



SSIS Fiscal

Special Cost Codes in SSIS

July 2023

Special Cost Codes are used to identify special costs related to a BRASS Service. Each special cost code has reporting impacts. This handout defines when to use each State defined special cost code, what displays in the Service Arrangement/Payment, and what is editable and required. Agency specific special cost codes may be added using the code range 20-40. All other special cost code numbers are reserved for state defined special cost codes.

Table 1: When to use a Special Cost Code

Special Cost Code # & Description	When to Use	Special Cost Code # & Description	When to Use
01 – Initial Clothing	Pay for initial clothing, reimbursable up to 60 days after the continuous placement start date.	15 - Educational transportation (Pre-K - 12 only)	To reimburse providers for transportation services when transporting clients to and from school. Pre-K through 12th grade only.
02 – Additional Clothing	Pay additional clothing expenses outside of the 60 days and/or maximum reimbursable amount.	16 - EFC-SIL - Additional maintenance expenses	Pay additional expenses for a specific time period when an initial payment has been issued for EFC-SIL clients.
03 - Transportation, nonmedical	Pay non-medical transportation costs.	17 - Rule 5 Room and Board	To identify payments for clients enrolled in a PMAP and placed in a mental health certified children's residential treatment facility.
04 - Transportation, medical	Pay medical transportation costs.	***18 – Relative Custody Assistance (RCA) adjustment	Pay additional RCA expenses for the same service dates as the initial payment.
05 - Medical care not paid from MA	Pay medical care not reimbursable by MA.	19 - MAPCY Adjustment	Pay additional Supplemental Per Diem (MAPCY Level).
06 - Personal needs allowance	Pay personal needs allowances to clients.	20-40 - County Defined	Use designated by each agency
09 – ICPC Foster care increased rate	Pay foster homes outside of MN where rates are higher than MN rates and fall under the ICPC agreement.	94 - Corrections supervised foster care (no IV-E agreement)	Pay providers for clients in a corrections placement if the agency does not have an Umbrella agreement with corrections or a Title IV-E Agreement with corrections.
10 - Reduced Foster Care Rate	Pay when an Agency and Vendor agreed to a lesser rate than the Supplemental Per Diem plus Basic Per Diem.	95 - Foster care, legally, not financially responsible	Pay providers when the financially responsible agency will reimburse the legally responsible agency. Only the legally responsible agency should use this code.
11 - Foster care maintenance only - basic	To split foster care maintenance payments and supplemental per diem (DOC points). Only valid for service dates through 12/31/14	96 - Additional foster care (non-reimbursable)	Pay more than the reimbursable amount for foster care payments if the contracted or negotiated rate is higher than the allowable rate.
12 - Difficulty of Care amount only	To split foster care maintenance payments and supplemental per diem (DOC points). Only valid for service dates through 12/31/14	97 - EFC-SIL Damage deposit	Pay a damage deposit for an EFC-SIL client.
13 - Difficulty of Care Adjustment	Pay additional DOC points after the initial payment was issued.	98 - EFC-SIL - Other no maintenance expenses	Pay additional expenses that are not reimbursable for EFC-SIL clients.
14 - Rule 4 admin (intake and planning)	Pay eligible administrative fee costs for Rule 4 placing agencies	99 – Miscellaneous, unspecified	Use for Payments with reasons not specified by other Special Cost Codes.

Special Cost Codes for Payments and Reporting

Table 2: Payment and Reporting Fields by Special Cost Code #

Legend: **Bold** = editable field **Blank** = Default is Blank **Calc** = Calculated field **Blank** = Default is Blank but can be changed
N/A = Field does not display **++** = Units are Reported to SEAGR

Special Cost Code #	Claim Type	Client Required	Valid Services	DOC Points	MAPCY Level	Adjusted From & To	Supplemental Per Diem	Basic Per Diem	Unit Type	Units	Rate	SEAGR Unit Type	SEAGR Units	Amount
01	IV-E	Yes	All	N/A	Blank	N/A	Blank	Blank	Blank or default from service	Blank	Blank or calc for services *180/181	Blank or default based on Service	Blank	Blank
02	None	No	All	N/A	Blank	N/A	Blank	Blank	Blank or Default from Service	Blank	Blank or calc for services *180/181	Blank or default based on Service	Blank	Blank
03														
04														
05														
06														
99														
20-40														
09	IV-E & Northstar	Yes	*180 & 181	N/A	Blank	N/A	Blank	Blank	Day	Blank	Calc	Day	++ Default from Unit	Blank
10	IV-E & Northstar	Yes	*180 & 181	N/A	Blank	N/A	Blank	Blank	Day	Blank	Calc	Day	++ Default from Unit	Blank
11 <i>No longer in use – included for historical reference</i>	IV-E & Northstar	Yes	*180 & 181	Blank	N/A	N/A	Blank	Calc	Day	Blank	Calc	Day	++ Default from Unit	Blank
12 <i>No longer in use - included for historical reference</i>	IV-E & Northstar	Yes	*180 & 181	Calc	N/A	N/A	Calc	Blank	Day	Blank	Calc	Day	Blank	Blank

Special Cost Code #	Claim Type	Client Required	Valid Services	DOC Points	MAPCY Level	Adjusted From & To	Supplemental Per Diem	Basic Per Diem	Unit Type	Units	Rate	SEAGR Unit Type	SEAGR Units	Amount
13 <i>No longer in use - included for historical reference</i>	IV-E & Northstar	Yes	*180 & 181	Calc	N/A	N/A	Calc	Blank	Day	Blank	Calc	Day	Blank	Blank
14	IV-E	Yes	*180 & 181	N/A	Blank	N/A	Blank	Blank	Day	Blank	Calc	Day	Blank	Blank
15	IV-E & Northstar	Yes	All	N/A	Blank	N/A	Blank	Blank	Blank or Default from Service	Blank	Blank or Calc for Services *180/181	Blank or Default based on Service	Blank	Blank
16	IV-E & Northstar	Yes	188	N/A	Blank	N/A	Blank	Blank	Blank	Blank	Blank	Day	Blank	Blank
17	IV-E	Yes	**480 & 483	N/A	Blank	N/A	Blank	Blank	Day	Blank	Blank	Day	++ Default from Unit	Blank
***18	None	Yes	182 -	N/A	Blank	N/A	Blank	Blank	Blank	Blank	Blank	Blank	Blank	Blank
19	IV-E & Northstar	Yes	*180 & 181	N/A	N/A	Calc	Calc	Blank	Day	Blank	Calc	Day	Blank	Blank
94	None	Yes	*180 & 181	N/A	Blank	N/A	Blank	Blank	Day	Blank	Calc	Day	+ Default from Unit	Blank
95	None	Yes	*180, 181, 188	N/A	Blank	N/A	Blank	Blank	Day - Not editable for *180/181	Blank	Blank or Calc for Services *180/181	Day	+ Default from Unit	Blank
96	None	Yes	*180 & 181	N/A	Blank	N/A	Blank	Blank	Day	Blank	Blank or Calc for Services *180/181	Day	Blank	Blank
97	None	Yes	188	N/A	Blank	N/A	Blank	Blank	Blank	Blank	Blank	Day	Blank	Blank
98														

* BRASS 180 - For legacy placements prior to September 30, 2021, only.

** BRASS 480 (CMH Third Path) same settings as BRASS 483, but not claimable for IV-E or Northstar.

*** RCA is being phased out and no longer used by most agencies.