



SSIS Fiscal V17.3 Release Training

09/06/2017

Presented by: Janel Heath
SSIS Fiscal Trainer

V17.3 Release Training Includes:

- ❖ CFC & RCA Claim Search
- ❖ Northstar Care Fiscal Reconciliation
 - ◇ 1st Fundamental Calculation tab changed
 - ◇ New "Drill Down" Feature
 - ◇ More information in Agency Output
- ❖ Potentially Eligible Northstar Payments Report Helpful Hints
- ❖ Healthcare Claiming Code Changes
- ❖ SSIS Admin – Security/Function Changes
- ❖ Reminders & Resources

CFC & RCA Claim Searches



Additional Search Criteria Available

- ❖ Can now search by "As of State Report" details in the RCA Claim Search and the CFC Claim Search

RCA Claim #	Orig. RCA Claim #	Payment #:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Date Type:	Date Range:	From:	To:
<input type="text" value="Warrant/Eff Date"/>	<input type="text" value="Custom"/>	<input type="text"/>	<input type="text"/>
As of State Report Year	As of State Report Period		
<input type="text"/>	<input type="text"/>		
Client First Name:	Client Last Name:	SSIS Person #:	PMI #:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Northstar Care Fiscal Reconciliation



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Northstar Care Fiscal Reconciliation

Reconciliation Period	Scope	Revision	Status	Status Date	As Of State Report Period
2015 Q2	Counties	0	Approved	01/13/2016 4:23 PM	2015 Q3
2015 Q1	Counties	0	Approved	12/03/2015 3:46 PM	2015 Q2
2015 Q4	Counties	0	Approved	08/31/2016 10:02 AM	2016 Q1
2015 Q3	Counties	0	Approved	07/26/2016 2:18 PM	2015 Q4

Agency	State Inland Payments	Agency Inland Payments	Total Payments	State Title IV-E FFP Earned	Agency Title IV-E FFP Earned	Total Title IV-E FFP Earned	State Non-Federal Amount	Agency Non-Federal Amount	Total Non-Federal Amount
Anoka	\$46,183	\$48,026	\$94,241	\$13,661	\$6,772	\$22,433	\$32,532	\$19,386	\$71,868
Anoka	\$766,445	\$701,661	\$1,468,106	\$236,091	\$69,440	\$305,531	\$530,354	\$632,221	\$1,162,575
Becker	\$223,511	\$311,441	\$534,952	\$112,422	\$67,909	\$180,331	\$111,089	\$243,332	\$354,621
Beltrami	\$52,265	\$1,281,195	\$1,433,560	\$25,314	\$468,355	\$493,669	\$27,051	\$712,849	\$938,891
Benton	\$73,249	\$149,108	\$222,357	\$25,102	\$17,356	\$42,460	\$48,147	\$131,750	\$179,897
Big Stone	\$19,848	\$16,683	\$36,531	\$8,819	\$5,987	\$14,806	\$11,029	\$10,696	\$21,725
Blue Earth	\$203,052	\$181,678	\$384,730	\$60,003	\$22,637	\$82,640	\$134,049	\$159,041	\$293,090
Brown	\$61,739	\$68,173	\$129,912	\$20,109	\$12,138	\$32,247	\$41,630	\$56,035	\$97,665
Carlton	\$42,057	\$230,227	\$272,284	\$17,912	\$47,466	\$65,378	\$24,145	\$182,761	\$206,906
Total	\$10,814,680	\$18,965,201	\$29,779,881	\$2,770,248	\$3,544,823	\$7,315,071	\$7,044,432	\$15,420,378	\$22,464,810

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1st Fundamental Calculation Tab

❖ For Reconciliations prior to V17.3 Release

Expenditure Breakdown	History Summary	Agency Output
Expenditure Summary	1st Fundamental Calculation	2nd Fundamental Calculation
State Trend Amount: <input type="text"/>	State Share Amount: <input type="text"/>	
Agency Trend Amount: <input type="text"/>	Agency Share Amount: <input type="text"/>	
Licensing Adjustment Amount: <input type="text"/>	Total Non-Federal Expenditures: <input type="text"/>	
Days of Care Adjustment Amount: <input type="text"/>	State Share %: <input type="text"/>	
Adjusted Agency Trend Amount: <input type="text"/>	Agency Share %: <input type="text"/>	
Total Trend Amount: <input type="text"/>		
Phase-In Cost: <input type="text"/>		
Total Non-Federal Expenditures: <input type="text"/>		

