

# Analysis and Charting

## Table of Contents

<b>INTRODUCTION .....</b>	<b>4</b>
<b>OVERVIEW OF FEDERAL OUTCOME DATA .....</b>	<b>5</b>
<b>ACCESSING ANALYSIS AND CHARTING .....</b>	<b>6</b>
<i>To assign Access Charting and Analysis to a worker's assigned functions: .....</i>	<i>6</i>
<i>To access SSIS Analysis and Charting from your desktop: .....</i>	<i>7</i>
<b>SSIS ANALYSIS AND CHARTING HOME HELP MENU .....</b>	<b>8</b>
<b>CHARTING FEATURES .....</b>	<b>8</b>
<i>To view Charting Features: .....</i>	<i>9</i>
<b>FEDERAL INDICATORS ROUND 1 .....</b>	<b>9</b>
<i>To view the Round 1 Federal Indicators Overview: .....</i>	<i>11</i>
<b>FEDERAL INDICATORS ROUND 2 .....</b>	<b>11</b>
<i>To view the Round 2 Federal Indicators Overview: .....</i>	<i>12</i>
<b>STATE INDICATORS .....</b>	<b>13</b>
<i>To view the State Indicators Overview: .....</i>	<i>14</i>
<b>DATA DESCRIPTIONS .....</b>	<b>15</b>
<i>To view the Outcome Indicator Data Descriptions: .....</i>	<i>15</i>
<b>SSIS ANALYSIS AND CHARTING APPLICATION TOOLBAR.....</b>	<b>16</b>
<b>FILE MENU .....</b>	<b>16</b>
<i>To view the File menu: .....</i>	<i>16</i>
<i>To Log Off of SSIS Analysis and Charting:.....</i>	<i>17</i>
<i>To Log back on to SSIS Analysis and Charting:.....</i>	<i>18</i>
<b>OPTIONS - CHART AND COLOR CHANGES .....</b>	<b>18</b>
<i>To View options: .....</i>	<i>19</i>
<i>To begin setting up a customized visual component of SSIS Analysis and Charting:.....</i>	<i>20</i>
<i>To set up a customized color visual component of SSIS Analysis and Charting:.....</i>	<i>21</i>
<i>To add colors to the data column: .....</i>	<i>23</i>
<i>To change the Marks field background color:.....</i>	<i>23</i>
<i>To restore SSIS data color default choices:.....</i>	<i>24</i>
<i>To cancel color changes:.....</i>	<i>24</i>
<i>To save changes to color changes: .....</i>	<i>24</i>
<b>TOOLS MENU .....</b>	<b>24</b>
<i>To access another SSIS application from SSIS Analysis and Charting:.....</i>	<i>25</i>
<b>HELP MENU .....</b>	<b>25</b>
<i>To access the Help feature: .....</i>	<i>25</i>
<b>SSIS ANALYSIS AND CHARTING OUTCOME INDICATOR FEATURES .....</b>	<b>27</b>

ACCESSING INDICATOR DEFINITIONS .....	27
<i>To access a specific measure definitions: .....</i>	28
VIEWING A SPECIFIC INDICATOR.....	28
<i>To access a specific indicator:.....</i>	28
INDICATOR TITLE .....	29
OUTCOMES TOOLBAR .....	32
INDICATOR DESCRIPTION .....	30
MAIN CHART WORKING AREA .....	30
THE FREQUENCY OR CONTINGENCY TABLE .....	31
NOTES SECTION .....	32
OUTCOMES TOOLBAR .....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
<i>To view Line graph: .....</i>	33
<i>To view Bar graph:.....</i>	33
<i>To view Pie chart: .....</i>	33
<i>To view Values:.....</i>	34
<i>To view Legend:.....</i>	34
<i>To view in 2D: .....</i>	35
<i>To view in 3D: .....</i>	35
<i>To view client data for a particular Federal or State indicator: .....</i>	36
<i>To view a Report:.....</i>	37
<i>To return to Outcome Indicator charting page:.....</i>	38
<i>To reflect data changes based on filter options:.....</i>	38
<i>To select a report start date:.....</i>	38
<i>To select a report end date:.....</i>	39
<i>To select a category: .....</i>	39
<i>To use a filter: .....</i>	39
<b>SSIS ANALYSIS AND CHARTING MENU.....</b>	<b>44</b>
MAIN HOME PAGE.....	44
<i>To return to the main home page: .....</i>	45
FEDERAL INDICATORS ROUND 1 .....	45
<i>To view Federal Indicators round 1: .....</i>	45
FEDERAL INDICATORS ROUND 2 - CURRENTLY REPORTED .....	47
<i>To access Round 2 indicators:.....</i>	47
<i>To view a federal Permanency measure: .....</i>	50
STATE INDICATORS .....	51
<i>To view State outcome indicators: .....</i>	51
<i>To view a State Indicator: .....</i>	52
SSIS WEB CHARTS .....	54
<i>To view the Statewide reported outcome data:.....</i>	54
<i>To view statewide outcomes reported to the Federal government:.....</i>	55
<i>To view additional Federal outcome indicators:.....</i>	56
<i>To return to the Outcome Charting website from the Federal Outcome Indicators: .....</i>	57
<i>To view State outcomes Indicators: .....</i>	57
<i>To view additional State Outcome Indicators:.....</i>	58
<i>To return to the Outcome Charting website from the State Outcome Indicators:.....</i>	58
<i>To access SSIS resources:.....</i>	58
<i>To return to SSIS Analysis and Charting from CountyLink: .....</i>	59

**RESOURCES:..... 60**

## **Introduction**

Local and state social services have statutory responsibility to provide for the safety, permanency and well being of children and families receiving services. Social services are provided in a way that improves functioning for children and families in the community.

Social services staff must be able to assess the outcomes to children and families from the services provided, and report those outcomes to state and federal officials. In order to adequately assess the quality of services provided, and the efficacy of those services, local social service agencies must be able to analyze data about children and families, and make judgments and recommendations for improving services based on that analysis.

SSIS Data Analysis and Charting provides two processes related to child welfare for analyzing SSIS data in order to make decisions based upon that data. One process is initiated when social workers need to analyze their efforts related to federal outcome indicators to assess their progress toward outcomes defined by the federal government. Another process is initiated when social workers need to evaluate their state child welfare system activity to assess county social system operations.

There are two slightly different versions of the application. One runs against county databases; another runs against the state repository database. Department of Human Services staff pull reports from the state repository database. This information is updated on the CountyLink>DHS Systems & IT Updates>SSIS>Outcome Charting>Federal Indicators or State Indicators web page twice yearly.

The primary objective of SSIS Analysis and Charting is to allow county and state personnel to visually analyze data and view statistical measures from data in SSIS databases to evaluate outcome indicators.

The secondary objective is to make this capability easy to understand and to use.

## Overview of Federal Outcome Data

Federal regulations by the Administration for Children and Families (ACF) to derive and set forth the requirements for the Child and Family Services Review (CFSR) permanency composite measures used during CFSR reviews. This includes establishing national standards for certain statewide indicators that will be used, in part, to determine a state's substantial conformity under Titles IV-B and IV-E of the Social Security Act.

The national standards are based on information that is reported by states to the Detailed Case Data Component of the National Child Abuse and Neglect Data System (NCANDS) and the Adoption and Foster Care Analysis and Reporting System (AFCARS).

The data shown below established the Federal Standards:

- Recurrence of maltreatment (recent NCANDS data)
- Incidence of child abuse and/or neglect in foster care (NCANDS data)
- Foster Care re-entries, length of time to achieve reunification, length of time to achieve adoption, and stability of foster care placement (AFCARS data).



*Hint: You can chart your county's data and compare with the national standards and/or select SSIS web charts and compare with state data.*



*Job aids: The following job aids are available on the SSIS website:*

- *Some Requirements of the Adoption and Safe Families Act of 1997*
- *AFCARS – SSIS Repository Cross Reference*
- *AFCARS Foster Care Data Elements.*

## Accessing Analysis and Charting

Analysis and Charting is a separate executable, e.g., a separate piece of the SSIS application from SSIS Worker/Fiscal and SSIS Administration. Even though it is a separate executable, it can be accessed from the SSIS Worker application. A worker must have an assigned security function in SSIS Administration before Analysis and Charting access is enabled.

This security function is Access Charting and Analysis.

## SSIS Administration Available Functions

*To assign Access Charting and Analysis to a worker's assigned functions:*



1. Access **SSIS Admin** icon on a worker's desktop.
2. Select **Lists** from the Application toolbar.
3. Select **Role List**.
4. Select the appropriate role, e.g., **Supervisor, Planner/Evaluator, QA/Auditor/Federal Reviewer, or System Administrator** in the list.

5. Click **Editor** button or double-click on the role to view **Role** information.
6. Select **Access Charting and Analysis** in the **Available Functions** field.
7. Click **Add** button.
8. Click **OK**.
9. Close **Role List** screen.
10. Close **SSIS Administration** screen.

*To access SSIS Analysis and Charting from your desktop:*



1. From **SSIS Worker/Fiscal**, select the **Tools** menu.
2. Select **SSIS Analysis and Charting**.
3. The SSIS Analysis and Charting home page displays.

## SSIS Analysis and Charting Home Page

The SSIS Analysis and Charting home page includes Charting Features, Federal and State Indicator Overviews, and Data Descriptions. The home page is set up similar to an internet web page.

## SSIS Analysis and Charting Home Help Menu

The Home Help menu at the top of the home page provides information on Charting Features, Federal Indicators Round 1, Federal Indicators Round 2, State Indicators and Data Descriptions.

## SSIS Analysis and Charting Home Help Menu

[Home](#) | [Charting Features](#) | [Federal Indicators Round 1](#) | [Federal Indicators Round 2](#) | [State Indicators](#) | [Data Descriptions](#)

### Charting Features

Charting Features provides an explanation of the available features in Analysis and Charting.

