

Adult Protection State Allocations

NUMBER

#24-32-02

DATE

March 15, 2024

OF INTEREST TO

County Directors

Social Services Supervisors and
Staff

Adult Protection Supervisors

SSIS County Coordinators

Agency Fiscal Supervisors

ACTION/DUE DATE

Please read information and
prepare for implementation.

EXPIRATION DATE

March 15, 2026

TOPIC

Purpose, payment, eligible expenditures, and performance measures for state allocations to adult protection programs administered by counties under Minnesota Statutes, section 256M, Vulnerable Children and Adults (VCA). This bulletin replaces bulletin 22-32-02.

PURPOSE

Provide information for county administration of adult protective services (APS) state allocations.

CONTACT

Please direct questions according to the topic area as follows:

Adult Protection Policy: (651) 431-2609 or

dhs.adultprotection@state.mn.us

VCA allocation payment: Chad Hoag (651) 431-3740 or

chad.hoag@state.mn.us

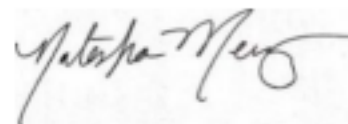
APS allocation payment: Lynn Nguyen (651) 431-3483 or

lynn.nguyen@state.mn.us

SEAGR reporting and BRASS codes: Julie Spurgeon (651)431-3782 or

Julie.spurgeon@state.mn.us

SIGNED



NATASHA MERZ
Assistant Commissioner



SHIREEN GANDHI
Deputy Commissioner

TERMINOLOGY NOTICE

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language.

I. Purpose

State funding for locally administered adult protection programs is allocated annually to support administration of the county's duties under [Minnesota Statutes, sections 626.557](#) and [626.5571](#). Adult Protection is an essential human services program under [Minn. Stat. § 402A](#) coded under program 610 in the Social Service Information System (SSIS). The purpose of the allocation is to meet the agency's duties for adults referred by the Minnesota Adult Abuse Reporting Center (MAARC) as vulnerable and suspected of being abused, neglected, or exploited and to establish multi-disciplinary adult protection teams and adult protection programs for assessment and service interventions to stop, prevent and reduce risk of maltreatment reoccurrence. APS allocations supplement, not supplant, resources or services available under other programs. In addition to program costs, APS allocations may be used to fund short term service interventions when there is no other source of reimbursement for the adult referred to APS.

I. Allocations under Minnesota Statutes, section 256M.40

State funding for adult protection programs is allocated annually to support administration of the county's duties for adult protection programs under [Minnesota Statutes, section 626.557](#) to respond to adults referred by MAARC as suspected of being maltreated and [Minn. Stat. § 626.5571](#) to establish adult protection multidisciplinary teams. Allocations are administered under [Minn. Stat. § 256M.40](#) grant allocation formula.

Information on adult protection program allocations is available on [PartnerLink](#).

A. Allocation Formula

75% is distributed on the basis of the county share in calendar year 2012 VCA Grant.

10% is distributed on the basis of the number of vulnerable children that are subjects of reports under chapter 260C and 260E.

10% is distributed on the basis of the number of vulnerable adults that are subjects of reports under Minnesota Statutes, section [626.557](#) in the county as determined by the most recent data of the commissioner.

5% is distributed on the basis of the number of persons residing in the county as determined by the most recent data of the state demographer.

B. Eligible Expenditures under Program 610 Adult Protective Services

[BRASS codes](#) approved for allocated fund expenditure:

603 – Adult Protection Intake and Screening

604 – Adult Protection Assessment and Investigation

Expenditures are documented in SSIS under program 610. Activities which fit definitions under other BRASS codes, but which reflect expenses for adult protection programs or clients, are reported under

BRASS code 604. Purchased service costs for adult protection programs are reported using the Direct Allocation SEAGR adjustment under BRASS 603 or 604.

C. Allocation Payment

This state-funded allocation is paid to counties by July 10th of each year through the Statewide Integrated Financial Tools (SWIFT). The invoice field code is 70.VCAABLOCKGRT53. Allocation expenditures entered by counties through BRASS codes in SSIS and reported in the Social Services Expenditure and Grant Reconciliation Report (SEAGR) under revenue code S53.