1st Fundamental Calculation Tab

❖ For Reconciliations after V17.3 Release

❖ Includes New Rate Increase Adjustment details

Expenditure Summary	1st Fundamental Calculation	2nd Fundamental Calculation	Expenditure Breakdown	History Summary	Agency Output
State Trend Amount: <input type="text" value="\$9,286,125"/>	State Share Amount: <input type="text" value="\$9,448,933"/>				
State Rate Increase for Agency: <input type="text"/>	Agency Share Amount: <input type="text" value="\$13,015,877"/>				
State Rate Increase for State: <input type="text"/>	Total Non-Federal Expenditures: <input type="text" value="\$22,464,810"/>				
Adjusted State Trend Amount: <input type="text" value="\$9,286,125"/>	State Share %: <input type="text" value="42.06104124629%"/>				
Agency Trend Amount: <input type="text" value="\$13,015,877"/>	Agency Share %: <input type="text" value="57.93895875371%"/>				
Licensing Adjustment Amount: <input type="text" value="\$0"/>					
Days of Care Adjustment Amount: <input type="text" value="\$0"/>					
Adjusted Agency Trend Amount: <input type="text" value="\$13,015,877"/>					
Total Trend Amount: <input type="text" value="\$22,302,002"/>					
Phase-In Cost: <input type="text" value="\$162,808"/>					
Total Non-Federal Expenditures: <input type="text" value="\$22,464,810"/>					

New "Drill-Down" Feature

- ❖ View details for claims included in totals on the Expenditure Breakdown tab

Agency	State Issued Payments	Agency Issued Payments	Total Payments	Total Title IV-E FFP Earned	State Non-Federal Amount	Agency Non-Federal Amount	Total Non-Federal Amount
Program : Family Foster Care and EFC-SIL							
IV-E Reimbursable : Non Title IV-E							
Per Diem Type : Legacy							
Bjorn Co	\$0.00	\$11,029.34	\$11,029.34	\$0.00	\$0.00	\$11,029.34	\$11,029.34
Bjorn Co	\$0.00	\$11,029.34	\$11,029.34	\$0.00	\$0.00	\$11,029.34	\$11,029.34
Per Diem Type : Northstar							
Bjorn Co	\$0.00	\$51,658.74	\$51,658.74	\$0.00	\$0.00	\$51,658.74	\$51,658.74
Bjorn Co	\$0.00	\$51,658.74	\$51,658.74	\$0.00	\$0.00	\$51,658.74	\$51,658.74
IV-E Reimbursable : Title IV-E							
Per Diem Type : Legacy							
Bjorn Co	\$0.00	\$5,948.36	\$5,948.36	\$2,974.18	\$0.00	\$2,974.18	\$2,974.18
Bjorn Co	\$0.00	\$5,948.36	\$5,948.36	\$2,974.18	\$0.00	\$2,974.18	\$2,974.18
Per Diem Type : Northstar							
Bjorn Co	\$0.00	\$17,234.21	\$17,234.21	\$8,617.17	\$0.00	\$8,617.04	\$8,617.04
Bjorn Co	\$0.00	\$17,234.21	\$17,234.21	\$8,617.17	\$0.00	\$8,617.04	\$8,617.04
	\$0.00	\$85,970.65	\$85,970.65	\$11,591.35	\$0.00	\$74,379.30	\$74,379.30

Drill-Down to Claims

- ❖ Displays claims included in the total from the grid

Search criteria auto fills based on the total clicked on from the Expenditures Breakdown tab

Client Name	IV-E Service Type	Service Start Date	Service End Date	Warrant / Eff Date	Rule Code	Vendor Payment Amount	Total Non-Reimbursable Amount	Total IV E Amount	Total FFP Amount	Northstar Amount
Bjorn Bear	Maintenance	02/01/2016	02/29/2016	04/08/2016	OT2	\$667.29	\$0.00	\$0.00	\$0.00	\$667.29
Bjorn Bear	Maintenance	03/01/2016	03/31/2016	05/10/2016	OT2	\$713.31	\$0.00	\$0.00	\$0.00	\$713.31
Bjorn Bear	Maintenance	04/01/2016	04/30/2016	06/10/2016	OT2	\$690.30	\$0.00	\$0.00	\$0.00	\$690.30
						\$0.00	\$0.00	\$0.00	\$0.00	\$11,029.34

Note: RCA Claim Search is used to display details for RCA Claim totals.

