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Webinar announcement: DirectCourse learning administrator training

Time and date	10 a.m. to 3:30 p.m., Tuesday, April 11, 2023
Description	<p>DHS and the University of Minnesota are working with Elsevier/DirectCourse to provide a free DirectCourse learning administrator seminar. Take the opportunity to learn more about the features of the learning management system. Topics may include:</p> <ul style="list-style-type: none">• Using announcements to communicate with learners• Managing learner access and passwords• Creating and managing learners• Creating and editing modules• Assigning training• Using OnTrack features• Linking content• Using departments to organize learners• Using reporting features• Finding available resources (e.g. Elsevier customer support, MN Admin Toolkit, 245D and Positive Support Rule). <p>Presenters:</p> <ul style="list-style-type: none">• Leigh Evans, DirectCourse account manager• Taylor Kearns, state learning administrator, DHS• DirectCourse Minnesota team, University of Minnesota.
Learning objectives	<p>Participants will be able to:</p> <ul style="list-style-type: none">• Increase skills to use DirectCourse as a learning administrator.• Learn about important system features.• Describe how DirectCourse can help increase workforce training and retention.
Target audience	DirectCourse learning administrators
Registration information	Register and complete a pre-event survey .
Accommodations	If you need an accommodation, email Olivia Sullivan at least one week before the session.
Additional information	Request a DirectCourse account to learn more.