D. Performance Measures

Adult protection is an [essential human services program](#). Agency performance for APS state allocations is measured through the [Human Services Performance Management System](#). [Bulletin 23-32-01 Human Services Performance Management System 2022 Measures, Thresholds, and Reporting Schedule](#) [Performance measures](#) for state allocations for adult protection programs administered under [Minnesota Statutes, section 256M.40](#) are:

- Percent of vulnerable adults reported as maltreated with initial disposition for response made within five working days.

II. Allocations under MN Statute 256M.42

State funding for adult protection programs is allocated annually to support administration of the county's duties for adult protection programs under [Minnesota Statutes, section 626.557](#) for reports of suspected maltreatment of an adult vulnerable received from MAARC and to expand adult protection programs, support service response for adults to stop, prevent, and reduce risks of maltreatment for adults accepted for services and for multi-disciplinary teams under [Minn. Stat. §626.5571](#). Allocations are administered under [Minn. Stat. § 256M.42](#). This state funding is in addition to allocations under [Minn. Stat. § 256M.40](#).

State funding under [Minnesota Statutes, section 256M.42](#) includes a base state allocation dedicated to adult protection programs and funding from the 2023 Vulnerable Adult Act Redesign over allocation over 4 state fiscal years, SFY24-27.

A. Allocation Formula

25 % is allocated on the basis of the number of reports of suspected adult maltreatment referred to the agency under Minnesota Statutes, sections [626.557](#) and [626.5572](#), when the county is responsible for adult protective services, or has jurisdiction as lead investigative agency; and

75% is allocated on the basis of the number of reports of adult maltreatment accepted by the agency for adult protective services and/or assessment of the adult under Minnesota Statutes, sections

[626.557](#) and [626.5572](#), when the county is responsible for adult protective services, or has jurisdiction as lead investigative agency.

B. Eligible Expenditures under Program 610 Adult Protective Services

[BRASS codes](#) approved for allocated fund expenditure:

603 – Adult Protection Intake and Screening

604 – Adult Protection Assessment and Investigation

Expenditures are documented in SSIS under program 610. Activities which fit definitions under other BRASS codes, but which reflect expenses for adult protection programs or clients, are reported under BRASS code 604. Purchased service costs for adult protection programs are reported using the Direct Allocation SEAGR adjustment under BRASS 603 or 604.

C. Allocation Payment

This state-funded allocation is paid to counties by July 10 of each year through the Statewide Integrated Financial Tools (SWIFT). The invoice field code is 76.ADULTPROTECT48. Allocation expenditures entered by counties through BRASS codes in SSIS and reported in the Social Services Expenditure and Grant Reconciliation Report (SEAGR) under revenue code S48.

D. Required Expenditures

Counties are required to use these allocations to expand, not supplant, expenditures for the fiscal year 2023 base for the administration of the county's duties for adult protection programs and service interventions under [Minnesota Statutes, section 626.557](#) to stop, prevent, and reduce risks of maltreatment for adults accepted for services under Minn. Stat. § [626.557](#) and for multi-disciplinary teams under [Minn. Stat. § 626.5571](#). Supplant means new funding allocated through this statute may not be used to replace existing state or local funding already appropriated for APS programs and services. The county must maintain a level of expenditures for adult protection programs and services at least equal to the county's average expenditures for calendar years 2022 and 2023.

E. Carryover

If not all of the state fiscal year (SFY) funds are spent, they must be spent for expanding adult protection programs and services in the next SFY. These funds should be dedicated to adult protection activities and not revert back to the county general fund as excess balance or reduce the county general fund investment.

F. Performance Measures

Adult protection measures and standards for allocations received are set by the commissioner. DHS is committed to engaging county partners in the development of program outcome measures. Outcomes established for grant allocations will support core principles and goals identified in the state's [APS Operational Plan](#) for program improvements in equity and statewide consistency in outcomes for adults referred to adult protection programs. Operational plan outcomes were established with stakeholders including county and tribal representation.

Performance measures developed and implemented under [Minnesota Statutes, section 256M.42](#), may require underperforming counties to demonstrate the county designated APS allocations to meet the county's duties under Minn. Stat. §§ [626.557](#) and [626.5571](#). The commissioner may redirect up to 20% of an underperforming county's allocation under [Minn. Stat. § 256M.42](#) toward performance improvement.

Americans with Disabilities Act (ADA) Advisory

This information is available in accessible formats for people with disabilities by calling (651) 431-2600 (voice) or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.