

QUARTERLY SERIOUS INJURY REPORTING FORM

DHS is required to post the total number of deaths, serious injuries, and substantiated maltreatment that occur in licensed child care settings each year. Systems already exist for DHS to collect data on maltreatment and deaths in family child care.

For serious injuries occurring in family child care, please log all serious injuries reported by providers in your county and submit the form to michelle.m.larsen@state.mn.us at the end of each calendar quarter (please submit by the 10th day of the month following the end of the quarter). Serious injuries are injuries that are treated by a physician.* Any serious injury that results in a child being hospitalized must still also be reported **immediately** to Family Systems technical assistance. Please add additional pages as needed.

County Agency: _____ **Agency Contact:** _____

Check Reporting Period: _____ **Year of Reporting Period:** _____

January- March _____ April-June _____ July-September _____ October-December _____

License Number	Date of Serious Injury	
		1
		2
		3
		4
		5
		6
		7
		8
		9
		10
		11
		12
		13
		14
		15
		16

*As described in the Implementation Plan for 2017 Legislative Changes, *Serious injuries that must be reported to the county licensor are injuries to a child that are treated by a physician. This means that if a child sees a physician for evaluation of an injury, but no treatment is given, the injury does not need to be reported. (Examples of injuries that do not need to be reported include things such as cuts or scrapes for which the child sees a physician but no treatment is needed, a bump to a tooth if the dentist determines no treatment is needed, etc.)