

# TCM CSR Error Check Boxes

The screenshot shows a software interface with a tabbed menu at the top containing 'TCM CSR Statistics', 'Client Summary', 'Adjustments', 'RTC', and 'Time Proofing'. The 'Time Proofing' tab is active. Below the tabs, there are input fields for 'Year' (2010) and 'Period' (Q3 (Jul 1 - Sept 30)). Below these are 'From:' (04/01/2010) and 'To:' (09/30/2010) dropdown menus. There are five checkboxes: 'Client' (checked), 'MA Eligibility' (unchecked), 'Supplemental Eligibility' (checked), 'Time Record' (checked), and 'Staff' (unchecked). On the right side, there are 'Search' and 'Clear' buttons.

## Error list by Category:

### Client:

"Est. date of birth". (107)

Client is an adult on the activity date and "Service" is for children. (3002)

Client is a child on the activity date and "Service" is for adults. (3003)

### Time Record:

APS or DD workgroup not selected for "Service". (3006)

Duration for the client is 0. (3009)

### MA Eligibility:

Client has an AC Major Program on the "Activity Date". (3000)

Client is on a waiver on the "Activity Date". (3001)

Staff:

“Employee type” for the “Worker” is excluded from the TCM-CSR. (3005)

“Worker” is an RTC employee and the “Service” is not 491. (3004)

Supplemental Eligibility (Warning):

No VA/DD-TCM or CW-TCM Eligibility exists with “Service”. (3007)

## **Error Hierarchy**

The proofing process for the TCM CSR Report has changed to be more consistent with the other error processing in SSIS.

The list below of the error messages for this report is in the order that the edits are applied. Once an error is found, the editing stops.

For example, if the time record is created by a Contractor, that client will not be counted. So the editing process stops.

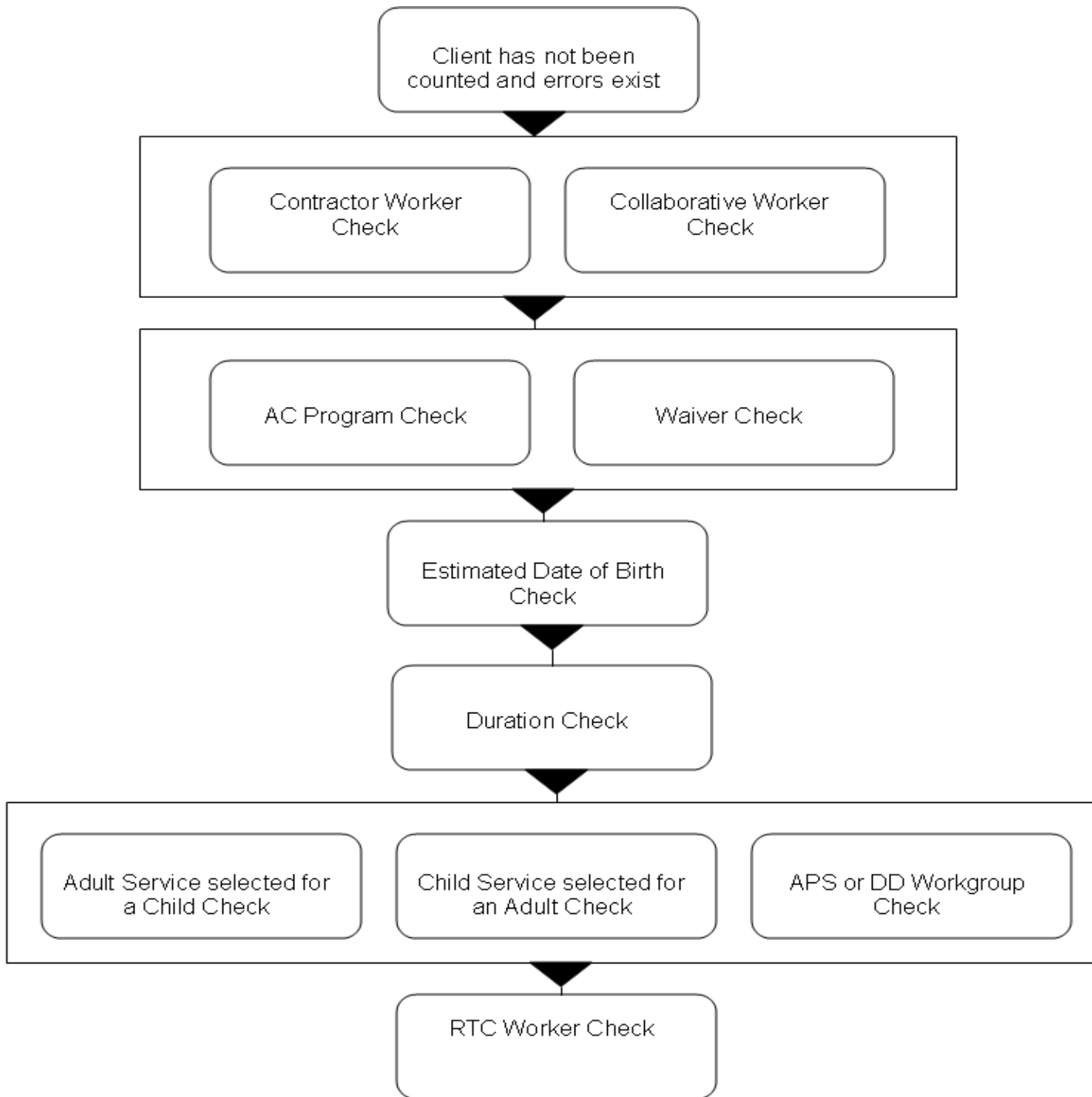
If that time record also has an incorrect service for the client age, you will not get the error message about the client’s age.