Agency Output Tab – Page 1

Northstar Care Fiscal Reconciliation Summary Quarter: 2015 Q2 (Apr 1 - Jun 30)
 Agency: 99 - Bjorn Co Initial - As Of 2015 Q3 - Approved 05/13/2016

Non-Federal Portion				Non-Federal Portion Before Prior DHS Payments			
	A. State Issued Payments	B. Agency Issued Payments	C. Total Payments	D. Total Federal Title IV-E FFP Earned	E. State Issued	F. Agency Issued	G. Total
11. Family Foster Care and EFC-SIL	\$0	\$45,109	\$45,109	\$8,772	\$0	\$36,337	\$36,337
12. Relative Custody Assistance	\$0	\$2,949	\$2,949	\$0	\$0	\$2,949	\$2,949
13. Minnesota Permanency Demonstration Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14. Northstar Kinship Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15. Adoption Assistance	\$46,183	\$0	\$46,183	\$13,661	\$32,522	\$0	\$32,522
16. TOTAL	\$46,183	\$48,058	\$94,241	\$22,433	\$32,522	\$39,286	\$71,808.00

Shares				Non-Federal Portion After Prior DHS Payments		
	H. State Share Amount	I. Agency Share Amount	J. Total Non-Federal Amount	K. State Issued	L. Agency Issued	M. Total
20. Non-Federal Effective Rates	46.64939839572%	53.35060160428%	100.000000000000%			
21. Family Foster Care and EFC-SIL	\$16,950.99	\$19,386.01	\$36,337.00	\$2,949	\$33,388	\$36,337
22. Relative Custody Assistance	\$1,375.69	\$1,573.31	\$2,949.00	\$0	\$2,949	\$2,949
23. Minnesota Permanency Demonstration Project	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0
24. Northstar Kinship Assistance	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0
25. Adoption Assistance	\$15,171.32	\$17,350.68	\$32,522.00	\$32,522	\$0	\$32,522
26. Rounded TOTAL	\$33,498.00	\$38,310.00	\$71,808.00	\$35,471	\$36,337	\$71,808

I-26. This is the Total Agency Share for Northstar Care, including legacy ↑

L-26. This is the Agency Net Outlay prior to this reconciliation ↑

(Owe) & Due					
	N. Due to Agency	O. (Owe to State)	P. Net before Prior DHS Payments	Q. (Prior DHS Payments)	R. Net After Prior DHS Payments
31. Family Foster Care and EFC-SIL	\$16,950.99	\$0.00	\$16,950.99	(\$2,949.00)	\$14,001.99
32. Relative Custody Assistance	\$1,375.69	\$0.00	\$1,375.69	\$0.00	\$1,375.69
33. Minnesota Permanency Demonstration Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
34. Northstar Kinship Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35. Adoption Assistance	\$0.00	(\$17,350.68)	(\$17,350.68)	\$0.00	(\$17,350.68)
36. Rounded TOTAL	\$18,326.68	(\$17,350.00)	\$976.68	(\$2,949.00)	(\$1,973.00)

S-41. This is the net result ↓

41. Total amount that Agency Owes DHS - DHS will invoice this amount: (\$1,973.00)
 42. Amount the Agency Owes DHS for Service 175 - Northstar Kinship Assistance \$0.00
 43. Amount the Agency Owes DHS for Service 178 - Northstar Adoption Assistance (\$1,973.00)

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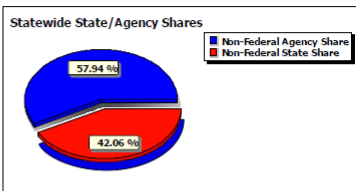
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Agency Output Tab – Page 2

Northstar Care Fiscal Reconciliation Summary Quarter: 2015 Q2 (Apr 1 - Jun 30)
 Agency: 99 - Bjorn Co Initial - As Of 2015 Q3 - Approved 05/13/2016

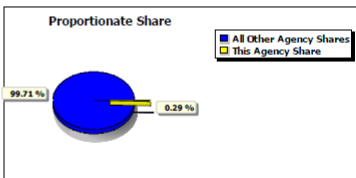
1st Fundamental Calculation: State/Local Share

