

Comprehensive multi-disciplinary evaluation (CMDE)

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Legal authority	CMS-approved state plan amendment – 2017 (PDF) , CMS-approved state plan amendment – 2018 update (PDF) , CMS-approved state plan amendment – 2019 update (PDF) , Min Stat. §256B.0949	
Definition	<p>Comprehensive multi-disciplinary evaluation (CMDE): An EIDBI service that covers the required comprehensive evaluation of the person. The CMDE is an assessment that must be completed to initiate services and updated at least once every three years. The information gathered in the CMDE is used to:</p> <ul style="list-style-type: none"> • Determine the person’s eligibility and medical need for EIDBI services (refer to EIDBI – Eligibility and EIDBI – Medical necessity criteria). • Develop the person’s individual treatment plan (ITP), including treatment type and intensity (refer to EIDBI – ITP development and progress monitoring). <p>CMDE Medical Necessity Summary Information, DHS-7108: The form the CMDE provider uses to document and summarize the results of the person’s evaluation. The provider must submit DHS-7108 to the state medical review agent or applicable health care plan for medical necessity approval before the person can receive EIDBI services.</p>	
Eligible providers	<p>A Minnesota Health Care Programs (MHCP)-enrolled CMDE provider must coordinate and complete the CMDE.</p> <p>An MHCP-enrolled qualified supervising professional (QSP) may assist the CMDE provider with the parent/primary caregiver interview portion of the CMDE. However, only the following providers can bill for this service:</p> <ul style="list-style-type: none"> • CMDE provider. • CMDE qualified mental health professional supervisor. • CMDE mental health practitioner clinical trainee. <p>For more about these roles, refer to EIDBI – CMDE provider qualifications, roles and responsibilities.</p> <p>Provider shortage</p> <p>For information about how the current provider shortage affects provider eligibility for CMDEs, refer to DHS – Building EIDBI provider capacity.</p>	
Process	<p>The provider must update a person’s CMDE at least once every three years or when clinically necessary, including when:</p> <ul style="list-style-type: none"> • Person’s condition changes. • Person’s diagnosis needs to be evaluated or reevaluated. • Provider receives information that requires an additional assessment. • Person’s family or placement changes. • Person has a transition (e.g., transition to school, new service, new provider). • Person has a significant life event (e.g., loss of family member, separation of parents). <p>The provider may complete one CMDE per year without authorization. The person’s family may request a CMDE at any time.</p> <p>During the CMDE process, the provider must:</p> <ul style="list-style-type: none"> • Gather and summarize medical or assessment information from the person’s physician or advanced practice registered nurse (APRN) and other licensed professionals, as applicable (e.g., rehabilitation or habilitation therapists, licensed school personnel, mental health professionals). • Review or complete a diagnostic assessment to confirm the person’s diagnosis (refer to MHCP Provider Manual – Diagnostic assessment). 	

	<ul style="list-style-type: none"> • Complete a detailed health and behavioral history. • Gather input from the person’s family members, school personnel, child care providers or other caregivers. • Complete a direct observation of the person, either in person or via telehealth. Note: The CMDE provider (not the clinical trainee) must complete the observation within 60 days of the CMDE date (i.e., date the final person signs the document). • Administer standardized tests or assessment tools. • Interview the parent(s) or primary caregiver(s) in person or via telehealth. Note: The interview must incorporate the family’s primary spoken language, culture, values and goals. • Document the preferences of the parent(s) or primary caregiver(s) for involvement in the person’s treatment. • Discuss findings and recommendations with the parent(s) or primary caregiver(s). <p>Required form The information above is an overview of the CMDE process. The provider must use CMDE Medical Necessity Summary Information, DHS-7108 (PDF) to document the results of the person’s CMDE and gather signatures for consent for the person to begin receiving services. For detailed instructions, refer to EIDBI – How to complete CMDE Medical Necessity Summary Information, DHS-7108.</p> <p>Submission and authorization After the provider completes DHS-7108, they must follow the steps required for authorization on MHCP Provider Manual – EIDBI service authorization. The CMDE provider or EIDBI provider agency can submit DHS-7108 for medical necessity authorization.</p>
Case notes	The provider must document CMDE services in the person’s case notes. For more information, refer to EIDBI – Health service records .
Telehealth	If medically appropriate to the condition and needs of the person and family, the provider may bill the CMDE service via telehealth. For more information, refer to EIDBI – Telehealth services .
Service authorization and billing	For authorization and billing information, including provider and service limits, refer to: <ul style="list-style-type: none"> • EIDBI billing grid (PDF). • MHCP Provider Manual – EIDBI billing. • MHCP Provider Manual – EIDBI service authorization.
Additional provider responsibilities	The CMDE provider must ensure the person’s and family’s language and culture are addressed throughout the CMDE process and make accommodations as needed (e.g., use an interpreter). After the CMDE provider completes CMDE Medical Necessity Summary Information, DHS-7108 (PDF) , the provider is responsible to: <ul style="list-style-type: none"> • Send a copy to the treating provider (if one is chosen). • Provide the person and/or parent(s) or primary caregiver(s) with a copy within 30 days of its completion. • Make sure the person and/or parent(s) or primary caregiver(s) receives and understands the results and treatment options.
Additional resources	CMDE Medical Necessity Summary Information, DHS-7108 (PDF) EIDBI – How to complete CMDE Medical Necessity Summary Information, DHS-7108 EIDBI – Services Translated CMDE signature pages

<p>Hmong: CMDE kos npe (Daim Ntawv Txuas Ntxiv A), DHS-7108S-HMN (PDF)</p> <p>Russian: Подписи CMDE (Дополнение А), DHS-7108S-RUS (PDF)</p> <p>Somali: Saxiixyada CMDE (Lifaaqa A), DHS-7108S-SOM (PDF)</p> <p>Spanish: Firmas CMDE (Anexo A), DHS-7108S-SPA (PDF)</p> <p>Vietnamese: Các chữ ký CMDE (Phụ lục A), DHS-7108S-VI (PDF)</p> <p>Note: The English version is included in CMDE Medical Necessity Summary Information, DHS-7108 (PDF).</p>
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