So if you have a time record that has the “Est. Date Of Birth” error, you know that:

- The client has not been counted for that month of the activity date for that record
- The record has not been created by a Contractor or Collaborative Worker
- The client does not have an AC Major Program or Active Waiver Eligibility Span for the activity date.

Also, if you have an error message for 0 Duration, and you change that record to have a duration greater than 0 and rerun your search, other errors that are next in the hierarchy may now display.

In order for an error message to display, all edits above it in the hierarchy must have been met regardless of which check boxes have been selected.



## TCM CSR Error Messages and Logic

**If a client has already been counted, no additional error message for that client will appear unless you search proofing without generating the report.**

Message #	Message Type	Short Message	Long Message
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107	Client	"Est. date of birth" ([@ClientEDOB]).	Client has an estimated date of birth rather than an actual date of birth.
A client cannot have an estimated birth date specified on the client record, client will not be counted. If client has an estimated DOB, no additional error messages will display.			

3000	MA Eligibility	Client has an AC Major Program ([@MajorPgmDates]) on the "Activity Date" ([@ActivityDate]).	A Time record is not counted when the client has a Major Program of AC on the "Activity Date."
A client cannot have AC major program recipient eligibility span on the activity date. If the eligibility data is accurate, there are no corrections to make for the TCM-CSR. You may want to verify whether or not a waiver case management BRASS code should have been used for claiming. No additional error messages will display.			

3001	MA Eligibility	Client is on a waiver ([@WaiverDates]) on the "Activity Date" ([@ActivityDate]).	A Time record is not counted when the client has a Waiver span in effect on the "Activity Date."
A client cannot have a waiver eligibility span on the activity date. If the eligibility data is accurate, there are no corrections to make for the TCM-CSR. You may want to verify whether or not a waiver case management BRASS code should have been used for claiming. No additional error messages will display.			

3002	Time Record	Client is an adult on the activity date ([@ClientAge]) and "Service" ([@SvcCode] - [@SvcDescription]) is for children.	The age of the client on the time record is incorrect for the "Service."
For the service specified, check the age of the client versus the age allowed for the service provided. This applies to BRASS services 192, 193, 490, 492 & 592.			

3003	Time Record	Client is a child on the activity date ([@ClientAge]) and "Service" ([@SvcCode] - [@SvcDescription]) is for adults.	The age of the client on the Time record is incorrect for the "Service."
For the service specified, check the age of the client versus the age allowed for the service provided. This applies to BRASS services 491, 593 & 693.			

3004	Admin	"Worker" ([@staff_name]) is an RTC employee and "Service" is not 491-Adult Rule 79 Case Management.	A Time record for an RTC employee is only counted when the Service is not 491-Adult Rule 79 Case Management.
The staff worker has an employee type code of RTC and the service provided was not 491 - Adult Rule 79 Case Management. No additional error messages will display.			

3005	Admin	"Employee type" for the "Worker" ([@StaffName]) is excluded from the TCM-CSR.	The staff person indicated on the Time record must have an "Employee type" of "County/Tribal Employee" or "State Employee" to be included in the TCM-CSR.
The staff worker has an employee type of "Collaborative Worker." All client time records where service is provided by a Collaborative Worker are ignored. This applies to all BRASS services. No additional error messages will display.			

3006	Time Record	APS or DD workgroup not selected for "Service" ([@Service]).	With this "Service" the "Workgroup" on the Time record must be APS or DD to be counted.
The workgroup specified on the time record is not APS or DD. This applies to BRASS services 593 & 693. Correct this error only if the workgroup is wrong. This report only wants those adults who are part of an APS or DD population. These service codes can be used for other populations that will not be counted on the TCM CSR.			

3007	Supplemental Eligibility	No VA/DD-TCM or CW-TCM Eligibility exists with "Service" ([@SvcCode] - [@SvcDescription]).	Client is counted as CW-TCM (Line 3) when no VA/DD-TCM Eligibility and no CW-TCM Eligibility exists for the "Activity Date".
The client does not have CW-TCM or VA/DD-TCM supplemental eligibility and client age is > or = 18, but less than 21. This applies to Service 592.			

3009	Time Record	Duration for Client is 0.	The Duration for the client in the Regarding section of the Time record is 0. Duration must be at least one minute.
The client in the Regarding section of the Time record must have a least one minute of time recorded to be included.			