



SSIS Fiscal V16.3 Release Training

09/07/2016

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V16.3 Release Training Includes

- ❖ Service Arrangements & Payments
 - ◇ Legacy foster care rates added for 2017
 - ◇ New MAPCY Index Card on Service Arrangements and Payments
- ❖ MAPCY
 - ◇ New MAPCY Search
- ❖ Child Foster Care Report
 - ◇ New proofing message for potential Title IV-E claims
- ❖ RCA Report
 - ◇ New proofing message when clients transition to Northstar Kinship Assistance

V16.3 Release Training Includes cont.

- ❖ RCA Report cont.
 - ❖ New message when SSIS DHS connection is down
- ❖ Northstar Care Fiscal Reconciliation
 - ❖ Printing bug fixed
- ❖ Healthcare Claiming
 - ❖ Date of Death added as optional column
 - ❖ MHM Activities updated
 - ❖ Annual updates for ICD-10 codes
- ❖ Reminders & Resources

Service Arrangements & Payments



2017 Foster Care Rates

- ❖ Legacy Foster Care rates available for Service Arrangements and Payments
 - ❖ No changes with Legacy rates for Service Dates 01/01/2017 – 12/31/2017
- ❖ Northstar Foster Care rates added in V16.2
 - ❖ Northstar Rates available for Service Dates 07/01/16 through 06/30/2017

Note: Northstar Foster Care Basic Per Diem rates will increase effective 07/01/2017. These rates will be available in SSIS once the bulletin is published in 2017.

New!!! - MAPCY Index Card

- ❖ Available on Service Arrangements & Payments
- ❖ View MAPCY information without navigating to the client or completing a MAPCY search

Hint: Enter the day before the Next MAPCY Due Date as the Service End Date of the Service Arrangement to reduce Payment adjustments later.

Questions?



7 SSIS Fiscal 16.3 Release Training

09/07/2016

MAPCY

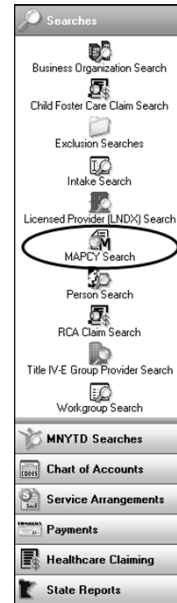
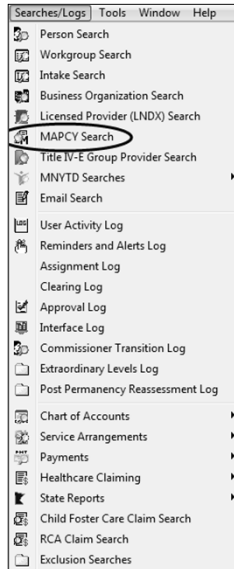


8 SSIS Fiscal 16.3 Release Training

09/07/2016

MAPCY Search

- ❖ Available from:
 - ❖ Searches/Logs
 - ❖ Task Panel



MAPCY Search cont.

- Optional columns**
- Agency Approver
 - Assessor
 - Caregiver 1
 - Caregiver 2
 - Complete Date
 - Placement #
 - Placement Setting
 - Placement Start Date
 - Purpose
 - Revision
 - SSIS Bus Org #
 - SSIS Document #
 - SSIS Person #

Child/Youth	Bus Org/Provider	Effective Date	Status	Standard Benefit Level	Score	Agency Approval Date	Ex Level Status	Standard + Extraordinary	Current Approved Level
Tribbani, Joey	Hannah's Happy Foster Care	03/01/2016	Agency approved	G	63	06/13/2016			G
Tribbani, Joey	Hannah's Happy Foster Care	02/03/2015	Agency approved	G	63	02/14/2015			G

MAPCY Search Example

- ❖ Use the MAPCY Search to research if Service Dates on Service Arrangements or Payments overlap MAPCY Effective Dates

The screenshot shows the MAPCY Search interface. The top part displays a table of service arrangements:

Service Vendor	Client Name	Start Date	End Date	Svc Code	Status	Only Contact
Hannah's Happy Foster Care	Tribbani, Joey	1/1/2016	6/30/2016	181	Active/Payments	ZZDHS-Health, Janel
Hannah's Happy Foster Care	Tribbani, Joey	3/1/2016	6/30/2016	181	Active/Payments	ZZDHS-Health, Janel

The bottom part shows the details for a service arrangement with ID 21196829. The start date is 1/1/2016 and the end date is 6/30/2016. A note indicates: "An 'Agency approved' MAPCY exists with an 'Effective Date' (03/01/2016). The 'End Date' (06/30/2016) must be before 03/01/2016."