### Charting Features

[Home](#) | [Charting Features](#) | [Federal Indicators Round 1](#) | [Federal Indicators Round 2](#) | [State Indicators](#) | [Data Descriptions](#)

## Charting Features

#### Chart Styles

Chart styles include Line charts, Bar charts, and Pie charts. Each performance indicator displays with the chart style most suited to the data being represented. You may select a different chart style if you wish.

#### Data Selection

**Data:** To access enhanced grid features (such as grouping and sorting), right click on the data. The enhanced grid menu will display.

**Categories:** Selecting a category organizes data by an attribute such as gender or race. For example, you are charting placement related measures and want to compare the number of boys vs. girls in placement. Select the category of "gender" to illustrate such data.

**Filters:** If you want only specific data, choose a category and a filter. This provides sub-groups such as gender and age group. For example, you are charting placement related measures and want a chart representing children under age eight. Select the category of "gender" and a filter of "age" to compile the desired chart.

**Date Range:** Some measures are for six-month or twelve month periods. In these cases, you can select a "from date" and the "to date" automatically displays. To plot a different period, change the "from date."

#### Navigation

**Data/Chart:** Toggle between viewing a chart and raw data.

**Refresh:** Use this feature to refresh a chart after selecting new categories or filters.

**Report:** After selecting, a report displays in a pop-up preview window. The report includes both a chart and raw data.

**Copy:** Use this feature to copy and paste the chart into a document, report, Power Point, or email message.

**Chart Zooming:** Line and bar charts have a zoom feature that allows you to enlarge a selected area of a chart. Hold the left mouse button, drag right and down to bracket the area to be zoomed. Restore the zoom by holding the left mouse button down and dragging left and upward.

**Chart Scrolling:** Line and bar charts have a scroll feature that allows scrolling a chart to a particular area. Hold the right mouse button down and drag the chart.

### *To view Charting Features:*



Select the **Charting Features** link.

The Charting Features link includes navigation tips and definitions of the following features:

- Chart Styles
- Data Selection
  - Data
  - Categories
  - Filters
  - Date Range
- Navigation
  - Data/Chart
  - Refresh
  - Report
  - Copy
  - Chart Zooming
  - Chart Scrolling
- Display Options
  - Chart Options
  - Customize Colors
  - Values
  - Legend
  - 2D/3D.



*Job Aid: A Charting Features job aid is available on the SSIS website.*

### **Federal Indicators Round 1**

The Round 1 Federal Indicators Overview lists all of the previous Federal Measures used in Charting and Analysis since SSIS Version 3.7, their definitions, and any important determining factors used to report that information from SSIS. The major categories are:

- Recurrence of Maltreatment
- Incidence of child abuse and/or neglect in foster care
- Permanency

- Length of time to achieve reunification
- Foster care re-entries
- Length of time to achieve adoption
- Stability of foster care placements
- Age-Appropriate Placements for Children.

## Round 1 Federal Indicators Overview

[Home](#) | [Charting Features](#) | [Federal Indicators Round 1](#) | [Federal Indicators Round 2](#) | [State Indicators](#) | [Data Descriptions](#)

## Round 1 Federal Indicators Overview

Federal regulations set forth the requirements for the child and family service reviews, including the establishment of national standards for certain statewide indicators that will be used, in part, to determine a state's substantial conformity under Title IV-B and IV-E of the Social Security Act.

The national standards are based on information that is reported by states to the Detailed Case Data Component of the National Child Abuse and Neglect Data Systems (NCANDS) and the Adoption and Foster Care Analysis and Reporting System (AFCARS).

### Recurrence of Maltreatment

Measure 1.1: Of all children who were victims of substantiated or indicated child abuse and/or neglect during the first six months of the period under review, 6.1% or fewer children had another substantiated or indicated report within six months. (NCANDS data for calendar years 1997 and 1998).

### Incidence of child abuse and/or neglect in foster care

Measure 2.1: Of all children in foster care during the period under review, the percentage of children who were the subject of substantiated or indicated maltreatment by a foster parent or facility staff is 0.57% or less. (NCANDS data for January - September of 1997 and 1998; and AFCARS data for January - September of 1997 and 1998).

**Note:** The database query for this measure searches all children in placement 90 days before the reporting period and during the reporting period and then looks for facility maltreatment reports that were substantiated during the reporting period in which those children are victims. This is intended to include cases when a maltreatment was determined after the child was discharged from care. When a placement is the only placement within "range" of the maltreatment, placement data (e.g. days to substantiation) will be provided. However, because placements are not explicitly linked to particular facility maltreatment records, it is not certain the placement data will always be correct. It is possible that a facility other than the foster care provider is the offending facility.

### Permanency

A primary goal of child welfare services is to find permanent homes for children through reunification with their families, adoption, or legal guardianship. No national standards are established for these five measures.

Measure 3.1: For all children who existed foster care during the reporting period, what percentage left either to reunification, adoption, or legal guardianship?

Measure 3.2: For children who exited foster care and were identified as having a diagnosed disability, what percentage left either to reunification, adoption, or legal guardianship.

Measure 3.3: For children who exited foster care and were older than age 12 at the time of their most recent entry into care, what percentage left either to reunification, adoption, or legal guardianship?

*To view the Round 1 Federal Indicators Overview:*



Select **Federal Indicators Round 1** link.



*Job Aid: A Round 1 Federal Indicators Overview job aid is available on the SSIS website.*

## **Federal Indicators Round 2**

The Round 2 Federal Indicators measure the Federal Safety Indicators in an inverse form. For example, Round 1 Measure 1.1.: “Of all children who were victims of substantiated or indicted child abuse and/or neglect during the reporting period, what percentage had another substantiated or indicated report within a six-month period?” is contrasted with the opposite view of Round 2 Measure RT1: Absence of Maltreatment Recurrence: “Of all children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period, what percentage did NOT have another substantiated or indicated report within a six-month period?”

The new Federal Permanency Indicators include greater detail to better describe State performance.

Overview lists all the new composite Federal Measures, their definitions and any important determining factors used to report that information from SSIS. The major categories are:

- Child Safety
- Timeliness of Reunification
- Permanency of Reunification
- Timeliness of Adoptions
- Permanency for Children and Youth in Foster Care for Long Periods of Time
- Placement Stability.

## Round 2 Federal Indicators Overview

[Home](#) | [Charting Features](#) | [Federal Indicators Round 1](#) | [Federal Indicators Round 2](#) | [State Indicators](#) | [Data Descriptions](#)

### Round 2 Federal Indicators Overview

Federal regulations set forth the requirements for the child and family service reviews, including the establishment of national standards for certain statewide indicators that will be used, in part, to determine a state's substantial conformity under Title IV-B and IV-E of the Social Security Act. The Round 2 indicators were changed in 2006 by the Children's Bureau of the Administration for Children and Families to reflect states' most recent performance, and to reflect outcomes positively.

The national standards are based on information that is reported by states to the Detailed Case Data Component of the National Child Abuse and Neglect Data Systems (NCANDS) and the Adoption and Foster Care Analysis and Reporting System (AFCARS).

#### Child Safety

The safety indicators have been reversed in round 2 measures so that a higher percentage equals a higher performance level. The two indicators are the percentage of victims with substantiated maltreatment who did not experience a recurrence of maltreatment and the percentage of children in care who were not maltreated by a foster parent or facility staff member.

#### Timeliness of Reunification

Round 2 measures for timeliness of reunification include 1) longitudinal assessment of timeliness of reunification focusing on an entry cohort and 2) measure of median length of stay in foster care of children discharged to reunification.

#### Permanency of Reunification

Permanency of reunification is the percentage of children who re-enter care in less than 12 months.

#### Timeliness of Adoptions

Timeliness of adoptions includes measures for: a longitudinal assessment of timeliness of adoptions and termination of parental rights for a cohort of children in foster care for 17 months or longer; an assessment of the median length of stay in foster care for children exiting foster care to adoption; and a longitudinal assessment of the timeliness of adoptions for a cohort of children who become legally free for adoption.

#### Permanency for Children and Youth in Foster Care for Long Periods of Time

Permanency for children in foster care for long periods of time is a completely new performance measure. The first component includes children that were legally free for adoption who were discharged to a permanent home, and the percentage of children in foster care for 24 months or longer who were discharged to a permanent home by the end of the fiscal year. The second component in this measure addresses children "growing up" in foster care: of children emancipated from foster care prior to age 18 or reaching age 18 while in foster care, the percentage that were in care for 3 years or longer.

#### Placement Stability

Placement stability has an expanded focus on placement stability over time and excludes children in foster care for very short periods of time. The three components of placement stability are: percentage of children in care for 8 days or longer but less than 12 months with 2 or fewer settings; percentage of children in care 12 to 24 months with 2 or fewer settings; and the percentage of children in care for 24 or more months with 2 or fewer placement settings.

MN DHS Social Services Information System

### To view the Round 2 Federal Indicators Overview:



Select **Federal Indicators Round 2** link.



*Job Aid: A Round 2 Federal Indicators Overview job aid is available on the SSIS website.*

## State Indicators

SSIS Analysis & Charting also includes State of Minnesota Outcome Indicators.

The major categories include:

- State Safety Outcomes
- State Permanency Outcomes
- Child Welfare System Activity Indicators – Maltreatment
- Child Welfare System Activity Indicators – Placement
- Family Assessment Indicators.

These indicators are the result of collaboration between Minnesota Department of Human Services staff and agency representatives who met to discuss and establish priority Child Welfare outcomes.

## State Indicators Overview

[Home](#) | [Charting Features](#) | [Federal Indicators Round 1](#) | [Federal Indicators Round 2](#) | [State Indicators](#) | [Data Descriptions](#)

### State Indicators Overview

State indicators are grouped into four categories: State Safety Outcomes, State Permanency Outcomes, Child Welfare System Activity indicators, and Family Assessment Indicators.

These indicators are the result of collaboration between Minnesota Department of Human Services staff and county representatives who met to discuss and establish priority child welfare outcomes.

