



DEPARTMENT OF HUMAN SERVICES

Community First Services and Supports (CFSS) Office Hours September 17, 2024

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Agenda

- Introductions
- Quick overview of CFSS
- Q/A
- Trainings
- Resources
- Coming Soon

Don't see your question?

- May be combined with another question or changed wording
- Answer may already be on the FAQ page
- DHS may still be researching

What is CFSS and when does it begin?

Community First Services and Supports (CFSS) is a Minnesota Health Care Program that allows people greater independence in their homes and communities and offers people more choice and control of how they use services.

- On 10/1/24, DHS will transition from Personal Care Assistance (PCA) and the Consumer Support Grant (CSG) to CFSS.
- Individuals will transition to CFSS with assessments and reassessments beginning on or after 10/1/24.

FAQ's will be published on the [CFSS](#) webpage under the “learn more” tab:

Community First Services and Supports

Community First Services and Supports (CFSS) is a Minnesota health care program that offers flexible options to meet the unique needs of people. CFSS allows people greater independence in their homes and communities. CFSS will replace personal care assistance (PCA) and the Consumer Support Grant (CSG).

DHS will begin implementing CFSS on Oct 1, 2024. View the Timeline tab for more information about the implementation.

CFSS will cover the same main services as PCA:

- Activities of daily living, such as eating, bathing, grooming and transferring
- Health-related tasks
- Instrumental activities of daily living, such as shopping, cooking, laundry and assistance with self-administered medications
- Observation and redirection of behavior.

Frequently asked questions

For more information about the CFSS transition, visit the [CFSS frequently asked questions webpage](#).

More options

Service models

Timeline

Eligibility

Training

Meetings

Learn more

More information

- Email us at DHS.CFSS@state.mn.us.
- Sign up for email updates using the form below.

CFSS service delivery plan template posted

- eDoc 6893P has been posted
- Official eList announcing last Tuesday

CFSS MMIS training posted

- Trainlink course code: CFSS_MMIS
- Covered topics:
 - SA entry process.
 - New line types.
 - SA math.
 - Clarification on date spans and units during the transition year.

CFSS Office Hour Recordings

Found on DSD Training Archive Page

Community First Services and Supports (CFSS)

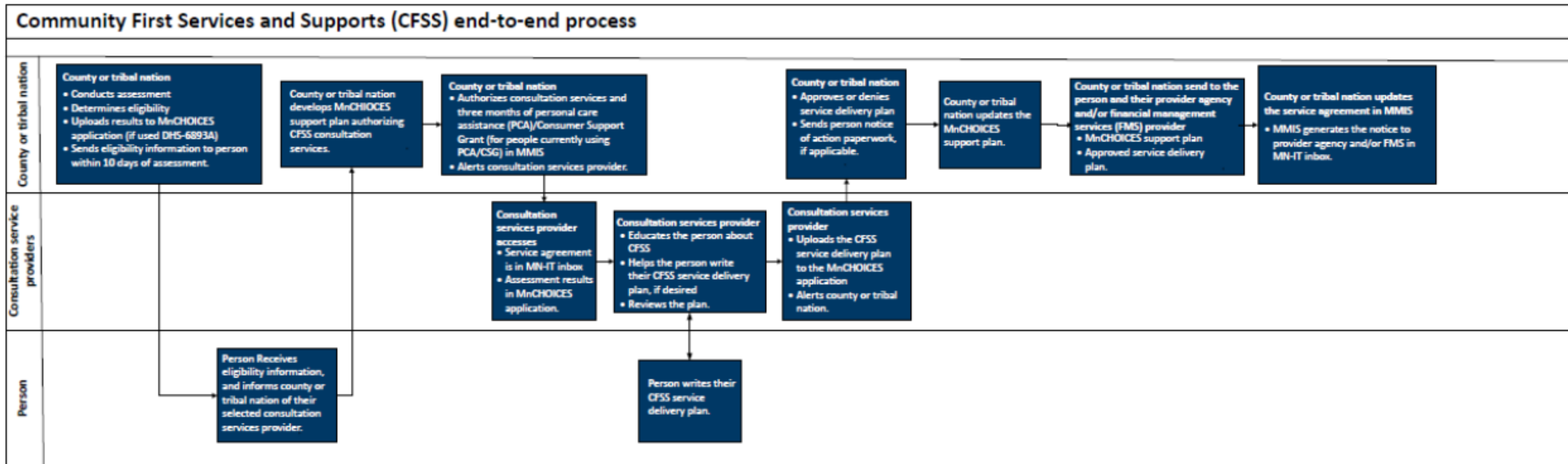
Date	Webinar Name	Handout	Video
9/10/24	CFSS office hours	CFSS FAQ	CFSS office hours video
9/3/24	CFSS office hours	CFSS FAQ	CFSS office hours video
8/20/24	Transitioning from Consumer Support Grant (CSG) to Community First Services and Supports (CFSS)	CSG to CFSS (PDF)	CSG to CFSS video

