

MN-ITS User Manual

Latest Manual Revisions

Revised: April 20, 2023

Updates cited below do not include minor grammatical or formatting changes that otherwise do not have bearing on the meaning of the policy contained herein.

April 20, 2023

MN-ITS User Manual Home

- [MN-ITS User Manual Home](#) – We added video modules for additional guidance on the basics of using MN-ITS and billing using MN-ITS.
- [Table of Contents](#)
 - Under **Other Applications**, we added links to Minnesota Provider Screening and Enrollment webpages and links to County Mailbox guides.
 - Under **MN-ITS Administration**, we replaced the broken link for Change the Primary Administrator.

April 19, 2023

Other Applications

- [Create/Update/Assign MN-ITS User Access](#) – We changed the name of application from ApplyMN to MNbenefits.

April 14, 2023

Other Applications

- [Other Provider Application User Guides](#) – Under Other Application User Guides, we updated the MN-ITS user manual section "ApplyMN" to "MNbenefits" to reflect the new name of the application. We also added a new County Mailbox Application Quick Guide and a County Mailbox SFTP User Guide.
- We have published a new [County Mailbox SFTP User Guide](#) to provide some basic information on the process and procedures of FTP functionality.
- We added a [County Mailbox Application Quick Guide](#) to assist users.

March 8, 2023

MN-ITS Administration

- [MN-ITS Administration](#) – Under [Related User Guides](#), we added a link to the MPSE User Roles Guide.

January 30, 2023

MN-ITS Administration

- [MN-ITS Administration](#) – Under [Related User Guides](#), we added a link to the **MN-ITS - Password Information** webpage.

- [MN-ITS Password Information](#) – Under [Creating Strong Passwords](#), we updated the MN-ITS password requirements to include passwords must begin with an alphabetical character (A-Z, either upper or lower case).

[2022 Archived Manual Revisions](#)

[2021 Archived Manual Revisions](#)

[2020 Archived Manual Revisions](#)

[2019 Archived Manual Revisions](#)

[2018 Archived Manual Revisions](#)

[2017 Archived Manual Revisions](#)

[2014 – 2016 Archived Manual Revisions](#)