The data source for the charts is your county SSIS database. If you are interested in comparing county data with state data, return to the Home page and select "SSIS Web Charts." The default chart for each measure is available. These charts will be updated for county users twice each year.

**Note:** Special data considerations are noted in some of the descriptions. Some measures involve data that is not yet available or required in SSIS (such as court actions), so the data for the measure may not be present in your county's SSIS data.

#### State Safety Outcomes

**Measure MN1:** Of all children who were victims of substantiated child abuse and/or neglect during the twelve months prior to the reporting period, what percentage had another substantiated report within a twelve month period?

**Measure MN2:** Of all children whose families were receiving child protection services during the reporting period, what percentage had a subsequent report of maltreatment that was substantiated?

**Note:** Child Protection Services is defined as being a participant in either a Family Assessment or Investigative Child Protection Case Management Workgroup. The query looks at the percentage that had a subsequent report of maltreatment that was substantiated since the case management workgroup was open.

**Measure MN7:** Of all children whose families were receiving child protection case management services during the reporting period, what percent had a subsequent report of maltreatment that received a Family Assessment?

#### State Permanency Outcomes

**Measure MN3:** For all children who remain in placement, what percentage had a permanent foster care order? **Note:** Since entering Court Actions into SSIS are not required, this measure has a possibility of being inaccurate.

**To view the State Indicators Overview:**



Select the **State Indicators** link.



*Job Aid: A State Indicators Overview job aid is available on the SSIS website.*



*Handout: Refer to Outcome Indicators Data Descriptions handout for information to consider when reviewing Federal and State Outcomes. It is available on the SSIS website.*



**Warning:** Several state indicators may not be accurate if specific data is missing in SSIS. These include the following:

- *Measure MN3: For all children who remain in placement, what percentage had a permanent foster care order? Court Actions are a required entry in SSIS to ensure this measure is accurate. For children under DHS guardianship, enter guardianship in the Child Ward folder and TPR information in the Relationships folder located under the client. Enter court actions establishing the permanent foster care order under the Court Action folder at the Case level or under the individual clients' Court Actions folder.*
- *Measure MN5: For all children who had a termination of parental rights of any living parent at anytime during the year, what percentage experienced finalized adoption, declined adoption, or either reached the age of majority or were emancipated? This measure requires the entry of inactive parent relationships, finalized adoption and declined adoption information in SSIS to ensure accuracy. Enter TPR information on the Child's Relationships folder by Inactivating the birth parents or adoptive parents relationships. For this measure, each living parent must have a SPR, TPR, Consent to Adopt, or parent is deceased indicated on the Relationships screen. Enter status of finalized adoption under the client's Court Actions folder.*
- *Measure MN6: For State Wards: How long have they been a State Ward, and what is their placement setting? The worker must enter Guardianship information on the Child Ward screen. The Placement setting is required on the Placement/Location/Absence entry screen, e.g., Foster family home – relative, Pre-adoptive home - non-relative, or Group home.*
- *Welfare System Activity Indicator SSIS1: What was the percentage of child maltreatment assessments initiated within 24, 48, 72, 96, 120, and over 120 hours of*

acceptance of report? In this measure, acceptance of report is equivalent to the intake disposition date.

- *Welfare System Activity Indicator SSIS 9: Average length of time between TPR and placement of a child in a pre-adoptive home, for children currently in pre-adoptive homes. This measure requires TPR information and the status of pre-adoptive placement entry in SSIS in a timely fashion to ensure accuracy.*

## Data Descriptions

The Outcome Indicator Data Descriptions provides direction as to the Population of children and the Target for what the Indicator is actually measuring with the data for each of the Federal Round 1 and Round 2 and State Indicators.

## Outcome Indicator Data Descriptions

### Outcome Indicator Data Descriptions

These descriptions identify data, as viewed from the SSIS Worker program, that affects Outcome Indicators. Each outcome has a population which is the set of data being considered. Each indicator also has either a target or a classification. A target is a subset of the population. It is the subject of the measure. A classification is a breakdown of the population. Unlike a target, each entity in the population is assigned a classification. Entities in the target or classification are displayed in the Data grid in the Analysis program, while entities not in the target are not.

### Federal Round 1 Measures

#### Reduce Recurrence of Child Abuse or Neglect

**Measure 1.1:** Of all children who were victims of substantiated or indicated child abuse and/or neglect during the first 6 months of the reporting period, what percentage had another substantiated or indicated report within a 6 month period?

**Population** - children who had an allegation where:

- The allegation was determined within the start of the report period and the following six months AND
- The maltreatment determination indicator is "Yes" AND
- The Report Status is "Assessment Complete" AND
- The report is in a "Assessment" or "Case Management" workgroup

**Target** – looks for a subsequent allegation in a subsequent report:

- That carries the same victim ID AND
- With a determination date within six months of the first allegation determination date in the first report AND
- The maltreatment determination indicator is "Yes" AND
- The Report Status is "Assessment Complete" AND
- The report is in an "Assessment" or "Case Management" workgroup

#### Reduce the Incidence of Child Abuse and/or Neglect in Foster Care

**Measure 2.1:** Of all children who were in foster care during the reporting period, what percentage was the subject of substantiated or indicated maltreatment by a foster parent or facility staff?

**Note:** This measure does not have a population and target, rather it compares two groups of children. Children included in group 2 may not have a placement during the same time period because they may have been placed by a different agency, or they may have been in placement previously but were no longer in care when the maltreatment was determined.

*To view the Outcome Indicator Data Descriptions:*



Select the **Data Descriptions** link.

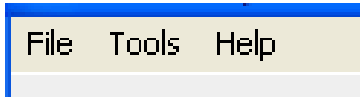
## SSIS Analysis and Charting Application Toolbar

Again, the primary objective of SSIS Analysis and Charting is to provide county, tribal and state personnel the ability to visually analyze data and view statistical measures from data in SSIS databases to evaluate outcome indicators.

The secondary objective is to make this capability easy to understand and use.

The Application toolbar allows the worker to customize some of the visual components of the Analysis and Charting.

### Application Toolbar



### File Menu

The first option on the application toolbar is the File menu.

### File Menu



*To view the File menu:*



*Select File menu.*

The File menu contains:

- Log On
- Log Off
- Options
- Exit.

As with SSIS Worker/Fiscal, it is not necessary for workers to close the application entirely when not in use for short durations of time. Select Log Off to disable SSIS Analysis and Charting. The Federal indicators round 1, Federal indicators round 2, State indicators and SSIS Web Charts are grayed out.

### SSIS Analysis and Charting Disabled



### *To Log Off of SSIS Analysis and Charting:*



1. Select **File** menu.
2. Select **Log Off**.

Select Log On to re-enable SSIS Analysis and Charting options.

## SSIS Analysis and Charting Log On

**SSIS Analysis Log On 5.2.2.7**

**SSIS Analysis**

This SSIS Analysis software uses Social Services Information System data. Data contained in the Social Services Information System (SSIS) is private and/or confidential data about individuals. Access is limited to the minimum extent required to perform your job duties. Data may only be shared with the client's signature, certain court orders, or in the context of other legally authorized situations. Contact your Supervisor, Data Practices Responsible Authority, or County Attorney if you have any questions. Inappropriate access, disclosure, or other use of SSIS data may result in disciplinary action including dismissal and/or criminal charges where warranted.

User ID:

Password:

Database:

Logging on to SSIS Analysis requires reentry of the User ID and Password.

### *To Log back on to SSIS Analysis and Charting:*

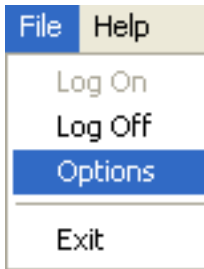


1. Select **File** menu.
2. Select **Log On**.
3. The **User ID** field defaults to the worker's user ID.
4. Enter worker's regular county/tribe workstation password in the **Password** field.
5. The **Database** field defaults appropriately to SSIS\_DATA.
6. Click **OK**.

### **Options - Chart and Color Changes**

Workers access Chart Options and Data Colors to view their Federal and State Indicator Charts by selecting Options from the File menu.

## Analysis and Charting Options

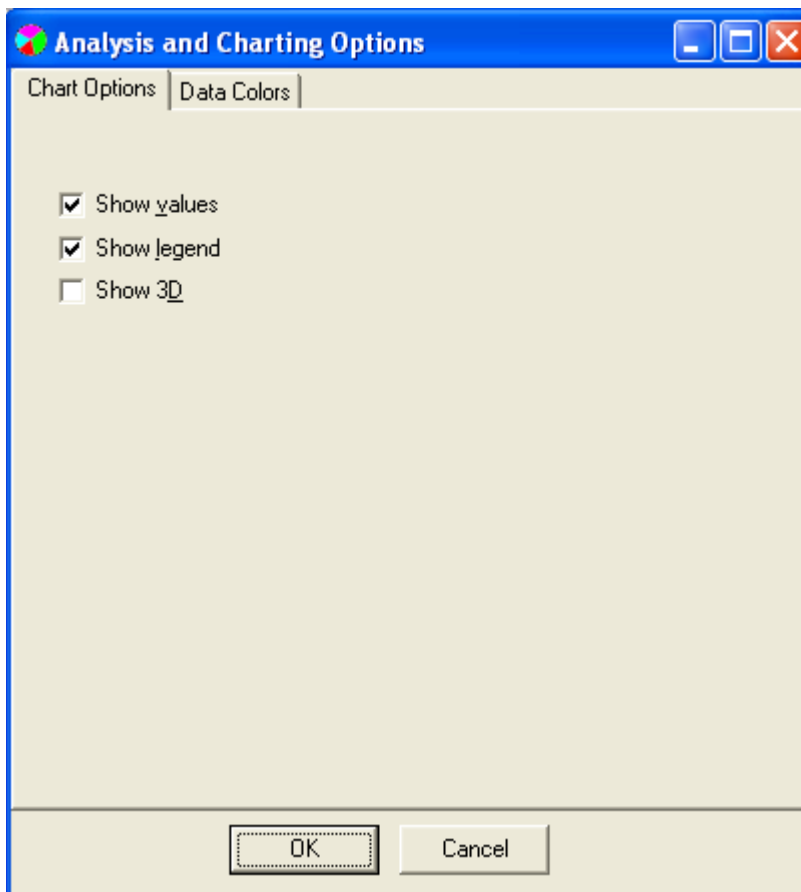


*To View options:*



1. Select **File** menu.
2. Select **Options**.

## Options - Chart Options Tab



Two tabs display:

- Chart Options
- Data Colors.

