

Law Enforcement Response Map

Instructions: Use the response map to ensure you are including all applicable elements of the data request. Provide brief responses or links in the right column. For longer responses and associated documents, list the file name in the space provided and upload them separately to the secure portal. When your team has completed gathering all the information, email the completed response map and associated documents as attachments to csp.general.admin.dhs@state.mn.us. See the [OCR Response landing page](#) for more information.

Each request must have a response, including if it is not applicable, data not available, or affirmation of the use of materials provided by DHS. **DHS-created policy, practice, and training documentation and statutory references have already been submitted to OCR and do not need to be re-uploaded.** We encourage you to highlight agency-specific policies and practices, especially those that address racial disparities, as well as the relationship between law enforcement and county CPS.

Request	Response or name of document uploaded to secure portal
1. Provide the name and contact information for a designated individual who will work with MDHS and OCR on this request.	Agency: Contact person/title: Email:
2. Provide an organizational chart for law enforcement agencies with the authority to receive, screen, and conduct child protective services investigations, removals, and child placements.	
4. Provide a list of towns and cities within each law enforcement agency's service area.	
6. Provide a flowchart or a description of how law enforcement agencies respond to reports of child maltreatment. a. Include a copy of all notices of child protective services investigation and notice of removal, including emergency holds, applicable risk and safety assessment tools, guidance documents and relevant investigative protocols.	<p><i>Included in DHS response:</i></p> <ul style="list-style-type: none"> • <i>Minnesota Child Maltreatment Intake, Screening and Response Path Guidelines_Oct_2023.pdf</i> • <i>Minnesota's Best Practice Guide for Responding to Prenatal Exposure to Substance Use_Oct_2020.pdf</i> • <i>Minnesota's Best Practice Guide for the Co-occurrence of Child Maltreatment and Domestic Violence_Sept_2021.pdf</i> • <i>Minnesota's Best Practice Response to Human Trafficking and Sexual Exploitation of Children and Youth_Dec_2022.pdf</i> • <i>Minnesota's Best Practices for Facility Investigation_2023.pdf</i> • <i>Minnesota's Best Practices for Family Assessment_2023.pdf</i> • <i>MN DHS SDM Policy and Procedure Manual October 2018.pdf</i> • <i>Family Assessment response to child safety concerns_2019.pdf</i> • <i>Family Guide to Child Protection_2019.pdf</i> • <i>Your rights as parents when your child is removed from your home_2009.pdf</i>

<p>18. Provide a copy of any contract, memorandum of understanding, or agreement describing the relationship between MDHS, county CPS offices, and law enforcement agencies.</p> <p>a. Describe all sources of MDHS, state, county, and federal funding to law enforcement agencies engaged in child welfare activities, including child removals.</p> <p>b. Identify the funding type, the amount of funding, and funding sources (state, county, federal).</p> <p>c. Provide a copy of any document outlining law enforcement agencies obligation to comply with nondiscrimination laws.</p> <p>d. Provide contact information for each law enforcement agency responsible for child protective services investigations.</p>	<p><i>Included in DHS response:</i></p> <p>c. MN Human Rights Act (MHRA) / Minnesota.gov (mn.gov)</p> <p>Sec. 626.8471 MN Statutes <i>Board of Peace Officer Standards and Training</i> POST Home Page / POST (mn.gov) <i>Counties likely have additional materials such as</i> HCSOPolicyManual-10223.pdf (hennepinsheriff.org)</p> <p>d. Current Sheriff List (mnsheriffs.org)</p>
<p>19. Describe law enforcement agencies responsibilities to review, screen, and respond to child maltreatment reports.</p> <p>a. Provide a copy of the applicable child maltreatment investigation policies, procedures, and assessment tools.</p> <p>b. Provide a copy of the applicable child maltreatment investigation training materials and instructor manual.</p>	
<p>20. Explain how county CPS offices and law enforcement agencies coordinate and/or exchange child maltreatment report intake and screening information before initiating an investigation.</p>	
<p>21. Describe how law enforcement agencies process and transmit information about child removals to county CPS offices and juvenile courts.</p> <p>a. Provide samples of all documents used to notify MDHS, county CPS offices, and juvenile courts of a law enforcement agency's receipt of reports of child maltreatment, initiation of an investigation, justification for use of emergency hold authority, and placement of a child in out-of-home care.</p>	<p><i>Included in DHS response:</i></p> <p><i>Minnesota Statutes, section 260E.12 requires cross-notification of screened-in and screened-out reports between law enforcement and local welfare agencies when either agency receives a report of child physical abuse, sexual abuse, or neglect.</i></p> <ul style="list-style-type: none"> • Minnesota Child Maltreatment Intake, Screening and Response Path Guidelines_Oct_2023.pdf
<p>22. Describe law enforcement agencies' "emergency hold" authority and obligation to comply with MDHS and county CPS guidelines for initiating emergency holds. Identify the source of this information.</p> <p>a. Provide a copy of all child protective services procedures and nondiscrimination materials used to train law enforcement agencies involved in child protective services investigations.</p>	<p><i>Included in DHS response:</i></p> <p><i>Minnesota Child protection agencies do not have independent authority to remove a child from their home. Child removal can only be authorized by law enforcement (72-hour emergency hold), courts or parents with a voluntary placement agreement. Minnesota Statutes, sections 260C.178 and 260C.179 is the authority for law enforcement to take a child into immediate</i></p>

custody. [Minnesota Statutes, section 260C.151, subd. 6](#) is the authority for the court to order a child into immediate custody. The child's parents and agency may enter into a voluntary placement agreement under Minnesota Statutes, [sections 260C.227, 260C.190](#) or [Chapter 260D](#). [Your rights as a parent when a child is removed from your home](#) is a document available to law enforcement and child protection staff to provide to parents when a child is removed from their home. A list of the child protection is agencies is available on the department [web site](#).

b. Minnesota Child Welfare Training Academy is developing training about child protection removals consistent with the recommendations of the [Office of Legislative Auditor, Child Protection Removals and Reunifications 2022 Evaluation Report](#).

23. Provide a copy of all law enforcement policies, procedures, and guidelines for placing children in out-of-home care.

Included in DHS response:
 DHS has a county and tribal administered, state supervised child welfare system, in which child welfare procedures are largely dictated by state law. The Department supplements state law with policy guidance in bulletins and practice guides for child welfare agencies. The following Minnesota state laws and administrative rules apply to placing children in out-of-home care:

- [Minnesota Statutes, section 256.01, subdivisions 12, 12b and 14b](#),
- [Minnesota Statutes, Chapters 260, 260B, 260C, 260D](#),
- [Minnesota Rule, Chapter 9560](#)

The following are commissioner approved forms required by statute for county social service agencies to place children in foster care:

- [Sibling bill of rights](#)
- [Foster care notice to relatives](#)

33. Please provide any additional material you would like OCR to consider when determining MDHS' compliance status.