



SSIS Fiscal V16.3 Release Training

09/07/2016

Presented by: Janel Heath – SSIS Fiscal Trainer

V16.3 Release Training Includes

- ❖ Service Arrangements & Payments
 - ❖ Legacy foster care rates added for 2017
 - ❖ New MAPCY Index Card on Service Arrangements and Payments
- ❖ MAPCY
 - ❖ New MAPCY Search
- ❖ Child Foster Care Report
 - ❖ New proofing message for potential Title IV-E claims
- ❖ RCA Report
 - ❖ New proofing message when clients transition to Northstar Kinship Assistance

V16.3 Release Training Includes cont.

- ❖ RCA Report cont.
 - ❖ New message when SSIS DHS connection is down
- ❖ Northstar Care Fiscal Reconciliation
 - ❖ Printing bug fixed
- ❖ Healthcare Claiming
 - ❖ Date of Death added as optional column
 - ❖ MHM Activities updated
 - ❖ Annual updates for ICD-10 codes
- ❖ Reminders & Resources

Service Arrangements & Payments



2017 Foster Care Rates

- ❖ Legacy Foster Care rates available for Service Arrangements and Payments
 - ❖ No changes with Legacy rates for Service Dates 01/01/2017 – 12/31/2017
- ❖ Northstar Foster Care rates added in V16.2
 - ❖ Northstar Rates available for Service Dates 07/01/16 through 06/30/2017

Note: Northstar Foster Care Basic Per Diem rates will increase effective 07/01/2017. These rates will be available in SSIS once the bulletin is published in 2017.

New!!! - MAPCY Index Card

❖ Available on Service Arrangements & Payments

❖ View MAPCY information without navigating to the client or completing a MAPCY search

The image shows two overlapping windows from a software application. The top window is titled 'Fiscal details' and contains the following fields:

- Special cost code: [dropdown]
- MAPCY level: G [dropdown]
- Unit type: Day [dropdown]
- Supplemental per diem: \$16.44
- Basic per diem: \$18.58
- Units: 122.00
- Rate: \$35.0200

The bottom window is also titled 'Fiscal details' and contains the following fields:

- Special cost code: [dropdown]
- MAPCY level: G [dropdown]
- Unit type: Day [dropdown]
- Supplemental per diem: \$16.44
- Basic per diem: \$18.58
- Units: 122.00
- Rate: \$35.0200

Overlaid on the bottom window is a 'MAPCY - 03/01/2016' index card with the following information:

- Client Name: Joey Tribianni
- Placement Start Date: 02/03/2015
- Placement #: 211839304
- MAPCY Template: Child Domains (Ages 0-12)
- Effective Date: 03/01/2016
- Current Approved Level: G
- Extraordinary Level Status: [dropdown]
- Assessor: Janel Zzdhs-Heath
- Agency Approver: Mary Klinghagen
- Agency Approval Date: 06/13/2016
- Next MAPCY Due Date: 03/01/2017**
- SSIS Document #: 212300406

Hint: Enter the day before the Next MAPCY Due Date as the Service End Date of the Service Arrangement to reduce Payment adjustments later.

Questions?

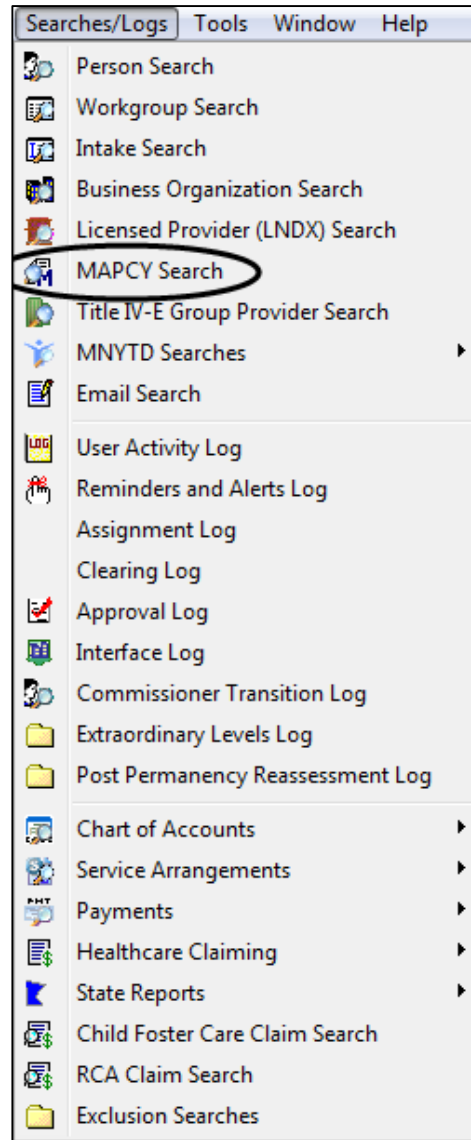


МАРСЫ



MAPCY Search

- ❖ Available from:
 - ❖ Searches/Logs
 - ❖ Task Panel



MAPCY Search cont.

