



Family First Prevention Services Act (FFPSA): Prevention Services Allocation

Agenda

- Introduction
- Uses of allocation
- Concrete supports
- Formula used in calculating allocations
- Reporting requirements
- Payments
- FAQs



Prevention Services Allocation

Family First Prevention Services Act (FFPSA) Allocation will support efforts related to the development and/or expansion of prevention services related to the implementation of the Family First Prevention Services Act (FFPSA). Funds will be allocated to counties and federally recognized Tribes in Minnesota to provide prevention and early intervention services. [Minnesota Statutes 260.014.]

Uses of Allocation

Funds are intended for children who remain with their families, or upon return to their families, including:

- Prevention of entry into the child welfare system
- Prevention of further involvement with the child welfare system
- Family preservation (supports necessary to maintain children within their families).

Funds may be used to:

- Implement or expand any service or program that is included in the state's prevention plan – Parents as Teachers (PAT) and Motivational Interviewing (IV). (These will be Title IV-E claimable services.)
- Implement or expand any proposed prevention service or program.
- Implement or expand any existing prevention service, program or activity.

This allocation can be used to invest in services that will be IV-E claimable in the future.

Concrete Supports

At least 10% of the allocation must be used to provide concrete services and supports directly to families. Family may include relatives or kin that the child may be residing with (does not include foster placements).

Examples of concrete supports include:

- Transportation costs
- Housing expenses
- Clothing and other necessities
- Other items/services to meet family's needs.



**Funds cannot be used to supplant or fund current services/expenditures being provided.*

Formula

The Prevention Services allocation formula for counties was calculated using the following formula:

- 60%: County child poverty rates
- 10%: Disproportionality of African American children in child protection
- 10%: Disproportionality of American Indian/Alaskan Native children in child protection
- 20%: County in-home child protection case management numbers
- Base amount: \$10,000.

Allocation for all *Tribes* is calculated by using the following formula:

- Split evenly amongst all Tribes who opt in.

Calendar Year Allocation

Funds are allocated on a calendar-year basis beginning 2024. The amount will stabilize beginning in CY2025 and continue at that amount in future years.

Calendar year	Total
CY2024	7,056,000
CY2025	6,056,000
CY2026	6,000,000



Reporting Requirements

Plan Development

- A county agency or Tribe must submit a [plan](#) and report the use of the funds.
- Plans are required before receipt of the funds.
- Plans are only required at the onset.
- A new plan must be submitted if substantial changes are made to the use of the funds.
- Plan deadline is **March 31, 2024**. Submit to Sarah Barth at Sarah.Barth@state.mn.us.

Reporting Requirements

Fiscal Reporting: County agencies

- Counties will report quarterly on the SEAGR (Social Services Expenditures And Grant Reconciliation) report using BRASS code 103 with sub-service code 405 (Prevention Services allocation).
- Payments will be made based on submissions made through this report but will not exceed 25% of the agency's total allocation per quarter.
- First-quarter funds for CY2024 will need to be billed in the last three quarters.

Fiscal Reporting: Tribal agencies

- Tribes will report quarterly through an invoice form.
- Payments will be issued based on invoice receipt, not to exceed 25% of the agency's total allocation per quarter.

Due dates for submission of invoices:

- April 31
- July 31
- Oct. 30
- Jan. 31

Payments

- Payments will be issued quarterly based on SEAGR (Social Services Expenditures And Grant Reconciliation) or Tribal invoice form submissions.
- Quarterly payments will not exceed 25% of an agency's total allocation. You can bill up to 50% after quarter 2, 75% after quarter 3 and 100% after quarter 4. Payments will be issued on the following dates:
 - May 15
 - Aug. 15
 - Nov. 15
 - Feb. 15
- Unused funds during the calendar year will remain in the FFPSA fund.

Award amounts are posted on PartnerLink under Fiscal Reporting and Accounting.

FAQs

- Are we able to use the funds to pay for services prior to a plan being submitted to the Department of Human Services (department)? *If the service happened in quarter 1 and a plan has been submitted and approved, yes, those expenses can be submitted.*
- Can the FFPSA allocation be used on staff if those staff are providing preventative services? *Yes.*
- Can these prevention dollars be used for PSOP (Parent Support Outreach Program) cases? *It can be used to expand services similar to PSOP (Parent Support Outreach Program) but cannot be used for current PSOP services that are in place or billed under PSOP Brass Codes.*
- We are trying to figure out if we use this funding to train staff in Parents as Teachers (PAT), but we need to know the IV-E funding structure. *More information on IV-E claiming is forthcoming.*
- Can the funding for concrete services be allocated through a FRC (Family Resource Center) or community hub, or does it need to be linked to a client in SSIS? *It can be, but it must be documented with the BRASS Code in SSIS.*
- Can the funding be used to purchase gift cards for families? *Follow your county's guidance on this. It is an allowable use of funds, but some counties have policies on the purchase of gift cards.*

- [Bulletin 24-68-02 FFPSA: Prevention Services Allocation \(state.mn.us\)](#)
- [Family First Prevention Services Act \(state.mn.us\)](#)
 - Minnesota's Five-Year Prevention Services Plan
 - FFPSA Prevention Services FAQ
- Subscribe to [DHS Family First Prevention Services Act News and Updates](#)
- Minnesota Child Welfare Training Academy [FFPSA webinars and resources](#).
- Information Memorandum (IM) informs states and Tribes of the enactment of the Family First Prevention Services Act and provides basic information on the new law ([ACYF-CB-IM-18-02](#)).



Questions?

Thank You!

Rebecca Wilcox, manager, Child Safety and Permanency Division: Rebecca.Wilcox@state.mn.us
Kellie Dillner, supervisor, Child Safety and Family Preservation: Kellie.M.Dillner@state.mn.us
Sarah Barth, Child Safety and Family Preservation Unit: Sarah.Barth@state.mn.us