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Process

Can we have more direction on what the CFSS process looks like from beginning to end?



Is consultation services required for all people utilizing CFSS?

Yes, a consultation services provider is required for all people, regardless of the model.

What is the timeframe for entering consultation services into MMIS?

- The lead agency must provide the person with their eligibility information within 10 days, does not need to enter SA within 10 days.
- Change from PCA: county/tribal nation can edit type B SAs for up to 60 days
- If the person does not select a consultation services provider within 60 days:
 - the county/tribal nation enters a service agreement with the "no pay code"
 - provider must submit a request to DHS to update the service agreement.

Note: MCOs use their own systems and processes

After the lead agency authorizes 3 months of PCA/CSG, will the CFSS authorization be for 9 or 12 months?

Example of three-month authorization:

Authorizes Type B service agreement:

- three months of PCA/CSG 1/1/25 – 3/30/25
- six sessions of consultation services
- Receives and approves service delivery plan
 - nine months of CFSS services 4/1/25 – 12/31/25 (units/dollars available calculated to nine months)
 - six sessions of consultation services and full worker training and development budget

After uploading the CFSS service delivery plan to MnChoices how does consultation services inform lead agency?

The consultation services provider will notify the lead agency outside of MnCHOICES. They will follow the process developed by each lead agency.

Approval/Denial of support plan in MnCHOICES

- When is the plan considered approved?
 - After the lead agency reviews and approves the service delivery plan.
- If the lead agency needs to deny a plan, a NOA must be sent to the person. Should the 2828A or 2828B be used?
 - This process will not change from how it is done today.
- How does the Lead Agency notify the consultation services provider of a denial?
 - The lead agency will notify the CS provider outside of MnCHOICES.

Process entering a service agreement

- Will a service agreement need to be entered into MMIS right away once a person has chosen a Consultation Services Provider to get the process going?
 - Yes, the lead agency will enter the authorization for consultation services for both Type B and waiver SA's.
- Is the MnCHOICES support plan open from the time the lead agency enters consultation services to the time the person selects a CFSS provider?
 - No, the MnCHOICES support plan should be closed and then revised when the consultation services provider is chosen and service delivery plan is submitted for approval.

What is the process for a lead agency to complete a 45-day temporary start of PCA/CFSS services?

In both PCA and CFSS, the lead agency:

- Can authorize a 45-day temporary start for state plan PCA/CFSS services until the lead agency can schedule an in-person assessment.
- Cannot extend a 45-day temporary start; the person must have a new service agreement with a provider identified to continue services.
- In PCA, a person can use traditional PCA or PCA Choice during the 45-day temporary start.
- In CFSS, a person can only use the CFSS agency model during the 45-day temporary start
- Unused units from the 45-day temporary start, do not carry over to the CFSS service agreement because a new assessment will need to be completed.

For people that are on waiver, do case managers need to wait for the CFSS service delivery plan to be returned before additional waiver services are approved on the service agreement?

No, other waiver services can be authorized on the service agreement while the CFSS service delivery plan is being developed. The lead agency will need to ensure services are not duplicative once all are approved.

Assessment/Reassessment

- [CFSS forms and documents](#)

Support plan in Revision: If someone is on a disability waiver and using CFSS, will the case manager be able to do 1 support plan (waiver) and add CFSS services on the waiver support plan, or will there need to be 2 separate support plans (1 for waiver services, 1 for CFSS services)?

- One support plan
- CFSS will be available under the service menu of a waiver support plan.
- Remember, you are not entering a type b in for waiver services.

Roles/Responsibilities

How do the roles of the MnCHOICES assessor, case manager, and consultation services provider differ?

