• All participants are muted

• We are planning time for questions at the end of this presentation
  • The call moderator will provide instructions at that time
Objectives for the webinar

Learn how MnCHOICES and the DD Screening Document Interact

• Identify time frames for conducting screenings/assessments for developmental disability (DD)

• Describe requirements of Rule 185 in MnCHOICES application and workflow

• List key individuals who participate in the screening/assessment process when MnCHOICES is used including their roles.

• Review how information is populated in the DD Screening document
MnCHOICES Assessment Workflow for Rule 185 Case Management

Intake

MnCHOICES Assessment

Rule 185 Case Management Eligibility Determination
MnCHOICES and the DD Screening Document: Intake

- Initial assessment request by an individual
- MnCHOICES Assessment is scheduled
MnCHOICES assessment is completed by Certified Assessor (Does not need to be a QDDP)
Assessment Results: Pending Eligibility for Rule 185 Case Management
Assessment Results: Other programs or services identified
Rule 185 Case Management Eligibility Determination

- The referral from MnCHOICES for Rule 185 CM would kick off....
- Designation of a case manager/ QDDP would assure that a diagnostic assessment is conducted AND
- DHS-2140 Receipt of an application for case management
- Rule 185 CM eligibility determination is conducted by the designated case manager/QDDP
MnCHOICES and the DD Screening Document

- Individual has been determined eligible for Rule 185 CM Services
- Notify individual of eligibility for Rule 185 case management service
- Case manager/QDDP communicates to the certified assessor that the DD/RC diagnosis has been determined
- Certified assessor enters diagnostic/eligibility information into individual’s MnCHOICES Assessment and creates CSP
- MnCHOICES generates DD Screening Document that is entered into MMIS
• Why complete a DD screening document?
  • The person is requesting:
    • Rule 185 Case Management
    • DD Waiver
    • SILS
    • County funded DT&H
    • ICF-DD
    • Resides in an NF and has a DD/ RC diagnosis
MnCHOICES and the DD Screening Document: CSSP

• Develop CSSP
• Authorize & arrange supports and services consistent with their assessed needs and preference of the person as identified in the CSSP
• Enter in an Service Change ‘03’ to update case manager
Timelines for Assessment: When?

Initial assessment- Must be completed within 20 days of request

- The requirement to complete a face to face assessment within 30 days to open a person to the DD waiver has been changed to align to the new timeline. The new criteria requires a MnCHOICES assessment be completed within 60 days of opening a DD waiver.

Annual Reassessment must occur within the 60 days prior to the ending of the current service authorization or within the anniversary month.

Change in Condition assessment must occur within 20 days of request.

Children who have an unspecified diagnosis and reach age 5

The person turns 18 and again if guardianship status changes.

There is no requirement to complete an assessment at the person’s 65th birthday for individuals accessing DD waiver, Rule 185 case management, SILS, etc.

Emergency admission to an ICF-DD facility is completed within 5 days.
When can the person choose to waive an annual assessment?

Although DHS strongly encourages an annual reassessment for everyone, the following people, or their legal representatives, may waive their annual reassessment if they are not on a waiver waiting list:

Who?

• People under age 65 who live in a nursing facility (this does not include people who have a DD/RC diagnosis)

• People who receive Rule 185 developmental disability or related condition (DD/RC) case management without any other services

• People who receive Rule 185 DD/RC case management with services not funded by Medicaid (e.g., SILS. county-paid DT&H)
DD Screening Document Resources

Resources available to assessors

• CBSM >Assessment and support planning> DD Screening
  • The DD Screening Document Codebook
    • Assessing for Age Appropriate Behavior

• CountyLink >MnCHOICES: Forms and Procedures: Developmental Disability Screening Document Fields
DD Screening Document Resources: Technical Assistance

How to access technical assistance in regard to the DD Screening Document

• The assessor should all complete required fields of DHS-6979
• In field #4, include the Doc ID for the assessment
• In field #6, Select ‘Policy’ button
• In field #8, include a brief description of the issue
• Click the ‘Submit’ button
• What are administrative activities?
  • Service change ‘03’
    • Change certified assessor to case manager
    • Change in case manager
    • Change current/ planned services
  • What is not an administrative activity?
    • MnCHOICES Assessment
    • Changes in guardianship status
    • Child turns 5
DD Screening Document Guidance

How do the questions from MnCHOICES translate to the DD Screening Document?

Generally:

• "always or nearly always needs assistance", refers to the person as unable to participate fully in the activity.

• "Often needs assistance or constant supervision" aligns more closely with the person needing another's assistance for all or portions of the activity.

• "Sometimes needs assistance or occasional supervision" indicates a level of more independent participation or an opportunity for training to increase skills.

• "Needs no help or supervision" indicates the person's ability to participate independently and does not require training in this area.
• Field Crosswalk Example
  • Field 36 B- IADL Skills field area includes:
    • Meal Preparation
    • Housework
    • Telephone use
  • MnCHOICES reviews all of these responses and then takes the highest of the cross walked fields to determine the value for the DD Screening Document.
• Challenging or Excessive Behavior Scales
  • Behavior must be evaluated
  • For each behavior, determine both its frequency and intensity (mild, moderate, severe, very severe)
  • The assessor must determine if the behavior would occur daily without intervention
Challenging or Excessive Behavior Field 38 A-J

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<th>Person Information</th>
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<th>ADLs</th>
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### Behavior/Emotion/Symptoms

- **LEGAL INVOLVEMENT**
  Person has been arrested and convicted of breaking a law or laws and has been determined to have had knowledge of breaking laws.
  - No
  - Yes

- **PCA (Ingestion of Non-Nutritive Substances)**
  Person will ingest, or would without an intervention, inedible items such as paper, strings, dirt or toilet water that may cause physical harm to that person.
  - No
  - Yes

- **Does it impact the person’s functioning?**
  - No
  - Yes

- **Does it prevent the person from doing things they want to do?**
  - No
  - Yes

- **Check all that apply:**
  - Unknown
  - Other

- **Is an intervention in place?**
  - No
  - Yes

- **Intervention: Support and/or services provided by staff and/or caregiver:**
  - Requires no intervention
  - Needs interventions in the form of cues - responds to cues
  - Needs redirection - responds to redirection
  - Needs behavior management or instruction - resists redirection/intervention
  - Needs behavior management or instruction - physically resists intervention

- **Frequency of Intervention needed:**
  - None
  - Less than weekly
  - One time per week
  - Two times per week
  - Three times per week
  - 4 or more times per week but not daily
  - Daily

- **DIFFICULTIES REGULATING EMOTIONS**
  Person has instances, or would without an intervention, of emotional behavior that are typical of others in similar situations.
  - No
  - Yes

- **SUZCEPTIBILITY TO VICTIMIZATION**
  Person engages in, or would without an intervention, behaviors that increase or could potentially increase a person’s level of risk or harm or exploitation by others such as befriending strangers.
  - No
  - Yes

- **WITHDRAWAL**
What is Intervention?

• Support and/or services provided by staff and/or caregiver

• Formal and informal programs to address behavior
Reference:

Guidance: Developmental Disability Screening Document Fields

Developmental Disabilities (DD) Or Related Conditions (RC) (RULE 185) Process Guidelines With MnCHOICES

DD Screening Document Codebook

Assessing For Age Appropriate Behavior

Definitions Of Challenging Behaviors Scales

Challenging Behavior Screening Rating Scale

DHS-6979
Questions?
Thank you!

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MnCHOICES Mentor Form
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