Corporate Child Foster Care
Home Study Assessment & Assessment Update Instructions

Minnesota Rules, part 2960.3000, subpart 2, defines outcomes for licensed foster family settings:

2960.3000 FOSTER FAMILY SETTINGS.

Subp. 2. Outcomes. One of the goals of foster care must be that the foster child will experience a safe and healthy family life. The license holder must also promote the child’s development as a physically and mentally healthy person. To accomplish these outcomes, the license holder must:

A. actively participate with the agency placing the child, to implement the case plan and meet the needs of the child; and

B. as much as possible, considering the child’s age, the child’s needs, and the case plan, include the child in the daily life of the family, including eating meals with the family and participating in recreational activities.

This requirement applies to Corporate Child Foster Care (CFC) settings (e.g. Foster Residence Settings). All licensed CFC homes must have a written home study (Minnesota Rules, part 2960.3060, subp. 4).

Children do best when they are in a family. The home study for corporate CFC must document how this unique setting will provide foster children with a safe and healthy family life. The rule requires that the home study be completed using the Commissioner’s designated format. This format needs to be individualized for every family setting. When a child is in a corporate CFC home, it is essential that the standard of a safe and healthy family life is discussed with the license holder and staff, and documented as required.

Forms C22 and C23 in the licensor packet provide a format to complete the home study assessment or home study assessment update for corporate CFC. All areas on these formats must be addressed.

The Corporate Child Foster Care Fact Sheet must be completed by the authorized agent or a designee who is familiar with the operation of the program. This fact sheet replaces the Individual Fact Sheet which is no longer required for Corporate Child Foster Care.

The following five forms are required for the complete Corporate Child Foster Care home study:

- Minnesota Adoption and Foster Care Application
- Corporate Child Foster Care Fact Sheet
- Home Study Agency Process Checklist
- Home Study Assessment or Assessment Update for Corporate Child Foster Care
- Family Disaster Plan

Also, please note that the Family Systems Corporate Child Foster Care Supplemental Application must be completed at initial application and at each relicensing, along with all other child foster care licensing requirements.