The Chart Options tab is the default tab. Data values, legend and 3D are available for display on charts.

- To have data values display, check Show values.
- To have the data value legend display, check Show legend.
- Check 3D to change the view of charting display.

*To begin setting up a customized visual component of SSIS Analysis and Charting:*



1. Check **Show values**.
2. Check **Show legend**.
3. Click **OK**.

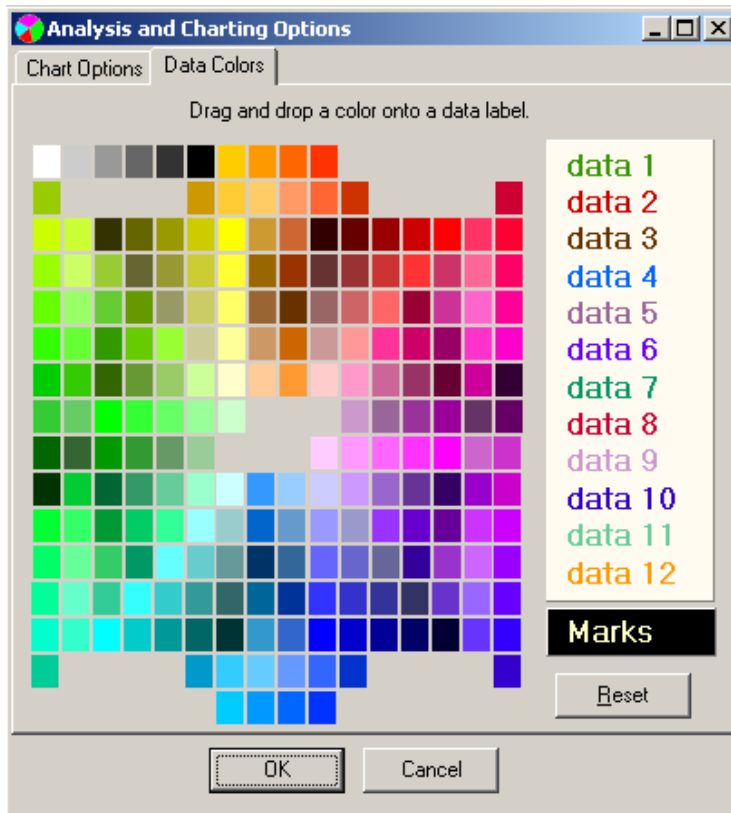
The Data Colors tab is the second tab available in the Options menu. A large number of color options are available in the Data Colors grid for selection.

Color options can be changed for naming columns of data and for the numeric data indicators on pie-charts, columns, etc.

The color options for data are to accommodate users with color-impaired vision.

Color options can also be changed to present chart data in other formats, e.g., copied into Microsoft PowerPoint presentations.

## Data Colors Tab



*To set up a customized color visual component of SSIS Analysis and Charting:*

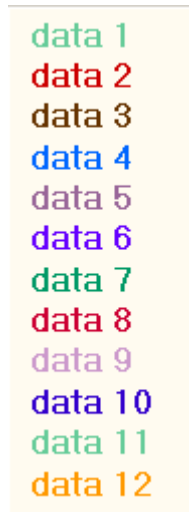


1. Select **File** menu.
2. Select **Options**.
3. Select **Data Colors** tab.

The listing of data 1-12 gives the SSIS default color choices that are applied to charts. One or all of these data columns can have the data color changed.

SSIS initially defaults the color choices of data 1 through data 12 as shown.

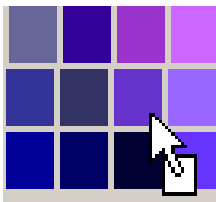
## Column Colors



Once a worker customizes these color choices, the new colors display until the worker changes color choices. The Reset button can be selected to revert back to the SSIS default colors.

As indicated on the tab, click on and drag and drop a color onto the data label to be changed. A small, white block displays when the color on the grid is selected.

## Color Section



The small, white block remains until a data column is selected and you release the mouse.

## Data Column Available for Color Change



*To add colors to the data column:*



1. Click, drag and drop a color from the data color grid to **data 1 column**.
2. View selected color.

**Data - Color Changed**

**data 1**  
**data 2**

The Marks field indicates where specific numbers or data display alongside a bar or pie chart. The numerical values on a column or pie chart can have different colors. The SSIS default color is beige.

**Marks – Default**

**Marks**

*To change the Marks field background color:*



1. Click, drag, and drop a color from the data color grid to the **Marks** field.
2. View selected color.

**Marks – Color Changed**

**Marks**



*Best Practice: If copying charts or using charts for presentations, review Data and Marks color choices for easy readability.*

Color selections can be reset.

## Reset



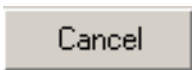
*To restore SSIS data color default choices:*



Click the **Reset** button.

The Cancel button can be used when color changes are not necessary. Clicking the Cancel button will return the user to the previous screen viewed.

## Cancel



*To cancel color changes:*



Click **Cancel**.

Color changes can also be saved.

## OK



*To save changes to color changes:*

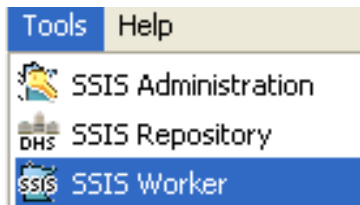


Click **OK**.

## Tools Menu

The second menu option on application toolbar is the Tools menu. The Tools menu allows the work to easily access one of the other SSIS applications. The other applications include: SSIS Administration, SSIS Repository, and SSIS Worker.

## Tools Menu



*To access another SSIS application from SSIS Analysis and Charting:*



1. Select the **Tools** menu.
2. Select the desired application.

Workers must have security to access the application selected.

## Help Menu

The third menu option on application toolbar is the Help menu.

## Help

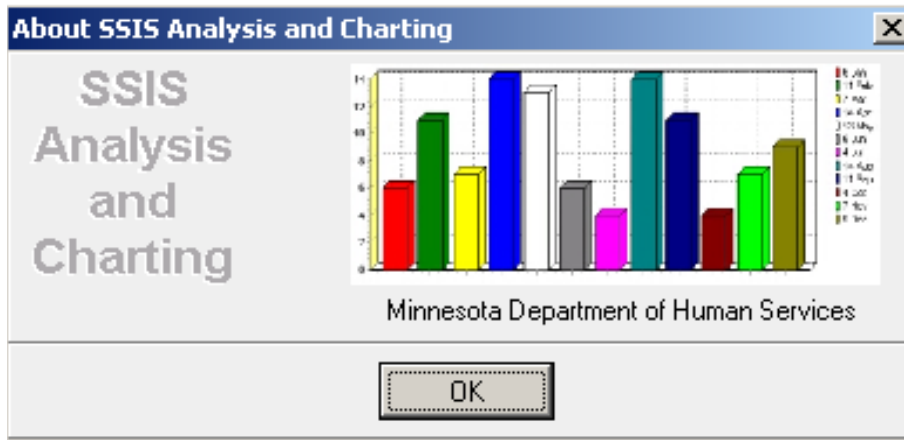


*To access the Help feature:*



1. Select the **Help** menu.
2. Select **About...**
3. The **About SSIS Analysis and Charting** screen displays.

## About SSIS Analysis and Charting



Immediately viewable is the version of SSIS Analysis and Charting used by the worker. In this instance, the Help menu and About feature are standard Windows features that do not contain any Help features.



Click **OK** button to return to previous page.

## SSIS Analysis and Charting Outcome Indicator Features

SSIS Analysis and Charting contains many features to assist the user in accessing and viewing information. These features are available when looking at Federal and State indicators.

### Accessing Indicator Definitions

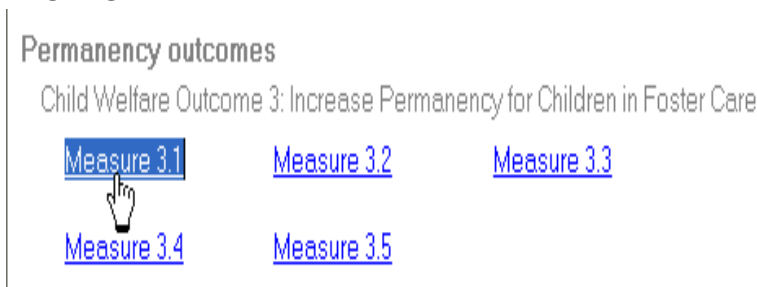
Federal Round 1, Federal Round 2, and State Outcome Indicators each have their own associated measures. Each measure has an associated definition for ease of selection.

To review the definition of each measure, move the cursor over the measures until one is highlighted in blue and the cursor forms a small hand.

### Data Analysis Menu



### Highlight Measure For Definition



*To access a specific measure definition:*



1. Select **Federal indicators round 1**, **Federal indicator round 2**, or **State indicator** from the Data Analysis menu.
2. Move cursor over a measure.
3. Note the change in Indicator definitions.

## Indicator Definition

### Federal Outcome Indicators Round 1

Fed 3.1: For all children who exited the child welfare system, what percentage left either to reunification, adoption, legal guardianship, permanent transfer of legal and physical custody to a relative, or reached age of majority or emancipation?