Searches: Max results: 500 Search on open 0.35 Secs, 2 Results

Child/Youth Filters
 First Name: Last Name: County Person #: SSIS Person #: PMI #:

Date Filters
 Date Type: Date Range: From: To:

Bus Org/Provider Filters
 Business Name: County Vendor #: SSIS Bus Org #:

Placement Setting: Purpose:

Assessor: Agency Approver:

Status: Extraordinary Level Status: SSIS Document #:

Score
 From: To: Standard + Extraordinary
 From: To:

Child/Youth	Bus Org/Provider	Effective Date	Status	Standard Benefit Level	Score	Agency Approval Date	Ex Level Status	Standard + Extraordinary	Current Approved Level
Tribianni, Joey	Hannah's Happy Foster Care	03/01/2016	Agency approved	G	63	06/13/2016			G
Tribianni, Joey	Hannah's Happy Foster Care	02/03/2015	Agency approved	G	63	02/14/2015			G

Setup | Document | Scoring | Properties | Redaction | Comments

No required fields needed to complete.

MAPCY: Child Domains (Ages 0-12) Effective Date: 03/01/2016

Description: Child Domains (Ages 0-12)

Status: Agency approved Complete Date: 06/13/2016 Agency Approval Date: 06/13/2016 Revision: 0

Date Filters
Date Type:

- Effective Date
- Agency Approval Date
- Complete Date
- Effective Date
- Placement Start Date

- Optional columns**
- Agency Approver
 - Assessor
 - Caregiver 1
 - Caregiver 2
 - Complete Date
 - Placement #
 - Placement Setting
 - Placement Start Date
 - Purpose
 - Revision
 - SSIS Bus Org #
 - SSIS Document #
 - SSIS Person #

MAPCY Search Example

- ❖ Use the MAPCY Search to research if Service Dates on Service Arrangements or Payments overlap MAPCY Effective Dates

Service Arrangement Searches

- Service Arrangement Search
 - Foster Care Services -
 - Foster Care Services -
 - Advanced Service Arranger
 - Amendment Search

Service Vendor	Client Name	Start Date	End Date	Svc Code	Status	Cnty Contact
Hannah's Happy Foster Care	Tribianni, Joey	1/1/2016	6/30/2016	181	Active/Payments	ZZDHS-Heath, Janel
Hannah's Happy Foster Care	Tribianni, Joey	3/1/2016	6/30/2016	181	Active/Payments	ZZDHS-Heath, Janel

Service Arrangement | Amendments | Comments | Payments

Service arrangement details

Service arrangement #: 211968629 Entry date: 01/14/2016 9:18 AM

Start date: 1/1/2016 End date: 6/30/2016

Description: Foster Care Services

Client name: Tribianni, Joey

SSIS person #: 210998122

An "Agency approved" MAPCY exists with an "Effective Date" (03/01/2016). The "End Date" (06/30/2016) must be before 03/01/2016.

MAPCY Search

- Tribianni, Joey - 03/01/2016
- Tribianni, Joey - 02/03/2015

Child/Youth	Bus Org/Provider	Effective Date	Status	Standard Benefit Level	Score	Agency Approval Date	Ex Level Status	Standard + Extraordinary	Current Approved Level
Tribianni, Joey	Hannah's Happy Foster Care	03/01/2016	Agency approved	G	63	06/13/2016			G
Tribianni, Joey	Hannah's Happy Foster Care	02/03/2015	Agency approved	G	63	02/14/2015			G

Setup | Document | Scoring | Properties | Redaction | Comments

No required fields needed to complete.