- The roles vary based on the task being provided.
- Each page of the CFSS policy manual distinguishes the role of the person, lead agency, consultation services provider, agency provider, and FMS provider depending on the task.
- The assessor provides information on what is available under CFSS, while the consultation services provider educates the person on what is allowed based on their individual assessment.
- The lead agency give final approval.



Service Authorization

Will CFSS be allowed in schools similar to PCA services being provided in schools?

- While schools will continue providing PCA-like services as part of IEP plans, they will not be classified as CFSS services.

Can a person who is using CDCS opt to purchase formal CFSS direct care services from their CDCS budget if desired?

- A person can utilize both CFSS and CDCS, if desired. CFSS is foundationally a personal care service. People can decide to use some of their CFSS funds to purchase things that are allowable. If they choose to use only personal care in CFSS, people on a waiver can use waiver funds to receive other items/services that are coverable on a waiver.
- If a person chooses to use CDCS and CFSS, the funding for CFSS comes from within the CDCS budget.

When should a case manager authorize extended CFSS on the waiver?

The lead agency may only authorize extended PCA/CFSS services when all of the following conditions are met:

- The person meets basic PCA/CFSS service access criteria on CFSS Manual – Eligibility for PCA/CFSS services.
- The person has a need for PCA/CFSS services identified during the assessment.
- The person is using an HCBS waiver.
- The person is authorized to receive MA state plan, non-waiver PCA/CFSS services. The person's need for PCA/CFSS services is of greater frequency or duration than state plan PCA/CFSS allows.
- PCA/CFSS services do not duplicate other waiver services the person is using.

What MMIS access is needed to enter CFSS service agreements?

- PCA1 access is needed.
- If you have CSG1 access, you will also need PCA1 access.

Other

What actions or steps is DHS taking to assure that all individuals have equitable access to CFSS when there are culture and language barriers and limited Consultation Service providers available?

- DHS is in the process of determining which forms will be translated. There is a language block on each form.
- Consultation services providers are required to have access to interpreting services and utilize these services if requested by the person. Some consultation services providers have employees on staff who speak other languages. Language specific information can be found on the [consultation services providers](#) page.
- Two grant opportunities available for BIPOC-owned consultation services provider groups to prepare for CFSS.

Will there no longer be an option for something like CSG/HCN with CFSS?

- People can continue to receive CFSS and home care nursing services.
- Under CFSS, people cannot convert home care nursing dollars to the CFSS budget.
- County/tribal nations must offer people who are currently doing this a new MnCHOICES assessment.

How will time be reported in SSIS for this work? For instance, if a dedicated assessor absorbs some of these ongoing cases. Are they able to claim assessment time for all CFSS work if receiving a random moment?

- Lead agencies may be able to capture some reimbursement through the Social Service Time Study (SSTS).

What information is available to people regarding their transition to CFSS?

- [Community First Services and Supports](#) webpage
- [CFSS Policy Manual](#)
- Hub
- Social Media
- Specific detailed information will be provided at their reassessment and upon meeting with the consultation services provider.

What guidance does DHS have for when a person's parent/guardian is a CFSS worker and there is no other party to be the responsible party?

- If the parent/guardian is a CFSS worker, they cannot also be the responsible party.
- The person can ask another family member, neighbor, friend, etc., to be the responsible party.

- [CFSS Policy Manual](#)
- [Transition from PCA and CSG to CFSS \(mn.gov\)](#)
- [Community First Services and Supports \(CFSS\) service agreement calculators.](#)
- [CFSS Frequently Asked Questions webpage \(mn.gov\).](#)
- [CBSM - Case management aide \(mn.gov\).](#)
- [CFSS consultation services providers \(mn.gov\)](#)

- [ASD and DSD eList announcement: CFSS online trainings available](#)
- [Community First Services and Supports \(CFSS\): Timelines \(mn.gov\)](#) .
- [TrainLink Home Page \(mn.gov\)](#)
 - CFSS Lead Agency Training (Course Code: CFSS_LA)
- [CSG to CFSS Transition Webinar](#)

Coming Soon

- DHS is working on publishing an MMIS manual and training guide for lead agencies around authorizing CFSS services- *anticipated to be released mid-September.*
- DHS is working to publish a video for people and families for Choosing a CFSS model

Thank you!

DHS.CFSS@state.mn.us