

February 3, 2023

Stephen Vander Schaaf, Authorized Agent
Accessible Space, Inc.
2550 University Avenue West, Suite 330N
Saint Paul, Minnesota 55114

License Number 1072658 (245D - Home and Community-Based Services)
Report Number 202209111

CORRECTION ORDER

Dear Stephen Vander Schaaf:

An investigation of Accessible Space, Inc. was completed regarding report number 202209111 which alleged violation of Minnesota Statutes, section 626.557, and Minnesota Statutes, Chapter 245D. This maltreatment allegation concerned financial exploitation. The disposition of the investigation report is substantiated. Two violations were noted.

The following violations of state and (or) federal laws and rules were observed. Corrective action for each violation is required by Minnesota Statutes, section 245A.06, and is hereby ordered by the Commissioner of Human Services. Failure to correct the violations within the prescribed amount of time may result in fines and/or action against your license, as provided for in Minnesota Statutes, sections 245A.06 and 245A.07.

LICENSING VIOLATIONS

DHS determined that your program failed to follow licensing rules and statutes, as described below.

1. Citation: Minnesota Statutes, section 245D.09, subdivision 4a.

Violation: For one staff person (the P) whose record was reviewed, the license holder did not provide training to the individual service recipient needs as required.

A DHS investigator requested copies of the P's training record that showed when the P was provided orientation and training on a consumer's (the C's) individual service needs, including the C's support plan or support plan addendum as it relates to the responsibilities assigned to the license holder and the C's individual abuse prevention plan, to achieve and demonstrate an understanding of the C as a unique individual, and how to implement those plans. The P is no longer employed by the program.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subdivision.

2. Citation: Minnesota Statutes, section 245D.095, subdivision 5.

Violation: For one staff person whose record was reviewed (the P), the license holder did not maintain personnel records as required.

A DHS investigator requested copies of the P's training record that showed when the P was provided orientation and training on the C's individual service recipient needs. The license holder was unable to produce documentation of this training to the DHS investigator. The license holder failed to maintain a personnel record for the P that documented orientation and training on the C's service recipient needs that included the date of the training, the number of hours per subject area, and the name of the trainer or instructor.

The P is no longer employed by the program.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subdivision.

YOUR RIGHT TO REQUEST RECONSIDERATION

You have the right to request reconsideration of this order and the cited violations. Your request must:

- Be in writing
- List each violation you are challenging and identify what is inaccurate or incomplete about the information in the order
- Supply information that is accurate or more complete
- Be made before the deadlines provided below

If you are mailing your request, it must be received by DHS within 20 calendar days from when you received this order. If you do not meet this deadline, you lose your right to request reconsideration. The timeline to appeal began when you received this order. Please send it to:

Commissioner, Department of Human Services
Office of Inspector General
Legal Counsel's Office
Attn: Licensing Legal Unit
PO Box 64953
St. Paul, MN 55164-0953

If your request is being personally delivered, it must be received by DHS within 20 calendar days from when you received this order. Please bring it to:

Commissioner, Department of Human Services

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Office of Inspector General
Legal Counsel's Office
Attn: Licensing Legal Unit
444 Lafayette Road North
St. Paul, MN 55155

Legal authority for this licensing action

- This action is taken under Minnesota Statutes, section 245A.06, subdivision 1.
- The timeline to request reconsideration of the order is provided in Minnesota Statutes, section 245A.06, subdivision 2.

Questions

If you have any further questions regarding this investigation, contact me immediately. If you have any questions regarding your compliance with this Correction Order or applicable rules, contact your licensor, Krista Hastings, at 651-431-4825; or, Krista.Hastings@state.mn.us.

Sincerely,



Deb Neubauer-Hoffman, Investigator
Office of Inspector General
Licensing Division
Deb.Neubauer-Hoffman@state.mn.us
651-431-6567