MAPCY: Child Domains (Ages 0-12) Effective Date: 03/01/2016

Description: Child Domains (Ages 0-12)

Status: Agency approved Complete Date: 06/13/2016 Agency Approval Date: 06/13/2016 Revision: 0

Searches/Logs Menu Changes

❖ Relocated the following Searches

- ❖ RCA Claim Search

- ❖ Email Search

 - ❖ *Not used by all agencies*

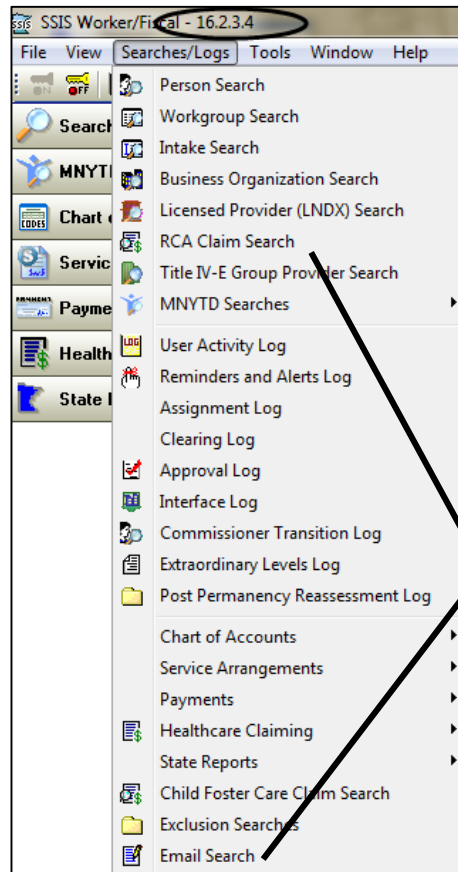
❖ New Search Added

- ❖ MAPCY Search

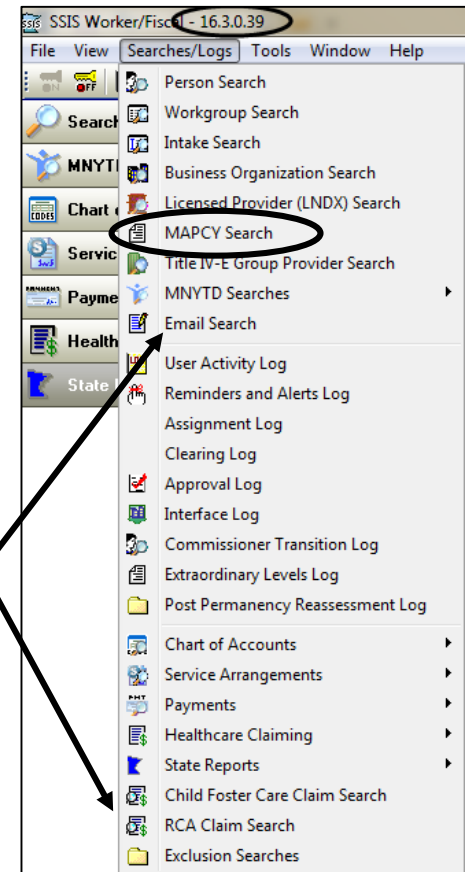
❖ Corrected Icons

Note: Searches, Logs & Tasks display in the Menu based on the user's Role & Functions.

