

## Homemaker

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<b>Legal authority</b>	<u>Federally approved BI, CAC, CADI, DD and EW waiver plans, Minn. Stat. §256B.0913, Minn. Stat. §256B.0922, Minn. Stat. Ch. 245D</u>	
<b>Definition</b>	<b>Homemaker:</b> Services that help a person manage general cleaning and household activities.	
<b>Eligibility</b>	A person is eligible to receive homemaker services when either of the following is true: <ul style="list-style-type: none"><li>• The person needs support to manage the general cleaning and household activities.</li><li>• The primary caregiver who is regularly responsible for these activities is unable to manage them or is temporarily absent. Refer to the secondary information section for additional information about primary caregivers.</li></ul>	
<b>Covered services</b>	<p>There are three types of homemaker services:</p> <ul style="list-style-type: none"><li>• Homemaker cleaning.</li><li>• Homemaker home management.</li><li>• Homemaker assistance with activities of daily living (ADLs).</li></ul> <p><b>Cleaning</b> Homemaker cleaning services include home cleaning tasks exclusively, such as:</p> <ul style="list-style-type: none"><li>• Light housekeeping tasks.</li><li>• Laundry services.</li></ul> <p>Homemaker cleaning also includes monitoring the person's well-being while in the home, including home safety.</p> <p><b>Home management</b> Homemaker home management providers deliver homemaker cleaning services and, while onsite, provide incidental assistance with home management activities as needed. However, homemaker cleaning must be the primary service provided.</p> <p>Home management activities may include assistance with:</p> <ul style="list-style-type: none"><li>• Arranging for transportation.</li><li>• Preparing meals.</li><li>• Shopping for food, clothing and household supplies.</li><li>• Performing simple household repairs.</li></ul> <p>Homemaker home management also includes monitoring the person's well-being while in the home, including home safety.</p> <p><b>Assistance with ADLs</b> Homemaker assistance with ADLs providers deliver homemaker cleaning services and, while onsite, provide incidental assistance with ADLs as needed. However, homemaker cleaning must be the primary service provided.</p> <p>Assistance with ADLs includes assistance with:</p> <ul style="list-style-type: none"><li>• Ambulating.</li><li>• Bathing.</li><li>• Dressing.</li><li>• Eating.</li><li>• Grooming.</li><li>• Toileting.</li></ul> <p>Homemaker assistance with ADLs also includes monitoring the person's well-</p>	

	being while in the home, including home safety.
<b>Non-covered services</b>	<p><b>Not covered within the service</b> Homemaker does not cover:</p> <ul style="list-style-type: none"> <li>• Training.</li> <li>• Habilitation.</li> </ul> <p><b>Services that cannot be authorized with homemaker</b> The lead agency cannot authorize services when:</p> <ul style="list-style-type: none"> <li>• The services duplicate other Minnesota state plan or waiver services the person already receives (e.g., <a href="#">chore</a>, <a href="#">transitional services – BI, CAC, CADI and DD</a> or <a href="#">transitional services – EW</a>).</li> <li>• The person lives in a licensed setting (e.g., foster care or supervised living facility).</li> <li>• The person receives <a href="#">adult foster care</a>, <a href="#">community residential services</a>, <a href="#">family residential services</a> or <a href="#">customized living (including 24-hour)</a>.</li> </ul>
<b>Remote support</b>	Homemaker home management can be delivered through remote support. Services delivered through remote support must meet all the requirements listed on <a href="#">CBSM – Remote support</a> .
<b>Limitations</b>	<p>A person receiving homemaker cleaning services is not required to be present for the provider to deliver the service. However, a person must be present for the provider to deliver homemaker home management and homemaker assistance with ADLs.</p> <p>A person who receives <a href="#">integrated community supports (ICS)</a> can only receive homemaker services if a different provider delivers the services.</p>
<b>Secondary information</b>	<p>Services under all waiver/AC programs must meet the requirements listed in the services section of <a href="#">CBSM – Waiver/AC programs overview</a>.</p> <p><b>Primary caregiver</b> <b>AC, ECS and EW</b> Under AC, ECS and EW, the primary caregiver does not need to reside at the same address as the person who receives services.</p> <p><b>BI, CAC, CADI and DD</b> Under the BI, CAC, CADI and DD waivers, the primary caregiver must both:</p> <ul style="list-style-type: none"> <li>• Maintain a primary residence at the same address as the person who receives services.</li> <li>• Be the owner or lessee of the primary residence.</li> </ul> <p><b>Habilitation (DD Waiver only)</b> If a person chooses to have a parent or unpaid primary caregiver provide habilitation, the lead agency must:</p> <ul style="list-style-type: none"> <li>• Ensure the person’s assessment supports the need for homemaker or <a href="#">respite</a> services to free up the unpaid primary caregiver to provide habilitation.</li> <li>• Document in the support plan how the person's habilitation needs are being met.</li> <li>• Authorize homemaker or respite services on the person’s service agreement.</li> </ul> <p>Homemaker is not a habilitation service. For more information, refer to <a href="#">CBSM – Habilitation</a>.</p>
<b>Provider standards and qualifications</b>	<p>Homemaker cleaning services are approval-option: direct-delivery services. For more information, refer to <a href="#">CBSM – Waiver/AC service provider overview</a>.</p> <p><b>License requirements</b> Providers must be able to perform the cleaning duties expected and provide a cost-effective means of meeting the person’s home-cleaning needs.</p>