## Viewing a Specific Indicator

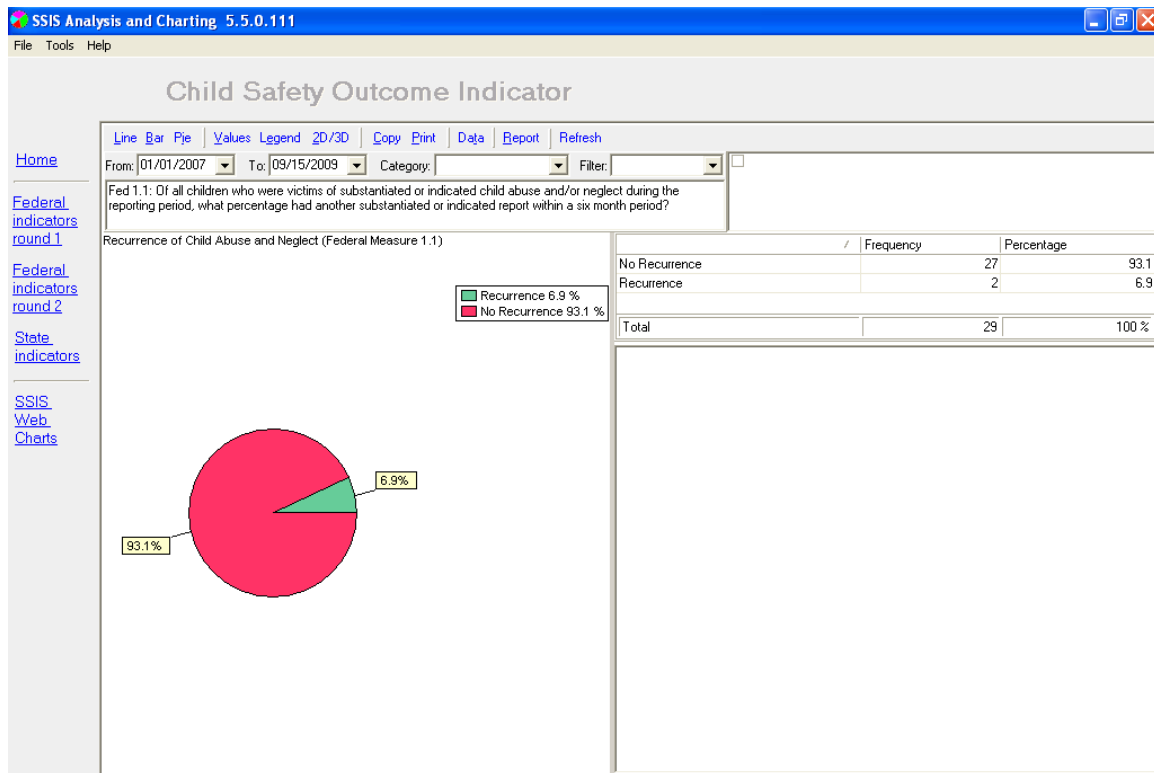
Measures are accessed by first accessing the outcome indicator, then selecting a specific measure.

*To access a specific indicator:*



1. Select **Federal indicators round 1**, **Federal indicator round 2**, or **State indicator** from the SSIS Analysis and Charting menu.
2. Select desired measure.
3. The page displays the county data available for the measure chosen in the most appropriate charting format, e.g., pie graph, bar graph, or line graph.

## Outcome Indicator Charting Screen



The SSIS Analysis and Charting page contains the following seven sections:

- Indicator Title
- SSIS Analysis and Charting Menu
- The Outcomes Toolbar
- Indicator Description
- Main Chart Working Area
- The Frequency or Contingency Table
- Notes Section.

### Indicator Title

For the Federal Indicators, the title reflects whether you are viewing a Child Safety Outcome Indicator or a Child Permanency Outcome Indicator.

### Indicator Title

Child Safety Outcome Indicator

---

For the State Indicators, the title reflects whether you are viewing a Child Safety or Child Permanency outcomes indicator or a Welfare System Activity Indicator.



*Hint: The SSIS Analysis and Charting Menu continues to display.*

### **Indicator Description**

Use the indicator description as a reminder of which Federal or State outcome indicator you are viewing, and the definition of that indicator.

### **Indicator Description**

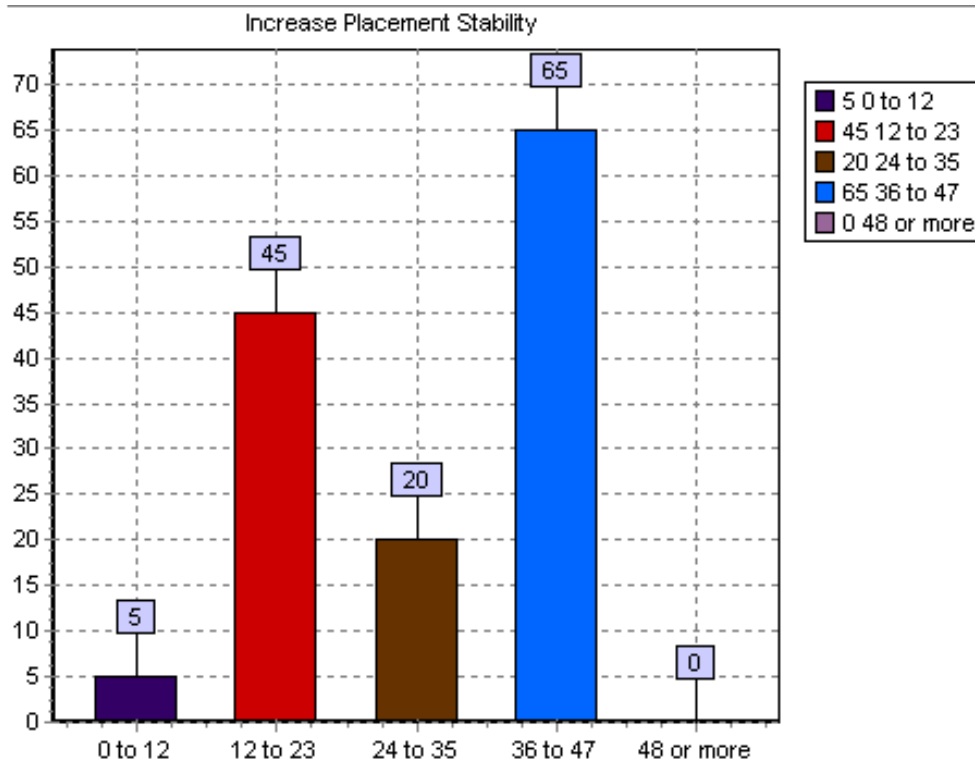
Fed 1.1: Of all children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period, what percentage had another substantiated or indicated report within a six month period?

---

### **Main Chart Working Area**

The Main Chart Working Area displays the type of chart you are using to view data, the color options selected, display marks for data numeric values, and the legend available.

**Main Chart Working Area**



**The Frequency or Contingency Table**

The Frequency or Contingency Table gives the total number of children represented in the chart and the percentages of these children that correspond with category and filter selections made on the Outcomes toolbar.

**The Frequency or Contingency Table**

Category	Count	Percent...
0 to 12	5	100
12 to 23	45	100
24 to 35	20	100
36 to 47	65	100
48 or more	0	0
<b>Total</b>	<b>135</b>	

## Notes Section

Depending on the Federal or State indicator, a Notes Sections may display.

The Notes Section provides:

- Definitions of terms
- Explanation of data
- Additional supportive information.

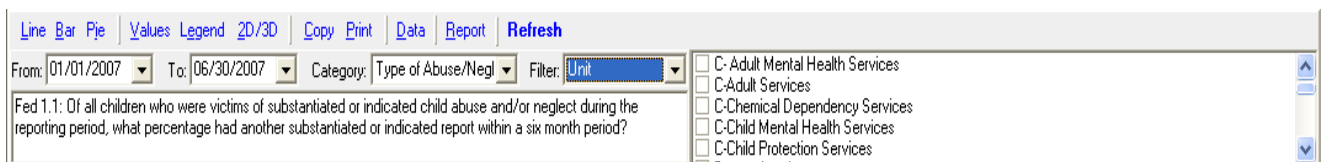
## Notes Section

Summary data is categorized by months-in-care ranges.  
 The total percent can exceed 100 if children records are included in multiple category values.

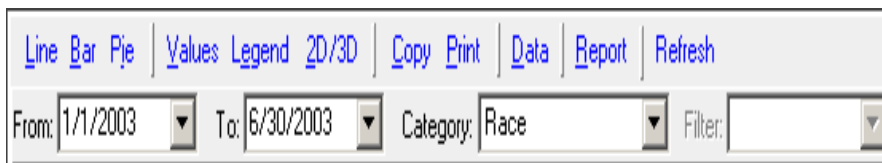
## Outcomes Toolbar

The Outcomes Toolbar contains charting options and data filters to produce specific charts and to view the raw data.

## Outcomes Toolbar



## Outcomes Toolbar



Click the Line option to change the charting type to a line graph. The legend, marks, and line colors can be adjusted by selecting File>Options.

## Line



*To view Line graph:*



1. Select **Line**.
2. Review line chart type.

Click the Bar option to change the charting type to a bar graph.

## Bar



*To view Bar graph:*



1. Select **Bar**.
2. Review bar chart type.

Click the Pie option to change the charting type back to a pie chart.

## Pie



*To view Pie chart:*



1. Select **Pie**.



*Hint: It is possible that SSIS Analysis and Charting does not offer a Line, Bar or Pie chart based on the system's ability to display the information in that format, e.g., the data visual model would be too complicated.*

Click Values to enable or disable values indicators on the chart.

## Values

Values

*To view Values:*



1. Select **Values**.
2. Note that numerical values display or are disabled.

Click Legend to enable or disable the legend on a chart.

## Legend

Legend

*To view Legend:*



1. Select **Legend**.
2. Note that legend displays or is disabled.

The 2D feature displays a basic chart without shadows.

## 2D

2D/3D

**To view in 2D:**

Click **2D** to view chart.