Searches/Logs Menu Changes

- ❖ Relocated the following Searches

- ❖ RCA Claim Search
- ❖ Email Search
- ❖ Not used by all agencies

- ❖ New Search Added

- ❖ MAPCY Search

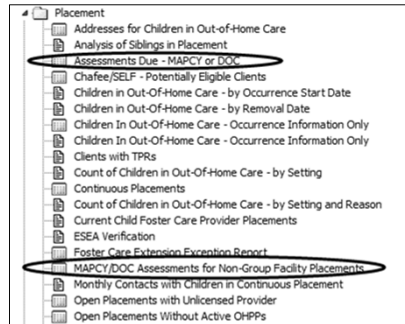
- ❖ Corrected Icons

Note: Searches, Logs & Tasks display in the Menu based on the user's Role & Functions.

The 'Before' screenshot shows the Searches/Logs menu with 'RCA Claim Search' and 'Email Search' in the 'Search' section. The 'After' screenshot shows 'RCA Claim Search' and 'Email Search' moved to the 'Health' section, and 'MAPCY Search' added to the 'Service' section. A large 'X' is drawn over the 'Before' menu to indicate the changes.

DOC Assessments for Open Placements Report Removed

- ❖ Use new reports from Tools/General Reports/Placement
 - ❖ Assessment Due – MAPCY or DOC
 - ❖ MAPCY/DOC Assessments for Non-Group Facility Placements



Questions?



Child Foster Care Report



15 SSIS Fiscal 16.3 Release Training

09/07/2016

New Warning Message #1305

#1305 - "IV-E Claim" on the "[@SvcTypeDesc]" claim is "No" and "IV-E Claim" on the corresponding maintenance claim is "Yes."
This edit does not apply to Northstar claims.

- ❖ When "IV-E Claim" on the corresponding maintenance claim is "Yes," a Payment for a DOC Adjustment, a MAPCY Adjustment or Educational Transportation is usually eligible for IV-E reimbursement



16 SSIS Fiscal 16.3 Release Training

09/07/2016

Questions?



17 SSIS Fiscal 16.3 Release Training

09/07/2016

RCA Report



18 SSIS Fiscal 16.3 Release Training

09/07/2016

New Proofing Message #4550

#4550 - The service dates must be prior to the "Transition Date" ([@TranDate]).

- ❖ New Proofing Checkbox available in Payment Proofing & Claimed Payment Proofing

The screenshot shows a software window with four tabs: 'RCA Claims', 'Payment Proofing', 'Claimed Payment Proofing', and 'RCA Recoveries'. The 'Payment Proofing' tab is active. It contains a grid of checkboxes:

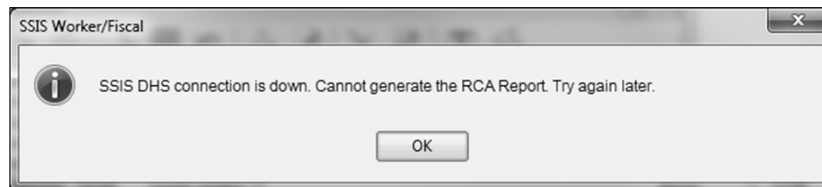
- Client
- RCA Service Type
- Other
- RCA Payment Worksheet
- Service Dates
- Claim Warnings
- Commissioner Transitions (circled in red)
- Payment
- Exclusions

 To the right of the checkboxes are four buttons: 'Search', 'Clear All', 'Select All', and 'Restore Defaults'.

Note: Claims DO NOT FLIP in the RCA Report.

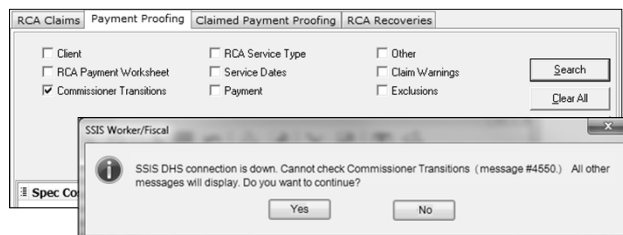
No Connection to SSIS DHS

- ❖ A connection to SSIS DHS is required to generate the RCA Report
 - ❖ The following message displays if the connection is down:



No Connection to SSIS DHS cont.

