Welcome and Introductions 9:00 to 9:15 am

- MnCHOICES Staff present
- New Mentor: Welcome & Introductions

Circle Back 9:15 to 9:45 am

- MnCHOICES assessor certification and re-certification changes
- MnCHOICES and Mentoring Experience Homework results
- Help Desk form changed
- User access and SSAM
- Pre & Post Launch calls

Help Desk 9:45 to 10:30 am

- Assessment Troubleshooting: Duplicate people
- Support Plan: Most common questions to the Help Desk & their answers

Break 10:30 to 10:45 am

MnCHOICES Assessment Release 10:45 to 11:15 am

- Date & Purpose of the Release
- Companion Notes Review
- Upcoming training announcement

Policy Questions: MnCHOICES Assessment 11:15 am to Noon

Lunch Noon to 1 pm
MnCHOICES Support Plan, Pre-Launch Call 1:00 pm to 2:30 p.m.

1. Your Assessment informing the CSP
   o Build and Print: CSP/CSSP document
2. How and why to open a closed assessment and CSP?
3. CSSP Hot Topics
   a. Goals: Editing and differences between
      “What the person values and wants for their life” (assessment)
      “Support Plan implications for meeting the person’s identified needs” (assessment)
      “Short and Long-term goals” (Support Plan)
   b. Case manager in CSSP and needs to make edit in a closed assessment
   c. Why close a CSSP: Close gives you a point in time, create CSSP to edit and close to capture the change
   d. PCA Service Agreements: In the Assessment, in the Support Plan and what pulls over from the PCA service agreement
   e. Entering in a CDCS service line

4. Launch Group 6 Instructions

5. Questions

Break 2:30 to 2:45 pm

MnCHOICES Support Plan LTSS Improvement Tool 2:45 to 3:20 p.m.

The person’s experience with their CSSP and service provider
Review of the tool: When you will use it and upcoming training

Review Today / Look Ahead to Next Quarterly 3:20 – 3:30 pm

- Evaluation & Suggested Topics
- Next MMA Meeting