When creating a Microsoft PowerPoint slide of charts, select the 3D Option for a more distinct appearance.

**To view in 3D:**

1. Click **3D**.
2. Note display difference on chart.

Use Copy to copy and paste the chart into a document, report, Microsoft PowerPoint, or e-mail message.

**Copy**

A rectangular button with a light gray background and the word "Copy" in a blue, monospace-style font. The letter 'C' has a small blue underline.



*Hint: When the Copy link is selected, a copy of the main chart area only is taken. Paste directly into the selected format for presentation or writing purposes.*

To print a chart to your workstation's printer, select Print. Only the chart and descriptive area print. This is called the chart working area. A dialog box displays to allow the worker to select which printer to print to in their county/tribal office.

**Print**

A rectangular button with a light gray background and the word "Print" in a blue, monospace-style font. The letter 'P' has a small blue underline.

Select Cancel to cancel printing option.

The client data that is the basis of the Federal or State indicator is available to view by selecting Data.

### Data



*To view client data for a particular Federal or State indicator:*



Select **Data** to view to the actual client information which is the basis for SSIS Analysis and Charting.

The client data displays based on the Federal indicator selected, the date range, the category selected and any filter selected.

### Client Data

Child Safety Outcome Indicator						
Line Bar Pie   Values Legend 2D/3D   Copy Print   Chat   <b>Report</b>   Refresh						
From: 01/01/2007		To: 06/30/2007		Category: Type of Abuse/Negl	Filter: Unit	<input type="checkbox"/> C- Adult Mental Health Services <input type="checkbox"/> C-Adult Services <input type="checkbox"/> C-Chemical Dependency Services <input type="checkbox"/> C-Child Mental Health Services <input type="checkbox"/> C-Child Protection Services
Fed 1.1: Of all children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period, what percentage had another substantiated or indicated report within a six month period?						
Drag a column header here to group by that column						
Person ID	Child	Gen	Race	Initial Disposition	Initial Type	Subsequent Disposition
101995211	Amboy, Anna	Female	Am Indian	04/16/2007	physical abuse	05/01/2007
101995219	Amboy, Andrew JF	Male	Am Indian, Caucasian	04/16/2007	physical abuse	05/01/2007

Information contained in the grid changes based on the above criteria.

To view, print, or export a report that includes the main charting area, the frequency or contingency table, and the raw client data, workers select Report.

### Report

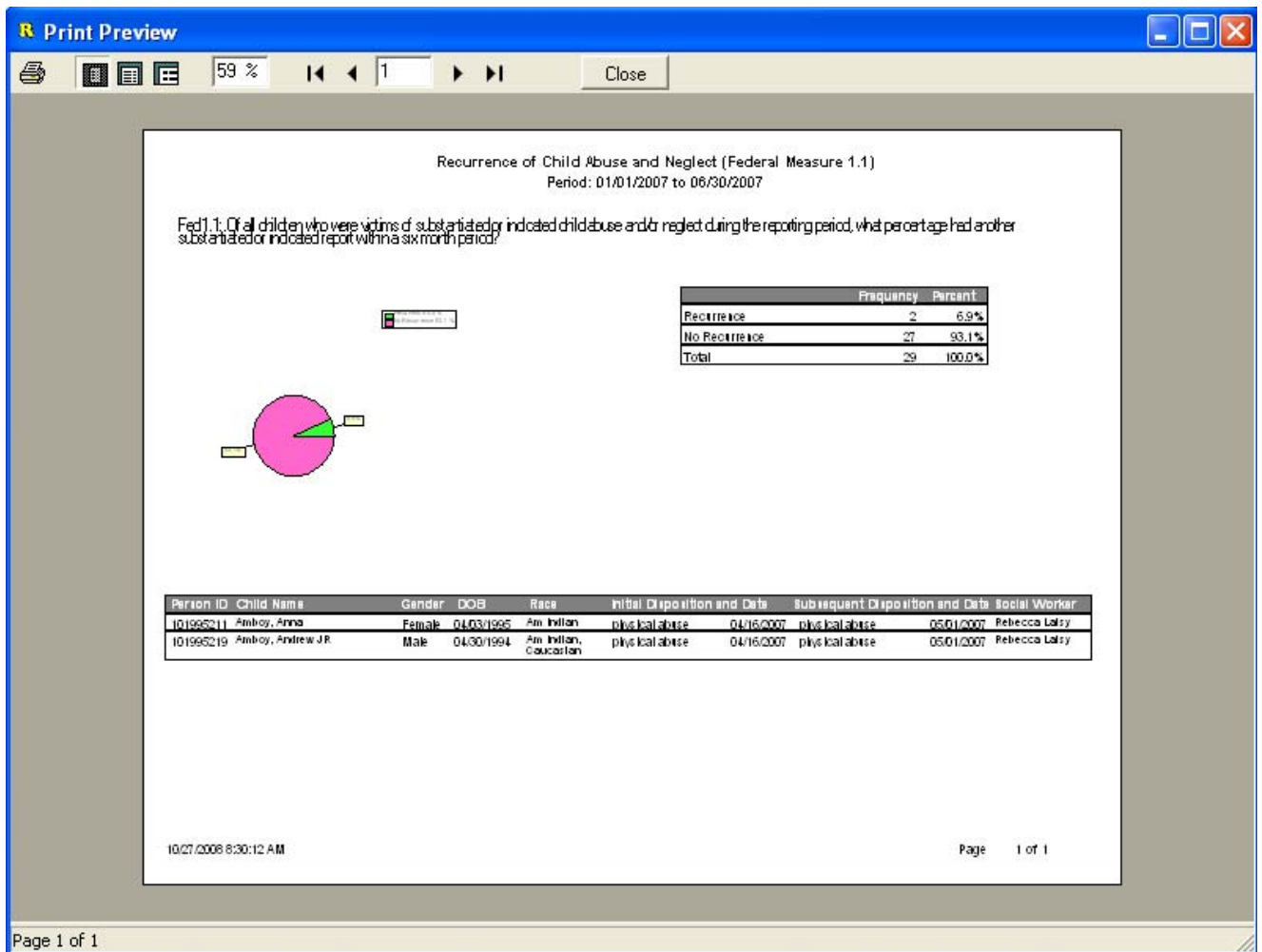


To view a Report:



The Report displays in a Print Preview.

### Report Print Preview



The Report displays:

- The selected chart type
- The Contingency or Frequency table
- The raw client data entered for a selected outcome indicator.

*To return to Outcome Indicator charting page:*

 Click **Close**.

Use the Refresh button when dates, categories, or filters are changed when working with a particular chart.

### Refresh

**Refresh**

*To reflect data changes based on filter options:*


 Select **Refresh**.

Each indicator defaults to a six-month or one-year date range using the Federal reporting periods for the selected indicator. This can be altered by using the date picker to select a date range by month, quarter, semi-annually, annually, etc.

### From Date

From: 01/01/2007 

*To select a report start date:*

 Select the **From:** field drop-down and use the date picker to select a date.

When the From: date is changed, the To: date automatically readjusts to the default six-month or one-year period.

### To Date

To: 06/30/2007 

**To select a report end date:**

1. Select the **To:** field drop-down and use the date picker to select a date.
2. Select **Refresh** to view refresh data on charting page.

The Category field drop-down may contain options to narrow the data displayed.

**Category**

Category: [dropdown arrow]

Gender  
Race  
Type of Abuse/Neglect

**To select a category:**

1. Select the **Category** field drop-down to view options.
2. Select a category.

**Filter**

Filter: Unit [dropdown arrow]

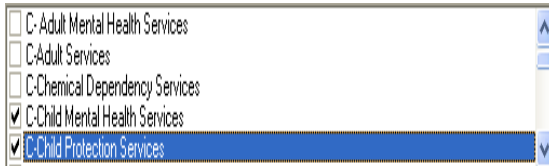
Unit

Some indicators have additional filters based on the category selected.

**To use a filter:**

1. Select the **Filter** field drop-down.
2. Select an option if available.

### Specific Filter Options



A screenshot of a web-based filter options menu. The menu is titled "Specific Filter Options" and contains a list of five service categories, each with a checkbox to its left. The categories are: "C-Adult Mental Health Services", "C-Adult Services", "C-Chemical Dependency Services", "C-Child Mental Health Services", and "C-Child Protection Services". The "C-Child Protection Services" option is selected, indicated by a checkmark in the checkbox and a blue highlight behind the text. The other options are not selected. The list is contained within a scrollable box with up and down arrow buttons on the right side.

Once a Filter option is chosen, data can further be narrowed.

#### *To select a specific filter:*



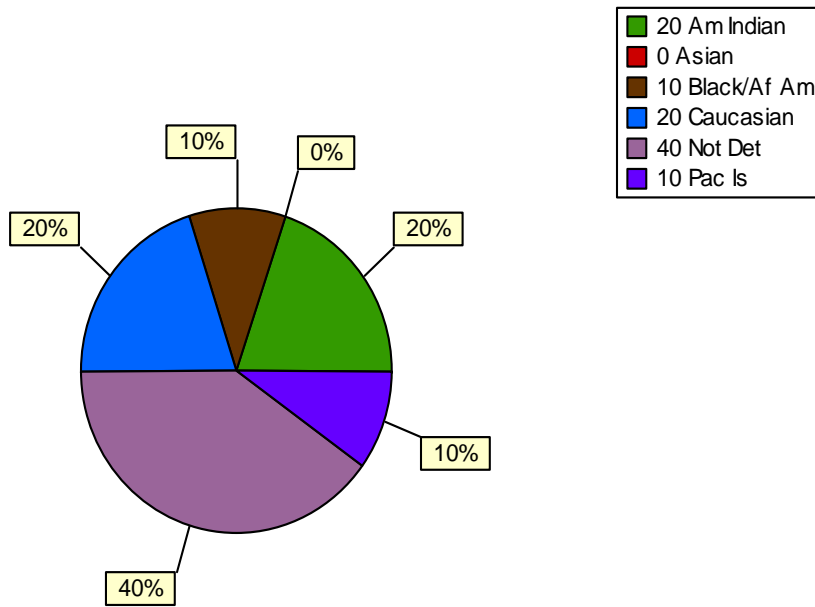
1. Select one or more options by clicking in the check boxes.
2. Select **Refresh** to view refresh data on charting page.

