MnCHOICES

MnCAT Step 3

Training Multidisciplinary Learning Lab
Welcome

• Make sure you can access MnCHOICES and your assessment

• We will not be working in the application until later in the session
Session Topics

Interactive presentation:
• Context: Our delegated role
• Person-Centered Exercise
• Support Planning
• Conceptualizing MnCHOICES

Hands-on instruction:
• Review of application
• Domains/question groups
• Eligibility Summary
• Printing
Introductions

• Welcoming comments
• Objectives of training
• Trainer introduction
• Participants introductions
Multidisciplinary Team

256B.0911, Subd. 3. Long-term care consultation team.

- (a) A long-term care consultation team shall be established by the county board of commissioners. Two or more counties may collaborate to establish a joint local consultation team or teams.

- (b) Certified assessors must be part of a multidisciplinary long-term care consultation team of professionals that includes public health nurses, social workers, and other professionals as defined in subdivision 2b, paragraph (b). The team is responsible for providing long-term care consultation services to all persons located in the county who request the services, regardless of eligibility for Minnesota health care programs.
Subd. 3. Long-term care consultation team.

- (c) The commissioner shall allow arrangements and make recommendations that encourage counties and tribes to collaborate to establish joint local long-term care consultation teams to ensure that long-term care consultations are done within the timelines and parameters of the service. This includes integrated service models as required in subdivision 1, paragraph (b).

- (d) Tribes and health plans under contract with the commissioner must provide long-term care consultation services as specified in the contract.

- (e) The lead agency must provide the commissioner with an administrative contact for communication purposes.
Re-visiting the Scenario

• Listening to the person’s story

• Person-Centered Exercise: TO/FOR
Support Planning

• Hearing “values” in stated “wants”
• Articulating “the life the person seeks to live”
• Determining “assessed needs”
• Whose plan is this?
• Identifying and writing person-centered goals
CSP Worksheet (NCR form 6791A)

Required document for all MnCHOICES assessments

• Options discussed/reviewed
• Referral options
• Follow-up items/tasks
• Capturing next step agreements
CSP/CSSP (DHS eDocs form 6791B)

- CSP - a **required product** of a MnCHOICES assessment
- 6791B designed to satisfy component requirements of all LTSS programs
- Future electronic version informed by your use & feedback
- Form Options: Use DHS 6791B, your agency creates its own, or where appropriate, use managed care Collaborative Care Plan
Plan Relationships

CSP
CSSP
245D
Assessment and Support Planning for MnCHOICES
Timelines

- Twenty (20) – calendar days from REQUEST/Assessment Accepted (defined as “person ready to set up appointment”) – to – Assessment Date

- Forty (40) – calendar days to complete the CSP (also working on getting slot, following up with MA, etc.) – from the Assessment Date

- Ten (10) – business days for the CM to arrange services/complete the CSSP if/when the person is accessing publically funded services/programs* [*exceptions where the Assessor completes CSSP (i.e., when no CM you can timely hand off to. CM primarily available once Waiver opens, or DD CM is assigned.)]
Conceptualizing MnCHOICES

New Role

✓ Need to be “learner”, reorganize your practice

New tool

✓ Need to practice, use MDT, cross-train
NEW JOB/ROLE

• Certified by the state

• Assessment and Support Planning ‘specialist’
  – breadth/depth of knowledge,
  – person centered, professional assessment of needs and capturing TO/FOR

• Establish foundation [Assessed Needs] on which to build person’s Plan of Action

• Determine with person appropriate/best path for person that will further their goals and address/meet their assessed needs, including the determination of eligibility for public funds.

• New electronic assessment tool – MnCHOICES -- Use to capture your comprehensive professional assessment (conversational, structured, comprehensive interview)
Conceptualizing MnCHOICES

• Electronic comprehensive assessment tool; guides and defines professional assessment

• Function & Convenience factors:
  › Defines/lays out comprehensive categories (domains)
  › Calculates: LOC, Case Mix, Home Care Rating, PCA hours, Program/Service ‘eligibility’
  › Prior entries “copy over” as starting point for next/future
  › Printing

• Supports person-centered practice

• Incorporates three separately developed assessments

• Future: will ‘communicate’ with electronic Planning application/tool
Conceptualizing MnCHOICES, cont.

Therefore you will need to “make it your own”:

• learn layout, patterns;

• develop ease of navigation & use of features;

• understand intent of questions;

• use professional judgment (know definitions, criteria & factors in determining your professional opinion).
Navigation

• **User Profile/Settings:**

• **Profile**
  • Font
  • Monitor – desktop, laptop
  • Resolution- automatic, manual
  • Show/Hide Menu

• **Backup**
  • Retrieving [contact SSIS Helpdesk]
Navigation

• What you see based on role/access
• blue bar options; right-click to access sorting options and search function
• OFFLINE column: indicator only
• How to view the intake without entering assessment date
• The 2 PERSON buttons – different functions
Working in the Application

- Person Information
- Assessor Conclusions
- Document completion – LTC, DD, PCA
- Caregiver
- Sensory/Communication
- Environment/Housing
- Self-Direction
Walk Through...

- Quality of Life
- ADLs
- IADLs
- Health
- Psychosocial
- Cognition/Memory
- Employment/Volunteering
- Safety/Self-Preservation
Copy/Paste

- CTRL + A = selects
- CTRL + X = cuts (goes to clipboard)
- CTRL + C = copies (to clipboard)
- CTRL + V = pastes from clipboard to location
Determining Eligibility

- Run the rules
- Interpret the results
**Printing**

- Printing from the Assessment [print tab]
  - Domains
  - Printing **from** the Eligibility Summary [tabs currently within that section – will move to print tab in future version]
    - 2 page summary for the person
    - Full Eligibility Summary, when needed
Closing Statements

• Test

• Certification
Thank you!

From the MnCHOICES Team at the Department of Human Services

Connect with us through the MnCHOICES mailbox at:
dhs.mnchoices@state.mn.us

MnCHOICES Mentors looking for technical or policy assistance for those using the application should contact the SSIS Help Desk at
dhs.ssishelp@state.mn.us
Learn More about MnCHOICES

• **MnCHOICES on County Link:**

• **MnCHOICES Certified Assessor Training (MnCAT) is accessible via TrainLink:**
  • Select ‘Continuing Care,
  • THEN Search Learning Activities for “MnCHOICES”

• **Access the MnCHOICES website:**