

Letters Testamentary (DHS-8349)

Follow the instructions for [\(DHS-8349\) \(PDF\)](#) to have the court give you legal authority to act on behalf of an estate.

1. Fill in the header.

- Enter your county name in the top left.
- Enter Decedent's (deceased person's) name on the left.
- Enter the court district number in the top right. If you are unsure of your district, look up the [court district](#).
- Since you are opening a new court file, you do not need to enter a file number.

2. Fill in the body.

- Enter the date of Decedent's death.
- Enter your name and county.

3. **Submit this document to the court *without dating or signing*. The judge will sign the document once the court approves it.**