Share %	Non-Federal Amount
100.000000000000%	Total: \$22,464,810
42.06104124629%	State Share: \$9,448,933
57.93895875371%	Agency Share: \$13,015,877



2nd Fundamental Calculation: Proportionate Share

Proportionate Share %	Agency Non-Federal Amount
100.000000000000%	Agency Share: \$13,015,877
99.70566052148%	All Other Agency Shares: \$12,977,567
0.29433947852%	This Agency Share: \$38,310



Non-Federal Effective Rates for this Agency

Agency Non-Federal Effective Rate %:	53.35060160428%	Agency Non-Federal Share Amount:	\$38,310
State Non-Federal Effective Rate %:	46.64939839572%	State Non-Federal Share Amount:	\$33,498
Total %:	100.000000000000%	Total Non-Federal Amount:	\$71,808

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Agency Output Tab – Page 3 – NEW!!!

Northstar Care Fiscal Reconciliation Summary Quarter: 2015 Q2 (Apr 1 - Jun 30)
 Agency: 99 - Bjorn Co Initial - As Of 2015 Q3 - Approved 05/13/2016

1st Fundamental Calculation

1. State Issued Non-Federal - All Agencies:	\$9,448,933
2. Agency Issued Non-Federal - All Agencies	<u>\$13,015,877</u>
3. Total Issued Non-Federal:	\$22,464,810
4. State Trend Amount:	\$9,286,125
5. State Rate Increase for Agency:	
6. State Rate Increase for State:	
7. Adjusted State Trend Amount:	<u>\$9,286,125</u>
8. Agency Trend Amount:	\$13,015,877
9. Licensing Adjustment Amount:	\$0
10. Days of Care Adjustment Amount:	\$0
11. Adjusted Agency Trend Amount:	<u>\$13,015,877</u>
12. Total Issued Non-Federal:	\$22,464,810
13. LESS: Adjusted State Trend Amount:	(\$9,286,125)
14. LESS: Adjusted Agency Trend Amount:	<u>(\$13,015,877)</u>
15. Phase-In Costs:	\$162,808
16. Adjusted State Trend Amount:	\$9,286,125
17. Phase-In Costs:	<u>\$162,808</u>
18. State Share Amount:	\$9,448,933

Due and Owe

41. State Issued Non-Federal for this Agency:	\$32,522
42. Agency Issued Non-Federal:	<u>\$39,286</u>
43. Total Issued Non-Federal:	\$71,808
44. State Issued Non-Federal for this Agency:	\$32,522
45. Prior DHS Payments:	<u>\$2,949</u>
46. Total State Payments:	\$35,471
47. State Share - this Agency:	\$33,498
48. LESS: Total State Payments:	<u>(\$35,471)</u>
49. Total Due to (Owed by) Agency:	(\$1,973)
	↑
50. Agency Issued Non-Federal:	\$39,286
51. LESS: Prior DHS Payments:	<u>(\$2,949)</u>
52. Agency Issued Non-Federal after DHS Payment	\$36,337
	↑
53. Agency Issued Non-Federal After DHS Payment:	\$36,337
54. LESS: Agency Share:	<u>(\$38,310)</u>
55. Total Due to (Owed by) Agency:	(\$1,973)
	↑

2nd Fundamental Calculation

31. Local Share Adjusted For Phase-In:	\$13,015,877	100.000000000000%
32. All Other Agency Shares:	<u>\$12,977,567</u>	<u>\$9,205,660,521,48%</u>
33. Agency Share Amount:	\$38,310	0.29433547852%

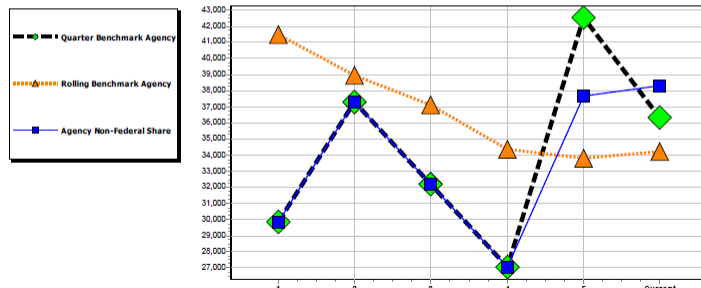
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Agency Output Tab – Page 4 – NEW!!!

