

September 06, 2024

Janice Haven, Owner
Haven Chemical Health Systems, LLC
2049 Roblyn Ave
St. Paul, MN 55118

License Number: 1044320
Report Number: 202300984

CORRECTION ORDER

Dear Janice Haven:

A Department of Human Services (DHS) licensor conducted a licensing investigation of your facility, Paul's Place located at 22355 Albatross Circle, Castle Rock, MN 55024. This investigation was conducted to determine compliance with state and federal laws and rules governing the provision of substance use disorder treatment services under Minnesota Statutes 245G. As a result, DHS is issuing this order which requires you to take the correction action as described under each violation. Details of our findings are provided below. Our next steps and your options are also detailed.

LICENSING VIOLATIONS

DHS determined that your program did not follow licensing rules and statutes, as described below.

Practice

1. **Violation:** The license holder's practice for record retention did not meet requirements. The license holder did not maintain and store records in a manner that allowed for review by the commissioner. During a licensing investigation, it was determined the license holder did not maintain a complete file for client C1.

Rule Violated: Minnesota Statutes, section 245A.041, subdivision 3, paragraph (a).

Corrective Action Required: Immediately and on an ongoing basis, the license holder must ensure practices for record retention meet all applicable requirements.

Written Response Required

If you fail to correct the violation(s) specified in the Correction Order within the prescribed time lines the Commissioner may issue an Order of Conditional License or may impose a fine and order other licensing sanctions pursuant to Minnesota Statutes, sections 245A.06 and 245A.07.

Submissions required as part of the corrective action ordered must be sent to your licensor by email at ginny.benson@state.mn.us or by mail:

Commissioner, Department of Human Services
ATTN: Ginny Benson
Licensing Division
PO Box 64242
St. Paul, MN 55164-0242

YOUR RIGHT TO REQUEST RECONSIDERATION

You have the right to request reconsideration of this order and the cited violation(s). Your request must:

- Be in writing
- List each violation you are challenging and identify what is inaccurate or incomplete about the information in the order
- Supply information that is accurate or more complete
- Be made before the deadlines provided below

If you are mailing your request, it must be received by DHS within 20 calendar days from when you received this order. If you do not meet this deadline, you lose your right to request reconsideration. The timeline to appeal began when you received this order. Please send it to:

Office of Inspector General
Legal Counsel's Office
Attn: Licensing Legal Unit
PO Box 64953
St. Paul, MN 55164-0953

If your request is being personally delivered, it must be received by DHS within 20 calendar days from when you received this order. Please bring it to:

Commissioner, Department of Human Services
Office of Inspector General, Legal Counsel's Office - Licensing
444 Lafayette Road North
St. Paul, MN 55155

Janice Haven, Authorized Agent

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Legal authority

This action is taken under Minnesota Statutes, section 245A.06, subdivision 1. The timeline to request reconsideration of the order is provided in Minnesota Statutes, section 245A.06, subdivision 2.

Questions

If you have any further questions regarding this matter, you may contact me at 651-431-6957 or at ginny.benson@state.mn.us

Sincerely,

Ginny Benson, Senior Licensor

Licensing Division

Office of Inspector General