Before

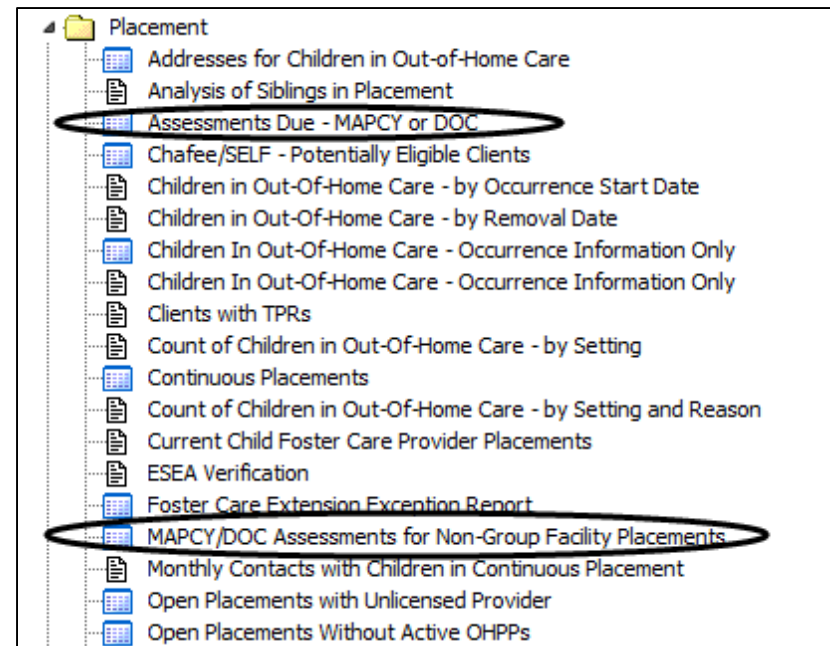


After

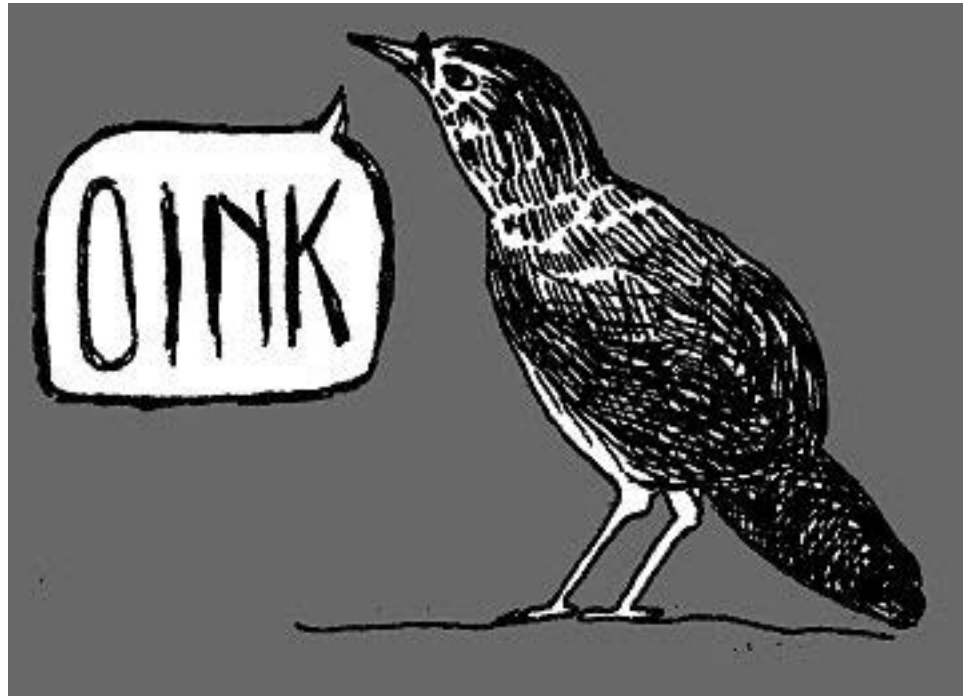


DOC Assessments for Open Placements Report Removed

- ❖ Use new reports from Tools/General Reports/Placement
 - ❖ Assessment Due – MAPCY or DOC
 - ❖ MAPCY/DOC Assessments for Non-Group Facility Placements



Questions?



Child Foster Care Report



New Warning Message #1305

#1305 - "IV-E Claim" on the "[@SvcTypeDesc]" claim is "No" and "IV-E Claim" on the corresponding maintenance claim is "Yes."
This edit does not apply to Northstar claims.

- ❖ When "IV-E Claim" on the corresponding maintenance claim is "Yes," a Payment for a DOC Adjustment, a MAPCY Adjustment or Educational Transportation is usually eligible for IV-E reimbursement



Questions?