Northstar Care Fiscal Reconciliation Summary Quarter: 2015 Q2 (Apr 1 - Jun 30)
 Agency: 99 - Bjorn Co Initial - As Of 2015 Q3 - Approved 05/13/2016

Benchmark Quarter:	1	2	3	4	5	6
	5 Ago	4 Ago	3 Ago	2 Ago	Prior	Current
	Quarter	Quarter	Quarter	Quarter	Quarter	Quarter
	2014 Q1	2014 Q2	2014 Q3	2014 Q4	2015 Q1	2015 Q2
	Jan - Mar 2014	Apr - Jun 2014	Jul - Sep 2014	Oct - Dec 2014	Jan - Mar 2015	Apr - Jun 2015
Quarter Benchmark Agency Utilization:	\$29,854	\$37,324	\$32,214	\$27,055	\$42,539	\$36,337
Rolling Benchmark Agency Utilization:	\$41,493	\$38,940	\$37,131	\$34,371	\$33,815	\$34,221
Agency Non-Federal Share:	\$29,854	\$37,324	\$32,214	\$27,055	\$37,662	\$38,310
Share % Variance to Quarter Benchmark:	0.0%	0.0%	0.0%	0.0%	11.5%	-5.4%
Share % Variance to Rolling Benchmark:	28.1%	4.1%	13.2%	21.3%	-11.4%	-11.9%



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Agency Output - Viewing Information

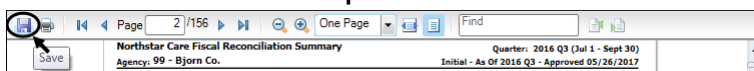
- ❖ Not all details display while viewing the Agency Output from SSIS

Northstar Care Fiscal Reconciliation Summary		Quarter: 2016 Q3 (Jul 1 - Sept 30)	
Agency: 99 - Bjorn Co.		Initial - As Of 2016 Q3 - Approved 05/26/2017	
2nd Fundamental Calculation: Proportionate Share			
100.000000000000%	Agency Share:	\$13,393,717	
99.82395379128%	All Other Agency Shares:	\$13,303,789	
0.37404620874%	This Agency Share:	\$49,948	
Non-Federal Effective Rates for this Agency			
Agency Non-Federal Effective Rate %:	45.39613004081%	Agency Non-Federal Share Amount:	\$49,948
State Non-Federal Effective Rate %:	\$4.60386995919%	State Non-Federal Share Amount:	\$60,078
Total %:	100.000000000000%	Total Non-Federal Amount:	

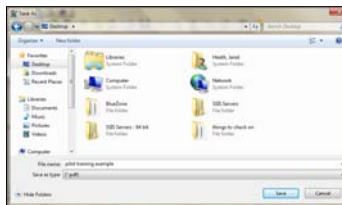
- ❖ Use the following instructions on slide 15 to view these details for Northstar Care Fiscal Reconciliations added after the V17.3 release

Agency Output – Save As PDF

1. "Save As" from options in PDF viewer.



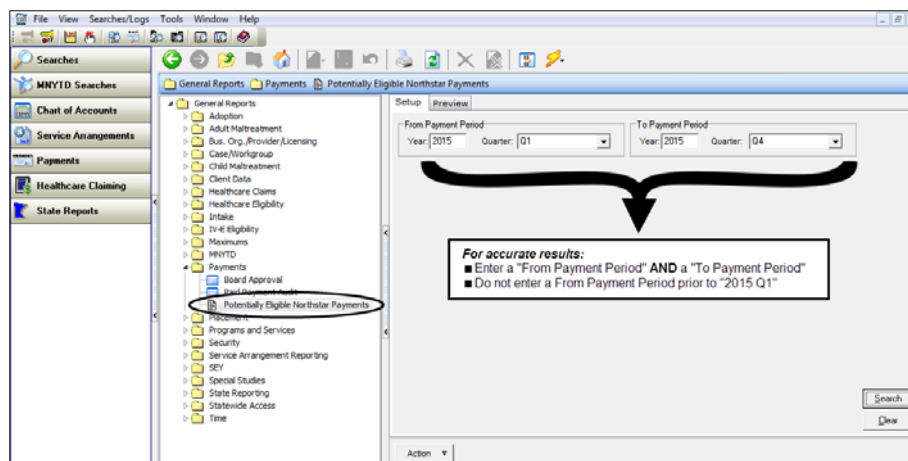
2. Name the file and save on desktop (or other location).