The Main Chart Working area includes:

- Name and Number of Federal measure
- The chart type selected
- The values display if selected
- The legend displays if selected.

## Main Charting Area

Permanency for Children Exiting System, By Race  
Federal Measure 3.4



*Policy: The CFSR previously defined process and Federal audit incorporates assessment of these outcome indicators.*



*Job Aid: Refer to the CFSR Safety, Permanency and Well-Being job aid available on the SSIS website.*

## Enhanced Grid Features

Additionally, workers customize reports by using Enhanced Grid features to display client data. Enhanced Grid features included in SSIS Analysis and Charting are:

- Show Group Columns
- Auto Filter
- Move Columns
- Export Grid to:

- HTML (Internet Explorer)
- Microsoft Excel
- Text (Comma delimited)
- XML.

### Enhanced Grid Feature – Show Group Columns

Fed 1.1: Of all children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period, what percentage had another substantiated or indicated report within a six month period?

Child

Person ID	Child	Ger	Race	Initial Disposition
101995211	Amboy, Anna	Female	Am Indian	04/16/2007
101995219	Amboy, Andrew JF	Male	Am Indian, Caucasian	04/16/2007

### Enhanced Grid Feature – Autofilter

Person ID
(All)
(Custom...)
101995211
101995219

### Enhanced Grid Feature - Move Columns

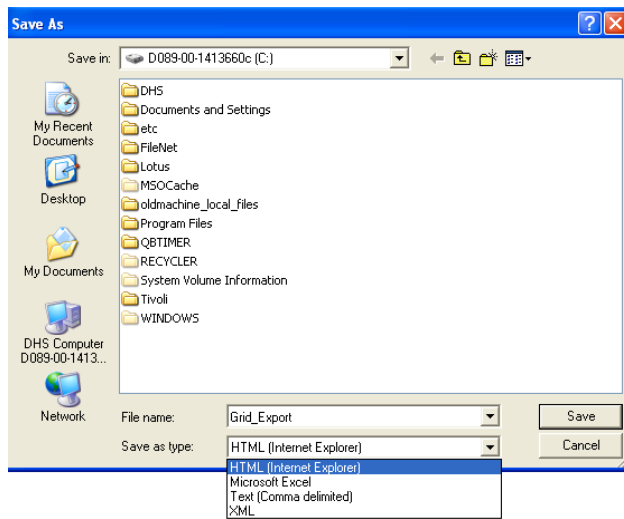
Drag a column header here to group by that column

Person ID	Initial Disposition	Initial Disposition
101995211	Amboy, Anna	Female
101995219	Amboy, Andrew JF	Male

### Export Grid



## Export Grid



*Hint: Enhanced Grid features operate the same as in SSIS Worker/Fiscal.*



*Handout: Refer to Enhanced Grid CBT.*

[http://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION  
&RevisionSelectionMethod=LatestReleased&dDocName=id\\_000453](http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_000453)

## Data Analysis Menu

The Data Analysis Menu on the left side of the page contains links to:

- Home
- Federal indicators round 1
- Federal indicators round 2
- State indicators
- SSIS Web Charts.

## Data Analysis Menu



SSIS Analysis and Charting contains county- and tribe-specific data that reflects Federal and State indicators for outcome reporting. To view county-specific information, workers select either Federal indicators round 1, Federal indicators round 2 or State indicators.

## Main Home Page

Workers may click Home anywhere in the application to return to the main home page.

## Home

[Home](#)

*To return to the main home page:*



Click **Home**.

## Federal Indicators Round 1

SSIS maintains the Federal indicators round 1 data for county use. The outcome indicators reported currently are those displayed in Federal indicators round 2.

## Federal Indicators Round 1

[Federal indicators round 1](#)

To view the original SSIS Federal outcome indicators, click the Federal indicators round 1 link.

*To view Federal Indicators round 1:*



Click **Federal indicators round 1** link.



*Job Aid: Refer to Federal Indicators Round 1 job aid located on the SSIS website.*

## Federal Outcome Indicators Round 1

The Federal Outcome Indicators Round 1 page provides links to the Safety and Permanency Measures data culled from the agency database.

There are two Safety outcomes with one measure each. These are:

- Measure 1.1
- Measure 2.1.

### Safety Outcomes

#### Safety outcomes

Child Welfare Outcome 1: Reduce Recurrence of Child Abuse and/or Neglect

[Measure 1.1](#)

Child Welfare Outcome 2: Reduce the Incidence of Child Abuse and/or Neglect in Foster Care

[Measure 2.1](#)

There are five Permanency outcomes. Permanency outcomes have 11 measures:

- Measure 3.1
- Measure 3.2
- Measure 3.3
- Measure 3.4
- Measure 3.5
- Measure 4.1

- Measure 4.2
- Measure 5.1
- Measure 5.2
- Measure 6.1
- Measure 7.1.

## Permanency Outcomes

### Permanency outcomes

Child Welfare Outcome 3: Increase Permanency for Children in Foster Care

[Measure 3.1](#)

[Measure 3.2](#)

[Measure 3.3](#)

[Measure 3.4](#)

[Measure 3.5](#)

Child Welfare Outcome 4: Reduce Time in Foster Care to Reunification Without Increasing Re-entry

[Measure 4.1](#)

[Measure 4.2](#)

Child Welfare Outcome 5: Reduce Time in Foster Care to Adoption

[Measure 5.1](#)

[Measure 5.2](#)

Child Welfare Outcome 6: Increase Placement Stability

[Measure 6.1](#)

Child Welfare Outcome 7: Reduce Placements of Young Children in Group Homes or Institutions

[Measure 7.1](#)

## Federal Indicators Round 2 - Currently Reported

The 2007 Federal Composite Indicators are available by clicking the Federal indicators round 2 link.

## Federal Indicators Round 2

[Federal indicators round 2](#)

*To access Round 2 indicators:*



Select **Federal indicators round 2** on the SSIS Analysis and Charting Menu.

## Federal Outcome Indicators Round 2



*Job Aid: Refer to Federal indicators round 2 job aid available on the SSIS website.*

Federal indicators round 2 measures include Federal Safety Indicators and Permanency outcomes.

The Safety Indicators include:

1. Safety Indicator 1: Absence of Maltreatment Recurrence (note this is the inverse of federal measure 1.1) Measure RT1
2. Safety Indicator 2: Absence of Child Abuse or Neglect in Foster Care (note this measure is the inverse of federal measure 2.1) Measure RT2.



*Hint: RT1 equals Round Two 1 and RT2 equals Round Two 2.*

The new Federal Permanency Outcomes are all composite measures. The actual composite is a score we receive from the Children's Bureau which is made up of the measures of each composite. SSIS is producing the individual measures for each individual agency; SSIS is not attempting to create the total composite score because agency numbers do not necessarily fit the Federal equation.

1. Permanency Composite 1: Timeliness and Permanency of Reunification, which is a composite of the following four measures: Measure C1.1. & C1.2, Measure C1.3, and Measure C1.4.
2. Permanency Composite 2: Timeliness of Adoptions, which is a composite of the following five measures: Measure C2.1 & C2.2, Measure C2.3, Measure C2.4, and Measure C2.5.
3. Permanency Composite 3: Achieving Permanency for Children in Foster care, which is a composite of the following three measures: Measure C3.1, Measure C3.2, and Measure C3.3.
4. Permanency Composite 4: Placement Stability, which is a composite of the following three measures: Measure C4.1, Measure C4.2, and Measure C4.3.



*Hint: SSIS extracts Federal round 2 indicators directly from the individual county/tribe servers and the individual county/tribe data. DHS Research & Planning uses a different tool and extracts data from the DHS Data Warehouse for Federal round 2 indicators. The Federal Children's Bureau receives the data for the Federal round 2 indicators from AFCARS and applies its own tool to determine composite scores.*

*The data from all three sources should show similar trends, but not exact numbers. In creating Program Improvement Plans (PIP), counties/tribes should use SSIS Analysis and Charting for the most recent data relevant to their individual agency.*

Federal indicators round 2 contain the same types of visual components, search filters, and raw data as Federal indicators round 1. The difference in data lies in how the data is determined and interpreted.

For example, moving the cursor over each of the Permanency Composite 1 measures changes the Federal description of what outcome is being described. The measures capture a different view of the child permanency indicator data.

Measure C1.1. & C1.2 displays: Of all children discharged from foster care to reunification in the year shown, who had been in foster care for eight days or longer, what percent was reunified in fewer than 12 months from the date of the latest removal from home? (Includes trial home visit adjustment.) Median months to reunification (measure C1.2) = 4.4.

Measure C1.3 displays: Of all children entering foster care for the first time in the six-month period just prior to the year shown, and who remained in foster care for eight days or longer, what percent was discharged from foster care to reunification in fewer than 12 months from the date of the latest removal from home?

Measure C1.4 displays: Of all children discharged from foster care to reunification in the 12-month period prior to the year shown, what percent reentered foster care in fewer than 12 months from the date of discharge?

To view one of the new federal measures, workers click on one of the Permanency outcomes.

*To view a federal Permanency measure:*



Select a measure under the **Permanency outcomes** section.



*Hint: Measure C1.2 is a single value and thus not conducive to charting. This measure is calculated and displayed on the screen for chart C1.1.*



*Job Aid: Refer to the Outcome Indicator Data Descriptions job aid available on the SSIS website.*

## State Indicators

The Minnesota CFSR uses outcome data from the State indicators to assess county/tribal social services agency performance.

## State Indicators



*To view State outcome indicators:*



Select the **State indicators** on the SSIS Analysis and Charting menu.

