

CFSS forms and documents

Page updated: 9/16/24

DHS is working to post new forms and documents for CFSS. We will update existing PCA forms that require minor changes on a rolling basis throughout the year.

To find a form or document, use [DHS – Searchable document library \(eDocs\)](#) and search by the number.

Published forms and documents

[CFSS Home Care Rating/Units Reference Tool, DHS-6893H \(PDF\)](#)

[CFSS Individual Service Delivery Plan, DHS-6893P](#)

Note: DHS is aware of a bug in the agency/goods and services table on DHS-6893P and is working to correct it.

[CFSS Rights and Responsibilities, DHS-6893R \(PDF\)](#)

Forms that need updates based on public comments

[CFSS Consultation Services Session Documentation, DHS-6893S](#)

[Worker Information for CFSS Budget Model, DHS-6893T](#)

Unpublished forms

DHS is still completing work on the following CFSS forms. We will add links when they are available.

New CFSS forms

45-day Temporary Increase Assessment, DHS-6893M

45-day Temporary Start Service Delivery Plan, DHS-6893Q

Recommendation for Removal from the CFSS Budget Model, DHS-6893D

New CFSS versions of PCA forms

Updated replacement	Old form
CFSS Assessment, DHS-6893A	<ul style="list-style-type: none">PCA Assessment and Service Plan, DHS-3244 (PDF)Supplemental Waiver PCA Assessment and Service Plan, DHS-3428D (PDF)
Referral for Reassessment for PCA/CFSS Services, DHS-6893B	Referral for Reassessment for PCA Services, DHS-3244P (PDF)
CFSS Worker Time and Activity Documentation, DHS-6893C	PCA Worker Time and Activity Documentation, DHS-4691 (PDF) Note: DHS-4691 will remain available during the transition to CFSS
Home Care Shared Services Agreement (HCN, PCA or CFSS), DHS-6893E	Home Care Shared Services Agreement (HCN or PCA), DHS-5899 (PDF)
PCA Program Responsible Party Form/CFSS Participant Representative Agreement, DHS-6893F	PCA Program Responsible Party Form, DHS-5899 (PDF)

Current PCA forms to use until new CFSS forms are available

[PCA Lead Agency Request Form, DHS-4292](#) (will be replaced with CFSS Lead Agency Request Form, DHS-6893I)

[PCA Technical Change Request, DHS-4074A](#) (will be replaced with CFSS Technical Change Request, DHS-6893K)

Retired forms

PCA Communication to Physician of PCA Services, DHS-4690 is no longer required in CFSS.