.missingkids.org/home>

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## Federal reporting requirements

- Minnesota has developed the Sexually Exploited Youth (SEY) screen in SSIS. It is available under the Person tree, but is only visible to agency staff with the security function “Access SEY” assigned to their security role. The purpose of the screen is for local social service agencies to record whether a youth is a sex trafficking victim. The reason for the new screen is that Title IV-E agencies must report annually to the U.S. Department of Health & Human Services the total number of children and youth who are identified as sex trafficking victims. The law requires trafficking data to be added in AFCARS. This screen must be completed on all youth, whether they are in placement or not. This screen must be completed anytime workers discover new information regarding sex trafficking.

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## SEY Screen

1. Has the child ever been a victim of sex trafficking?  Yes  No  
Date of mandated sex trafficking report to Law Enforcement

2. Has the child ever been in Foster Care?  Yes  No

3. Has the child ever been in the custody of a foster parent?  Yes  No

4. Has the child ever been in the custody of a foster parent?  Yes  No

Date Information Gathered: 02/21/2017 Worker: J22045-Landick, Kato  
Create Date: 02/21/2017 Finalized Date: 03/23/2017

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## Has the child ever been a victim of sex trafficking?

Yes, if:

- Disclosure by youth
- Youth found in exploitative/trafficking situation
- Youth shown/described in ads for escort/sex act
- Report by law enforcement or others knowledgeable of the youth involved in trafficking

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## Federal reporting requirements

In addition, social service caseworkers must complete the Runaway Youth Debriefing Form when a youth has returned after being on the run. The information collected will be utilized to meet federal reporting requirements. The form will need to be completed by the caseworker and scanned into the Social Service Information System (SSIS) as an attached file following these steps:

- Scan the document and save it with the file name "Runaway Youth Debriefing Form" so that it can be easily located by staff to retrieve information for the federal report (this is completed outside of SSIS)
- Navigate to the "Attached Files" folder under the Person tree in SSIS
- Select "New Attached File" from the Action menu (this requires the security function "Create Attached Files")
- Browse to the scanned file named "Runaway Youth Debriefing Form," select the document and click "Open"
- Select the document type "Other"
- Add a comment (optional)
- Save.

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## Runaway Youth Debriefing form

### RUNAWAY YOUTH DEBRIEFING FORM

Youth name: \_\_\_\_\_

Careworker name: \_\_\_\_\_

Dates missing: From \_\_\_\_\_ to \_\_\_\_\_

Date of debriefing: \_\_\_\_\_

Location: \_\_\_\_\_

The youth's careworker should ask the youth the following questions. Record the youth's answers in the space provided.

1) Why did you run away from your placement?

\_\_\_\_\_

\_\_\_\_\_

2) What would have stopped you from running away?

\_\_\_\_\_

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