The State indicators link displays the following Safety outcomes, Permanency outcomes, and Welfare System Activity Indicators.



*Job Aid: Refer to the State Indicators job aid available on the SSIS website.*

## State Outcome Indicators

The screenshot shows a web application window titled "SSIS Analysis and Charting 5.5.0.111". The main content area is titled "State Outcome Indicators" and contains a list of links organized into three categories:

- Safety outcomes:** MN1, MN2, MN7
- Permanency outcomes:** MN3, MN4, MN5, MN6
- Welfare System Activity Indicators:** SSIS1, SSIS2, SSIS3, SSIS4, SSIS5, SSIS6, SSIS7, SSIS8, SSIS9, SSIS10, SSIS11, SSIS12, SSIS13

A sidebar on the left contains navigation links: Home, Federal indicators round 1, Federal indicators round 2, State indicators, SSIS Web Charts, and SSIS Web Charts.

The Safety outcomes are:

- MN1
- MN2
- MN7.

The Permanency outcomes are:

- MN3
- MN4
- MN5
- MN6.

The Welfare System Activity Indicators are:

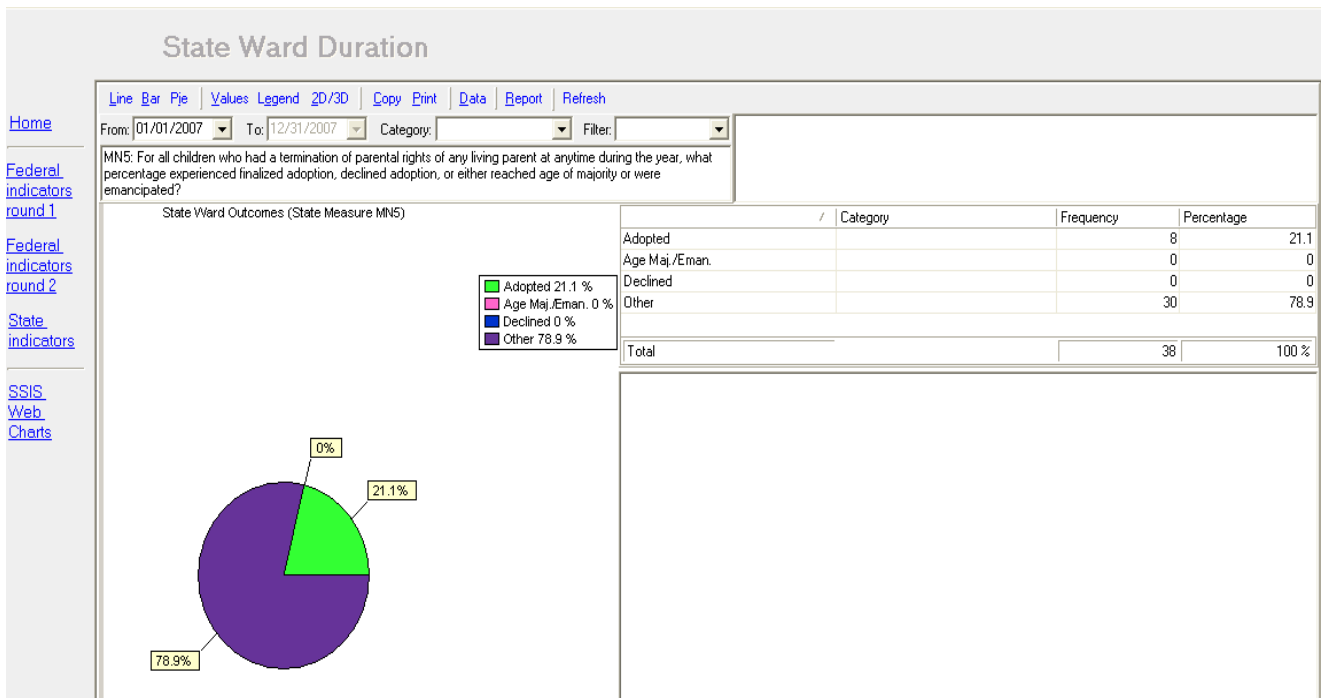
- SSIS1
- SSIS2
- SSIS3
- SSIS4
- SSIS5
- SSIS6
- SSIS7
- SSIS8
- SSIS9
- SSIS10
- SSIS11
- SSIS12
- SSIS13.

*To view a State Indicator:*



Click one of the State Indicators.

## State Indicators Charting Page



## SSIS Web Charts

County or tribal workers may compare individual county outcome indicators with those reported by the State for all counties and two tribes twice yearly.

## SSIS Web Charts



To view the Statewide reported outcome data:



Select **SSIS Web Charts**.

SSIS Web Charts provides a direct link to the DHS>CountyLink>SSIS>Outcome Charting web page.

## SSIS CountyLink Site

The screenshot shows the SSIS CountyLink website interface. At the top, there is a header with the Minnesota Department of Human Services logo and the 'CountyLink' logo. The date is Tuesday, September 15, 2009. A navigation menu includes links for County Reports/Results, DHS Program Resources, DHS Systems & IT Updates, Fiscal Reporting & Accounting, Manuals, Policy Inquiries, and TrainLink. A search bar is located on the right. The main content area is titled 'Outcome Charting' and includes a description of the software tool and a list of resources for viewing and analyzing SSIS data. The footer contains copyright information and a page update timestamp.

SSIS posts the current national standards for each Federal Indicator. These screens are updated in April and November of each year.

Counties and tribes can use this link to compare their county/tribal data to the statewide data submitted to the federal government.

Select one of the Federal Outcome Indicators links on the Outcome Charting page to review the current and previous Federal review period for each Outcome indicator.

### **Federal Outcome Indicators Link on Website**

[Federal Outcome Indicators – Round 1](#)

[Federal Outcome Indicators – Round 2](#)

*To view statewide outcomes reported to the Federal government:*



Select the **Federal Outcome Indicators – Round 1** or **Federal Outcome Indicators – Round 2** link.

## Federal Outcome Indicators Current and Previous Reporting Period

### Federal Outcome Indicators – Round 1

The two most recent reporting periods are captured below each Indicator description.

This page was updated on 5/20/09.


<p>Child Welfare Outcome 1: Reduce Recurrence of Child Abuse and/or Neglect                  Federal Measure 1.1                  Fed 1.1: Of all children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period, what percentage had another substantiated or indicated report within a six month period?</p>							
10/1/08 – 3/31/09	<p>Recurrence of Child Abuse and Neglect (Federal Measure 1.1)</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>No Recurrence</td> <td>96.4 %</td> </tr> <tr> <td>Recurrence</td> <td>3.6 %</td> </tr> </tbody> </table>	Category	Percentage	No Recurrence	96.4 %	Recurrence	3.6 %
Category	Percentage						
No Recurrence	96.4 %						
Recurrence	3.6 %						
4/1/08 – 9/30/08	<p>Recurrence of Child Abuse and Neglect (Federal Measure 1.1)</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>No Recurrence</td> <td>95.79 %</td> </tr> <tr> <td>Recurrence</td> <td>4.21 %</td> </tr> </tbody> </table>	Category	Percentage	No Recurrence	95.79 %	Recurrence	4.21 %
Category	Percentage						
No Recurrence	95.79 %						
Recurrence	4.21 %						

To view additional Federal outcome indicators:



Scroll through the current Federal outcome indicators.

To return to the Outcome Charting website from the Federal Outcome Indicators:

 Click the **Back** arrow on your internet browser.

Select State Outcome Indicators links on the Outcome Charting page to review the current and previous State review period for each Outcome indicator.

### State Outcome Indicators Link

[State Outcome Indicators](#)

To view State outcomes Indicators:

 Select the **State Outcome Indicators** link.

### State Outcome Indicators

#### State Outcome Indicators

The two most recent reporting periods are captured below each Indicator description.


This page was updated on 5/22/09.



*To view additional State Outcome Indicators:*

 Scroll through the current State outcome indicators.

*To return to the Outcome Charting website from the State Outcome Indicators:*

 Click the **Back** arrow on your internet browser.

Other SSIS resources and job aids referenced in this module are located on the SSIS website. The SSIS website is accessible from the Outcome Charting page. The SSIS resources link is located in the left column. Click on the desired option to access resources.

### **CountyLink - SSIS Menu**

#### **SSIS resources**

- ▶ [Fiscal](#)
- ▶ [Fiscal Mentor Program](#)
- ▶ [Worker Mentor Program](#)
- ▶ [Outcome Charting](#)
  - ▶ [Federal Indicators](#)
  - ▶ [State Indicators](#)
- ▶ [Publications](#)
- ▶ [Support](#)
- ▶ [SWNDX / SMI](#)
- ▶ [Training](#)

*To access SSIS resources:*

 Click on the desired option on the SSIS menu.

When CountyLink is no longer needed, close the screen and return to SSIS Analysis and Charting.

### Close Internet Window Button



*To return to SSIS Analysis and Charting from CountyLink:*



Select the Windows close button.

**Resources:**

- Some Requirements of the Adoption and Safe Families Act of 1997
- AFCARS – SSIS Repository Cross Reference – October, 2007  
[http://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_FILE&RevisionSelectionMethod=LatestReleased&Rendition=Primary&allowInterrupt=1&noSaveAs=1&dDocName=dhs\\_id\\_051983](http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&RevisionSelectionMethod=LatestReleased&Rendition=Primary&allowInterrupt=1&noSaveAs=1&dDocName=dhs_id_051983)
- CFSR Safety, Permanency and Well-Being chart  
[http://www.dhs.state.mn.us/main/groups/county\\_access/documents/pub/dhs\\_id\\_048651.pdf](http://www.dhs.state.mn.us/main/groups/county_access/documents/pub/dhs_id_048651.pdf)
- Charting Features
- Federal Indicators Overview Round 1
- Federal Indicators Overview Round 2
- State Overview Indicators
- Outcome Indicator Data Descriptions.