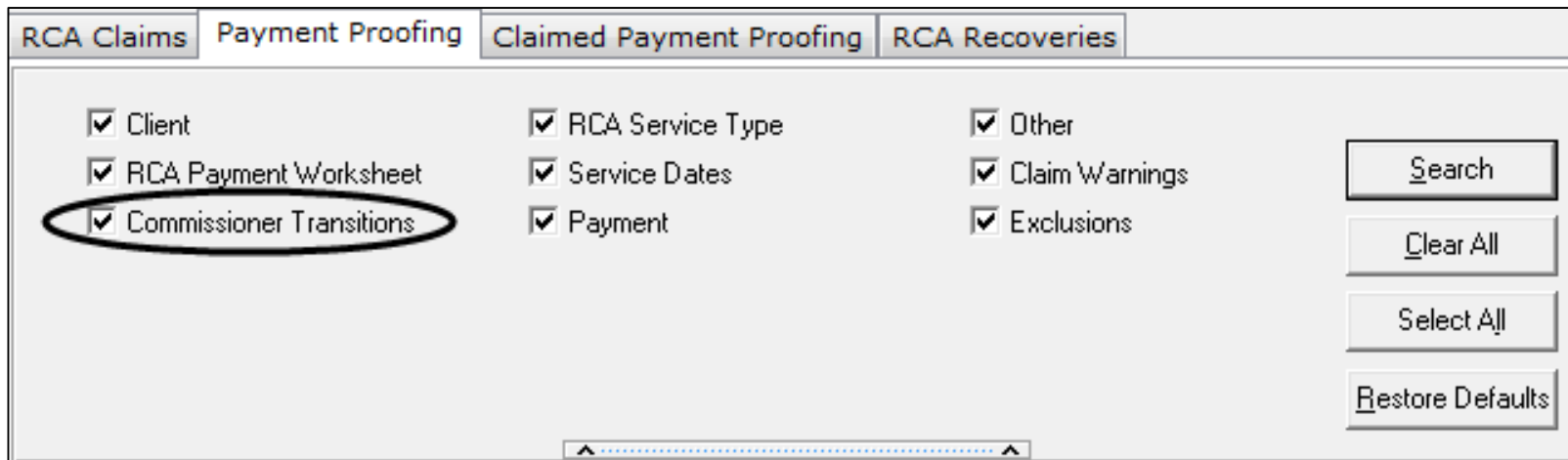
RCA Report



New Proofing Message #4550

#4550 - The service dates must be prior to the "Transition Date" ([@TranDate]).

- ❖ New Proofing Checkbox available in Payment Proofing & Claimed Payment Proofing



The screenshot shows a software interface with four tabs: "RCA Claims", "Payment Proofing", "Claimed Payment Proofing", and "RCA Recoveries". The "Claimed Payment Proofing" tab is active. It contains a grid of checkboxes for various proofing options:

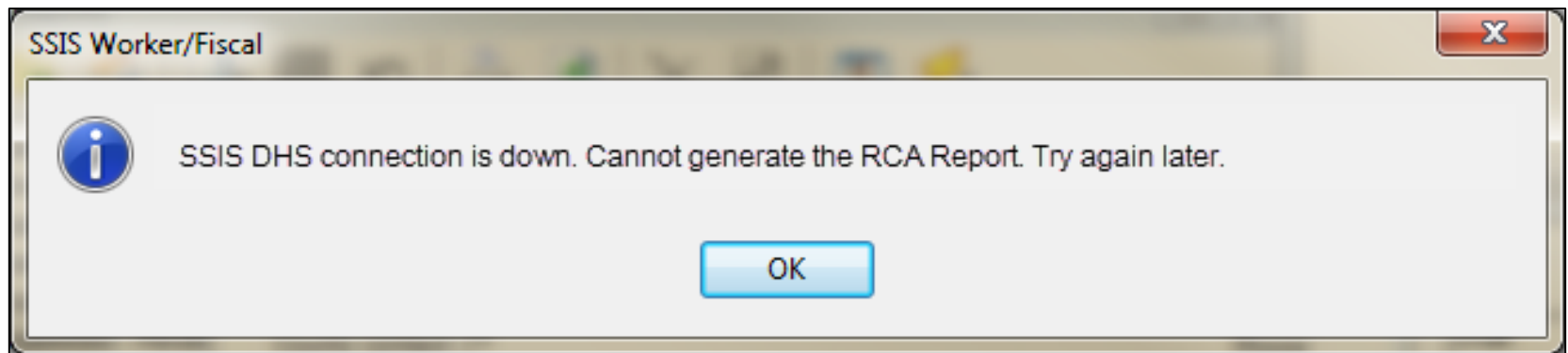
<input checked="" type="checkbox"/> Client	<input checked="" type="checkbox"/> RCA Service Type	<input checked="" type="checkbox"/> Other
<input checked="" type="checkbox"/> RCA Payment Worksheet	<input checked="" type="checkbox"/> Service Dates	<input checked="" type="checkbox"/> Claim Warnings
<input checked="" type="checkbox"/> Commissioner Transitions	<input checked="" type="checkbox"/> Payment	<input checked="" type="checkbox"/> Exclusions

On the right side of the interface, there are four buttons: "Search", "Clear All", "Select All", and "Restore Defaults". The "Commissioner Transitions" checkbox is circled in red.

Note: Claims DO NOT FLIP in the RCA Report.

