MEMO

Date: November 14, 2014

To: MnCHOICES Administrative Contacts and Mentors
   County Administrators
   County Human Services Directors
   County Public Health Nursing Directors
   Community Health Services Directors
   Tribal Health Directors of White Earth Nation, Leech Lake and Mille Lacs Bands of Ojibwe
   Managed Care Organization Administrators

From: Alex Bartolic, Disability Services Division
       Jean Wood, Aging and Adult Services Division

Re: Assessment guidance and MnCHOICES reassessment planning

Assessment guidance document now available

The MnCHOICES team developed a document to provide guidance about when to use MnCHOICES or legacy assessment tools (i.e., Long Term Care Consultations, Personal Care Assistance assessment, and Developmental Disability screening). This guidance document is included in this memo and will be posted on the MnCHOICES CountyLink website soon. As needed, this document will be updated.

MnCHOICES Reassessment Planning

The MnCHOICES team is working on a reassessment roll-out plan. The plan will identify when counties and tribes conduct MnCHOICES reassessments for people:

- Who are currently receiving LTSS for which MnCHOICES determines eligibility;
- Have not had a MnCHOICES assessment; and
- Are due for a reassessment.

In order to develop this plan, the MnCHOICES team will do the following:

1) Provide volume data to help counties and tribes identify the scope of their reassessment work.
2) Complete a survey to help the MnCHOICES team identify, in part:
   a. Training needs for persons not yet certified.
   b. Challenges or barriers to the agency’s readiness to conduct all assessments, including reassessments, in MnCHOICES.
   c. Willingness to participate in a reassessment pilot.
3) Conduct a pilot informed by survey results, beginning no sooner than January 2, 2015.
4) Pilot results will inform statewide roll-out of reassessments, beginning no sooner than April 1, 2015.

We anticipate providing the volume data and the survey within the next two weeks.