- ❖ A connection to SSIS DHS is required when running proofing to access the Commissioner Transitions table when the Commissioner Transitions proofing checkbox is selected
 - ❖ The following message displays if the connection is down:



- Select Yes to continue
- Select No to stop the proofing process

When to Stop RCA Payments

- ❖ Review Transition Status and Transition Date on the Commissioner Transitions Log
 - ❖ RCA Payments cannot be claimed for Service Dates on or after the Transition Date when the status is:
 - ❖ Transition initiated
 - ❖ Transition complete (Clients no longer display in log)
 - ❖ Transition expired (Clients no longer display in log)

Name	Transition Status	Relative Custodian	Est Transition Date	Transition Date	Birth Date	Legacy Finalized Date
Goldilocks	Transition initiated	The Three Bears	9/1/2016	10/1/2016	5/24/2010	4/18/2013
Simba	Transition verified	Mustafa	9/1/2016		3/28/2001	4/6/2004
Cinderella	Transition identified	The Evil Step-Mother	10/1/2016		11/5/2008	10/21/2013
Peter Pan	Transition initiated	Captain Hook	9/1/2016	10/1/2016	4/16/2001	1/1/2007
Aladdin	Not transitioning	Jafar	9/1/2016		6/18/2000	12/8/2006
Nemo	Transition identified	Marlin	10/1/2016		9/28/2001	8/24/2010

- ❖ Only issue RCA Payments for service dates up to the Transition Date
 - ❖ Change the End Date of the RCA Service Arrangement to the day before the Transition Date

Identify Invalid RCA Payments

- ❖ Use Payment Proofing to identify RCA Payments issued for Service Dates after the client's Transition Date

❖ Payment Proofing Results

RCA Claims | Payment Proofing | Claimed Payment Proofing | RCA Recoveries

Client RCA Service Type Other
 RCA Payment Worksheet Service Dates Claim Warnings
 Commissioner Transitions Payment Exclusions

Search Clear All Select All

Client Name: Goldilocks

Spec Cost Code	Service Start Date	Service End Date	Warrant/Eff Date	Unit Type	Units	Amount	Primary Worker
	11/01/2016	11/30/2016	11/01/2016	Month	1.00	\$312.00	Worker A

Payment: The service dates must be prior to the "Transition Date" (10/01/2016).

❖ Commissioner Transitions Log

Name	Transition Status	Relative Custodian	Est Transition Date	Transition Date	Birth Date	Legacy Finalized Date
Goldilocks	Transition initiated	The Three Bears	9/1/2016	10/1/2016	5/24/2010	4/18/2013
Simba	Transition verified	Mustafa	9/1/2016		3/28/2001	4/6/2004
Cinderella	Transition identified	The Evil Step-Mother	10/1/2016		11/5/2008	10/21/2013

Identify Invalid RCA Claims

- ❖ Use Claimed Payment Proofing from the RCA Report to identify invalid RCA Claims

❖ Claimed Payment Proofing Results

RCA Claims | Payment Proofing | Claimed Payment Proofing | RCA Recoveries

Client RCA Service Type Claim Warnings
 RCA Payment Worksheet Exclusions
 Commissioner Transitions

Search Clear All Select All Restore Defaults

Client Name: Peter Pan

Spec Cost Code	Service Start Date	Service End Date	Warrant/Eff Date	Unit Type	Units	Amount	Primary Worker
	10/01/2016	10/31/2016	10/01/2016	Month	1.00	\$174.00	Worker A

Payment: The service dates must be prior to the "Transition Date" (10/01/2016).

❖ Commissioner Transitions Log

Name	Transition Status	Relative Custodian	Est Transition Date	Transition Date	Birth Date	Legacy Finalized Date
Peter Pan	Transition initiated	Captain Hook	9/1/2016	10/1/2016	4/16/2001	1/1/2007
Aladdin	Not transitioning	Jafar	9/1/2016		6/18/2000	12/8/2006
Nemo	Transition identified	Marlin	10/1/2016		9/28/2001	8/24/2010

Reverse Invalid RCA Claims

1. Select the Payment that should not be claimed
2. Create an Adjustment Reversal to generate a negative claim
3. Create a Correcting Entry Adjustment
 - ◇ No changes needed on the Payment

Note: Add Exclusions to invalid RCA Payments to remove the payment from proofing.

Questions?

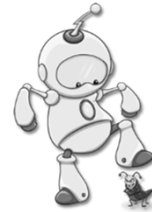


Northstar Care Fiscal Reconciliation



Agency Output Printing Bug Resolved

- ❖ Use the Print option from the PDF viewer
 - ❖ The Print option from the Tree View toolbar has been disabled



Questions?