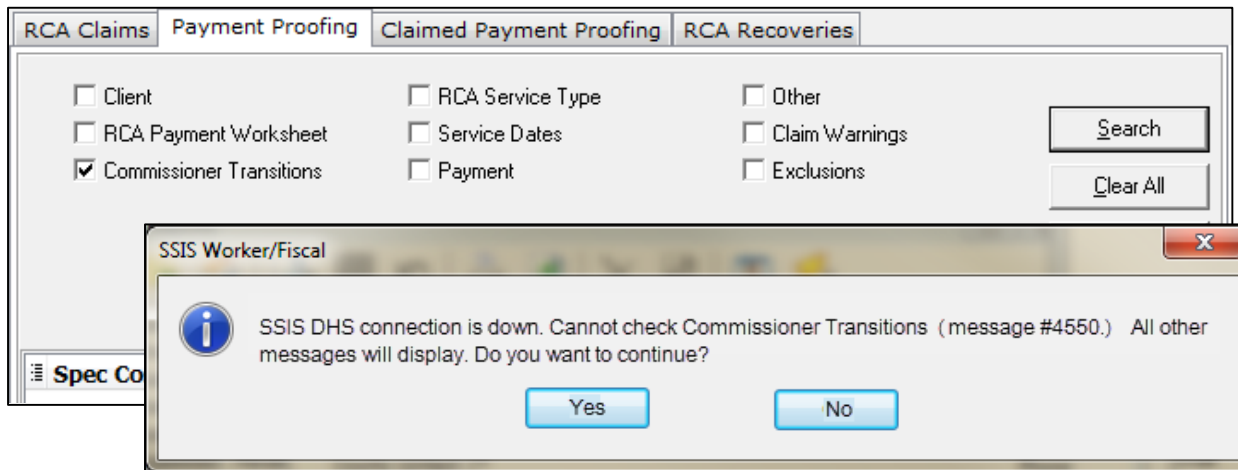
No Connection to SSIS DHS

- ❖ A connection to SSIS DHS is required to generate the RCA Report
 - ❖ The following message displays if the connection is down:



No Connection to SSIS DHS cont.

- ❖ A connection to SSIS DHS is required when running proofing to access the Commissioner Transitions table when the Commissioner Transitions proofing checkbox is selected
 - ❖ The following message displays if the connection is down:



- Select Yes to continue
- Select No to stop the proofing process

When to Stop RCA Payments

- ❖ Review Transition Status and Transition Date on the Commissioner Transitions Log
 - ❖ RCA Payments cannot be claimed for Service Dates on or after the Transition Date when the status is:
 - ❖ Transition initiated
 - ❖ Transition complete (Clients no longer display in log)
 - ❖ Transition expired (Clients no longer display in log)

Name	Transition Status	Relative Custodian	Est Transition Date	Transition Date	Birth Date	Legacy Finalized Date
Goldilocks	Transition initiated	The Three Bears	9/1/2016	10/1/2016	5/24/2010	4/18/2013
Simba	Transition verified	Mustafa	9/1/2016		3/28/2001	4/6/2004
Cinderella	Transition identified	The Evil Step-Mother	10/1/2016		11/5/2008	10/21/2013
Peter Pan	Transition initiated	Captain Hook	9/1/2016	10/1/2016	4/16/2001	1/1/2007
Aladdin	Not transitioning	Jafar	9/1/2016		6/18/2000	12/8/2006
Nemo	Transition identified	Marlin	10/1/2016		9/28/2001	8/24/2010

- ❖ Only issue RCA Payments for service dates up to the Transition Date
 - ❖ Change the End Date of the RCA Service Arrangement to the day before the Transition Date

Identify Invalid RCA Payments

- ❖ Use Payment Proofing to identify RCA Payments issued for Service Dates after the client's Transition Date

❖ Payment Proofing Results

The screenshot shows the 'Payment Proofing' tab in a software application. It includes several search filters: Client, RCA Service Type, Other, RCA Payment Worksheet, Service Dates, Claim Warnings, Commissioner Transitions, Payment, and Exclusions. Below the filters is a table with the following data:

Spec Cost Code	Service Start Date	Service End Date	Warrant/Eff Date	Unit Type	Units	Amount	Primary Worker
	11/01/2016	11/30/2016	11/01/2016	Month	1.00	\$312.00	Worker A

Below the table, a message reads: "Payment: The service dates must be prior to the 'Transition Date' (10/01/2016)."