3. Locate saved PDF & Open to view.



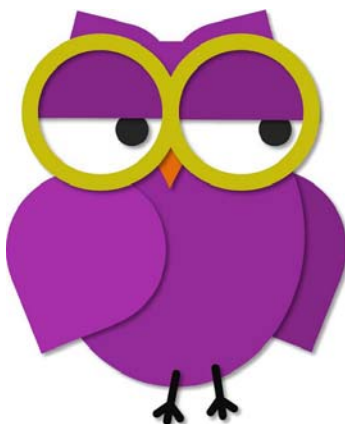
Helpful Hints for the Potentially Eligible Northstar Payments Report



Questions?



Healthcare Claiming



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Healthcare Claiming Code Changes

- ❖ HCPCS/Mod Description Code Change
 - ◇ S5145
 - ◇ Previous Description
 - Foster care, child (day)
 - ◇ New Description (effective 05/01/2017)
 - Foster care, therapeutic, child, per diem
- ❖ Claim Adjustment Reason Code Changes
 - ◇ New Code – 280 (effective 03/01/2017)
 - ◇ 47 Description Changes (effective 09/01/2017)

**See Washington Publishing Company for descriptions and details regarding Claim Adjustment Reason Codes.*

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Questions?



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SSIS Administration

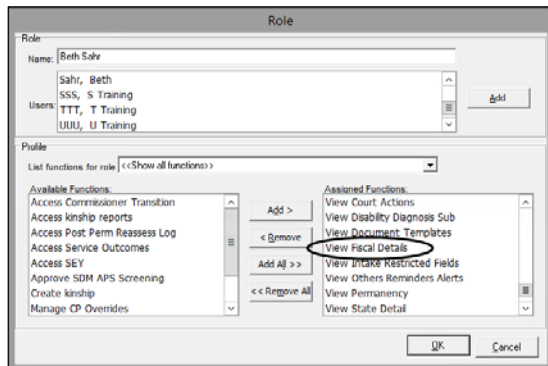


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New Function - View Fiscal Details

- ❖ Added to Roles with:
 - ❖ Fiscal Default Activities
 - ❖ Worker Default Activities
 - ❖ Access Person Index & View Cnty Detail



Note: Look for other new Functions added for the worker side.

Interface Scheduled Run Times

Vendor Import	Hourly	M-F	5 minutes after the hour, starting at 7:05 AM and ending at 6:05 PM
Payment Batch Submission	Hourly	M-F	1 minute after the hour, starting at 7:01 AM and ending at 6:01 PM
Payment Batch Submission Status	Hourly	M-F	21 minutes after the hour, starting at 7:21 AM and ending at 6:21 PM
Paid Payment Confirmation	Hourly	M-F	41 minutes after the hour, starting at 7:41 AM and ending at 6:41 PM
MMIS Remittance Advice - 835	Daily	M-F	At 6:30 AM
MMIS Claim Submission - 837	Hourly	M-F	37 minutes after the hour, starting at 7:37 AM and ending at 6:37 PM
MMIS Claim Acknowledgement - 997/999	Hourly	M-F	47 minutes after the hour, starting at 7:47 AM and ending at 6:47 PM
MMIS Claim Status	Daily	M-F	At 6:00 AM

Questions?



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What should you remember?

- ❖ Regenerate Healthcare Claim Batches
- ❖ Generate or Regenerate Q3 State Reports
- ❖ Review V17.3 documents
 - ◇ Release Notes
 - ◇ Known Defects
 - ◇ What's New in 17.3
 - ◇ Handouts
 - ◇ PowerPoint Presentation
 - ◇ Child Foster Care Report Proofing Messages
 - ◇ Child Foster Care Report – Reference for Proofing Messages

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Available Resources

- ❖ SSIS Help Desk
 - ◇ Email – dhs.ssishelp@state.mn.us
 - ◇ Phone – (651) 431-4801
- ❖ Northstar Policy Questions
 - ◇ Email – northstar.care@state.mn.us
- ❖ SSIS website
- ❖ Fiscal & Worker Mentors

Questions?



Thank You!