29 SSIS Fiscal 16.3 Release Training

09/07/2016

Healthcare Claiming



30 SSIS Fiscal 16.3 Release Training

09/07/2016

Date of Death Added to Healthcare Claim Search Grids

- ❖ Optional Column in:
 - ❖ Healthcare Claim Search
 - ❖ Advanced Healthcare Claim Search

Client Name ▲											
Claim Category	Claim Status	Disposition	First Service Date	Last Service Date	Units	Amount	Allowed Units	Paid Amount	Claim Detail	Date of Death	
Client Name : WavieDude, Wally											
Waiver and AC	Denied	Open	03/14/2016	03/14/2016	4	\$24.00	0	\$0.00	DD	03/14/2016	
Waiver and AC	Denied	Open	03/16/2016	03/16/2016	9	\$399.25	0	\$0.00	DD	03/14/2016	
Waiver and AC	Denied	Open	04/06/2016	04/06/2016	20	\$120.00	0	\$0.00	DD	03/14/2016	
Waiver and AC	Denied	Open	04/08/2016	04/08/2016	4	\$24.00	0	\$0.00	DD	03/14/2016	

Added Activity for MHM Services with Essential Community Supports

- ❖ Added Activity – *Case management, MHM* to:
 - ❖ Program - 675 – Adult – Essential Community Supports
 - ❖ Service – 693 – General Case Management

Updated Additional MHM Program, Service & Activity Associations

Updated the Activity dropdown list for additional Program & Service Associations for HCPCS T1016 U6 – Case management, MHM

- ◇ Service 193 – General Case Management
 - ◇ Program 100 – Child Welfare (General)
 - ◇ Program 172 – Child – Community Alternative Care
 - ◇ Program 173 – Child – Community Access for Disability Inclusion
 - ◇ Program 174 – Child – Brain Injury Waiver
- ◇ Service 492 – Child General Case Management
 - ◇ Program 420 – Children’s Mental Health
- ◇ Service 493 – Adult General Case Management
 - ◇ Program 410 – Adult Mental Health

33 SSIS Fiscal 16.3 Release Training

09/07/2016

Updated Additional MHM Program, Service & Activity Associations cont.

- ◇ Service 592 – Child (<21) DD Non-Waiver Case Management
 - ◇ Program 500 – Developmental Disabilities (General)
- ◇ Service 593 - Adult (21+) DD Non-Waiver Case Management
 - ◇ Program 500 – Developmental Disabilities (General)
- ◇ Service – 693 General Case Management
 - ◇ Program 610 – Adult Protective Services
 - ◇ Program 670 – Alternative Care Waiver
 - ◇ Program 671 – Elderly Waiver
 - ◇ Program 672 – Adult – Community Alternative Care
 - ◇ Program 673 – Adult – Community Access for Disability Inclusion
 - ◇ Program 674 – Brain Injury Waiver

34 SSIS Fiscal 16.3 Release Training

09/07/2016

Annual Updates for ICD-10 Diagnosis Codes

- ❖ 1943 new codes – effective 10/01/2016
- ❖ 305 codes ended – effective 09/30/2016
- ❖ 422 code descriptions changed

- ❖ Handouts in the Fiscal Mentor Manual will be updated after changes are complete
 - ❖ Mental Health Billable ICD-10 Codes in Alpha Description Order
 - ❖ Mental Health Billable ICD-10 Codes in Code Order

Note: These changes will be included in a package release at a later date. Watch for a notification when the changes are complete.

Questions?



What should you remember?

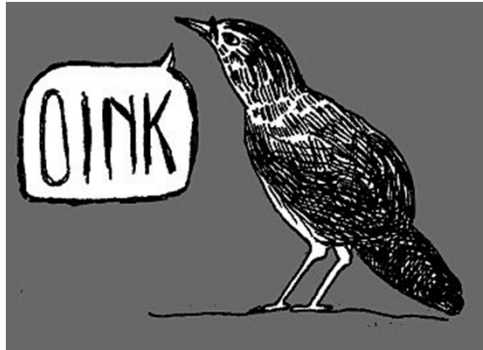
- ❖ Regenerate Healthcare Claim Batches
- ❖ Generate or Regenerate Q3 State Reports
- ❖ Review V16.3 documents
 - ❖ Release Notes
 - ❖ Known Defects
 - ❖ What's New in 16.3
 - ❖ Handouts



Available Resources

- ❖ SSIS Help Desk
 - ❖ Email – dhs.ssishelp@state.mn.us
 - ❖ Phone – (651) 431-4801
- ❖ Northstar Policy Questions
 - ❖ Email – northstar.care@state.mn.us
- ❖ SSIS website
- ❖ Fiscal & Worker Mentors

Questions?



39 SSIS Fiscal 16.3 Release Training

09/07/2016

Thank You!



40 SSIS Fiscal 16.3 Release Training

09/07/2016