❖ Commissioner Transitions Log

Name	Transition Status	Relative Custodian	Est Transition Date	Transition Date	Birth Date	Legacy Finalized Date
Goldilocks	Transition initiated	The Three Bears	9/1/2016	10/1/2016	5/24/2010	4/18/2013
Simba	Transition verified	Mustafa	9/1/2016		3/28/2001	4/6/2004
Cinderella	Transition identified	The Evil Step-Mother	10/1/2016		11/5/2008	10/21/2013

Identify Invalid RCA Claims

- ❖ Use Claimed Payment Proofing from the RCA Report to identify invalid RCA Claims
- ❖ Claimed Payment Proofing Results

RCA Claims | **Payment Proofing** | Claimed Payment Proofing | RCA Recoveries

Client RCA Service Type Claim Warnings
 RCA Payment Worksheet Exclusions
 Commissioner Transitions

Client Name ▾

Spec Cost Code	Service Start Date	Service End Date	Warrant/Eff Date	Unit Type	Units	Amount	Primary Worker
Client Name : Peter Pan							
	10/01/2016	10/31/2016	10/01/2016	Month	1.00	\$174.00	Worker A

Payment: The service dates must be prior to the "Transition Date" (10/01/2016).

❖ Commissioner Transitions Log

Name	Transition Status	Relative Custodian	Est Transition Date	Transition Date	Birth Date	Legacy Finalized Date
Peter Pan	Transition initiated	Captain Hook	9/1/2016	10/1/2016	4/16/2001	1/1/2007
Aladdin	Not transitioning	Jafar	9/1/2016		6/18/2000	12/8/2006
Nemo	Transition identified	Marlin	10/1/2016		9/28/2001	8/24/2010

Reverse Invalid RCA Claims

1. Select the Payment that should not be claimed
2. Create an Adjustment Reversal to generate a negative claim
3. Create a Correcting Entry Adjustment
 - ◇ No changes needed on the Payment

Note: Add Exclusions to invalid RCA Payments to remove the payment from proofing.

Questions?

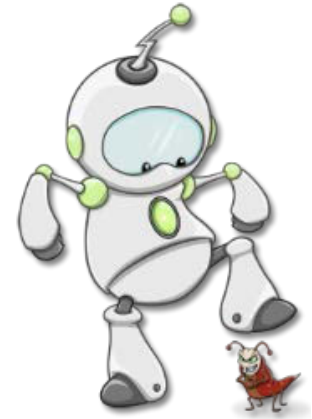


Northstar Care Fiscal Reconciliation



Agency Output Printing Bug Resolved

- ❖ Use the Print option from the PDF viewer
 - ❖ The Print option from the Tree View toolbar has been disabled



Questions?



Healthcare Claiming



Date of Death Added to Healthcare Claim Search Grids

- ❖ Optional Column in:
 - ❖ Healthcare Claim Search
 - ❖ Advanced Healthcare Claim Search

Client Name △											
	Claim Category	Claim Status	Disposition	First Service Date △	Last Service Date	Units	Amount	Allowed Units	Paid Amount	Claim Detail	Date of Death
Client Name : WavierDude, Wally											
	Waiver and AC	Denied	Open	03/14/2016	03/14/2016	4	\$24.00	0	\$0.00	DD	03/14/2016
	Waiver and AC	Denied	Open	03/16/2016	03/16/2016	9	\$399.25	0	\$0.00	DD	03/14/2016
	Waiver and AC	Denied	Open	04/06/2016	04/06/2016	20	\$120.00	0	\$0.00	DD	03/14/2016
	Waiver and AC	Denied	Open	04/08/2016	04/08/2016	4	\$24.00	0	\$0.00	DD	03/14/2016

Added Activity for MHM Services with Essential Community Supports

- ❖ Added Activity – *Case management, MHM* to:
 - ❖ Program - 675 – Adult – Essential Community Supports
 - ❖ Service – 693 – General Case Management

The screenshot displays a software interface for activity management. The 'Workgroup' is set to 'Sunflower Shane CFC Case Management 09/15/2004'. The 'Program' is '675 - Adult - Essential Community Supp' and the 'Service' is '693 - General Case Management'. The 'Activity' dropdown menu is open, with 'Case management, MHM' selected and circled in black. Other activities listed include Client contact, Collateral contact, Consultation, Coordination, Court appearance, Court documentation, and Documentation. The 'Regarding' section lists four individuals: Stephanie Sunflower, Steven Sunflower, Suzie Sunflower, and Shane Sunflower, each with an unchecked checkbox. The 'No. of Persons' field is set to 0. An 'Allocate Time' button is visible at the bottom right of the 'Regarding' section.