	<p>Counties and tribal nations may approve non-enrolled vendors who meet state service standards to deliver homemaker cleaning services. For more information, refer to <a href="#">CBSM – Lead agency oversight of waiver/AC approval-option service vendors</a>.</p> <p>MCOs should follow their procedures for approving non-enrolled vendors. For additional information, contact the MCO.</p> <p><b>Home management and assistance with ADLs</b></p> <p>Homemaker home management and homemaker assistance with ADLs are DHS enrollment-required services. For more information, refer to <a href="#">CBSM – Waiver/AC service provider overview</a>.</p> <p><b>License requirements</b></p> <p>Unless excluded, providers of either of these services must meet one of the following requirements:</p> <ul style="list-style-type: none"> <li>• Have a license under <a href="#">Minn. Stat. Ch. 245D</a> as a basic support service provider.</li> <li>• Have a license under <a href="#">Minn. Stat. Ch. 144A</a> with a home and community-based services designation.</li> </ul> <p><b>245D exclusion</b></p> <p>In some cases, a person who receives homemaker home management or homemaker assistance with ADLs can use an individual provider who meets requirements for exclusion from 245D licensure. For more information, refer to <a href="#">CBSM – Exclusions from 245D licensure</a>.</p> <p><b>Background study</b></p> <p>To provide homemaker services, providers must have a background study. For more information, refer to <a href="#">CBSM – Waiver/AC service provider overview – Required DHS background studies for direct-contact services</a>.</p> <p><b>Reporting</b></p> <p>Providers licensed under 245D must report all uses of controlled procedures, emergency use of manual restraint and prohibited procedures according to <a href="#">Minn. Stat. §245D.06, subd. 5</a> to DHS via the <a href="#">Behavioral Intervention Report Form DHS-5148</a>.</p>
<p><b>Authorization, rates and billing</b></p>	<p>The lead agency authorizes homemaker cleaning, home management and assistance with ADLs at the pre-determined, 15-minute rate. For more information, refer to <a href="#">Long-Term Services and Supports Service Rate Limits, DHS-3945 (PDF)</a> and <a href="#">CBSM – Rate methodologies for AC, ECS and EW service authorization</a>.</p>
<p><b>Additional resources</b></p>	<p><a href="#">CBSM – AC</a>  <a href="#">CBSM – Chore services</a>  <a href="#">CBSM – Exclusions from 245D licensure</a>  <a href="#">CBSM – EW</a>  <a href="#">CBSM – Lead agency oversight of waiver/AC approval-option service vendors</a>  <a href="#">CBSM – Market rate services (BI, CAC, CADI and DD)</a>  <a href="#">CBSM – Rate methodologies for AC, ECS and EW service authorization</a>  <a href="#">CBSM – Remote support</a>  <a href="#">CBSM – Waiver, AC and ECS general processes and procedures</a>  <a href="#">CBSM – Waiver/AC programs overview</a>  <a href="#">CBSM – Waiver/AC service provider overview</a>  <a href="#">Long-Term Services and Supports Service Rate Limits, DHS-3945 (PDF)</a></p>