Updated Additional MHM Program, Service & Activity Associations

Updated the Activity dropdown list for additional Program & Service Associations for HCPCS T1016 U6 – Case management, MHM

- ◇ Service 193 – General Case Management
 - ◇ Program 100 – Child Welfare (General)
 - ◇ Program 172 – Child – Community Alternative Care
 - ◇ Program 173 – Child – Community Access for Disability Inclusion
 - ◇ Program 174 – Child – Brain Injury Waiver
- ◇ Service 492 – Child General Case Management
 - ◇ Program 420 – Children’s Mental Health
- ◇ Service 493 – Adult General Case Management
 - ◇ Program 410 – Adult Mental Health

Updated Additional MHM Program, Service & Activity Associations cont.

- ◇ Service 592 – Child (<21) DD Non-Waiver Case Management
 - ◇ Program 500 – Developmental Disabilities (General)
- ◇ Service 593 - Adult (21+) DD Non-Waiver Case Management
 - ◇ Program 500 – Developmental Disabilities (General)
- ◇ Service – 693 General Case Management
 - ◇ Program 610 – Adult Protective Services
 - ◇ Program 670 – Alternative Care Waiver
 - ◇ Program 671 – Elderly Waiver
 - ◇ Program 672 – Adult – Community Alternative Care
 - ◇ Program 673 – Adult – Community Access for Disability Inclusion
 - ◇ Program 674 – Brain Injury Waiver

Annual Updates for ICD-10 Diagnosis Codes

- ❖ 1943 new codes – effective 10/01/2016
- ❖ 305 codes ended – effective 09/30/2016
- ❖ 422 code descriptions changed

- ❖ Handouts in the Fiscal Mentor Manual will be updated after changes are complete
 - ❖ [Mental Health Billable ICD-10 Codes in Alpha Description Order](#)
 - ❖ [Mental Health Billable ICD-10 Codes in Code Order](#)

Note: These changes will be included in a package release at a later date. Watch for a notification when the changes are complete.

Questions?



What should you remember?

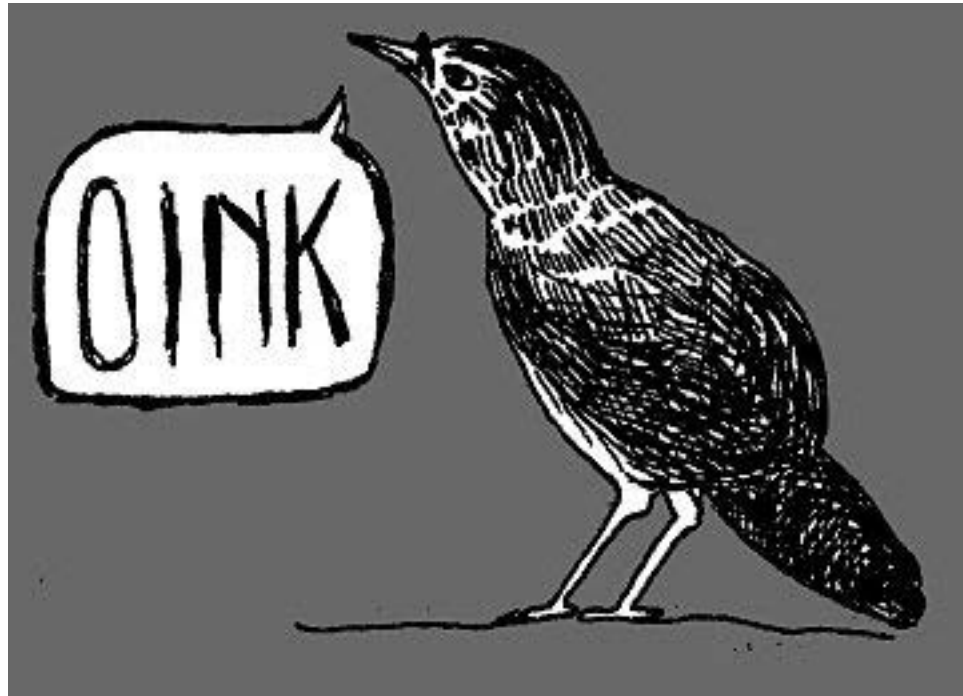
- ❖ Regenerate Healthcare Claim Batches
- ❖ Generate or Regenerate Q3 State Reports
- ❖ Review V16.3 documents
 - ◇ Release Notes
 - ◇ Known Defects
 - ◇ What's New in 16.3
 - ◇ Handouts



Available Resources

- ❖ SSIS Help Desk
 - ❖ Email – dhs.ssishelp@state.mn.us
 - ❖ Phone – (651) 431-4801
- ❖ Northstar Policy Questions
 - ❖ Email – northstar.care@state.mn.us
- ❖ SSIS website
- ❖ Fiscal & Worker Mentors

Questions?



Thank You!

