

February 20, 2025

Majed Abusara, Authorized Agent
Pioneers Preschool Center
1604 Brookdale Drive
Brooklyn Park, MN 55444

License Number 1066037 (Child Care Center)

ORDER TO PAY A FINE FOR BACKGROUND STUDY VIOLATIONS

Dear Majed Abusara:

The Department of Human Services (DHS) is ordering you to pay a fine of \$200 for one out of two background study violations. Details of our findings are provided below. Our next steps and your options are also detailed.

Reason for the Fine

DHS is issuing this fine order based on your failure to comply with the following background study requirement:

Background Study Violation Determined on February 7, 2025:

While preparing for a licensing review, a DHS licensor determined you failed to repeat a background study within five years of the most recent background study for two persons affiliated with a child care center who falls under the definition of child care background study subject and is, therefore, required to have a background study.

C1 began working in a position that meets the definition of child care background study subject on May 17, 2019. You initiated an enhanced background study request for C1 on April 29, 2019. C1's background study expired on May 2, 2024. However, you did not initiate a new background study request until August 1, 2024. C1 did not have a background study from May 2, 2024, to August 1, 2024.

Because you self-corrected the background study violation involving C1 before the Commissioner discovered the violation, the license holder is not being fined for the background study violation involving C1.

C2 began working in a position that meets the definition of child care background study subject on May 17, 2019. You initiated an enhanced background study request for C2 on April 16, 2019. C2's background study expired on April 27, 2024. You initiated another background study on April 25, 2024. However, DHS did not receive C2's consent and disclosure and C2's background study was closed on May 10, 2024. You initiated another enhanced background study on July 30, 2024. C2 did not have a background study from April 27, 2024, to July 30, 2024.

Although you corrected the background study violations involving C2 by submitting the background study before a DHS licenser became aware of the violations, at least 365 days had not passed since you previously self-corrected the background study for C1, so DHS is issuing a fine for C2.

Statute Violated: Minnesota Statutes, section 245C.03, subdivision 1, paragraph (a); section 245C.04, subdivision 1, paragraph (b); and section 245C.05, subdivision 2, paragraph (a).

Fine: \$200 (two background study violations –one fineable at \$200 per violation)

Corrective Action Required: Correct immediately and submit your response through the Provider Hub within 30 days from the date of this letter detailing how compliance has been achieved. You must maintain compliance going forward.

Billing and Payment of the Fine

After 10 calendar days from the date of this letter, DHS will issue you an invoice for the \$200 fine through the Provider Hub. Payment must be made as directed on the invoice. Payment must be made as directed on the invoice.

If you request a contested case hearing, as described below, do not pay the fine at this time. Following the contested case hearing, the Commissioner of DHS will issue a final order on this matter.

Please note, you may not avoid payment of this fine by closing, selling, or otherwise transferring the license to a third party. If this occurs, you are personally responsible for payment. If you do not pay the fine on or before the date specified on the invoice and you did not request a contested case hearing, as described below, the Commissioner may issue a second fine, may not issue or reissue a license, or may suspend the license until the license holder pays the fine.

Your Right to Appeal

You have the right to appeal this fine. If you choose to appeal this order, you must use the Provider Hub (<https://providerhub.dhs.mn.gov/>) to submit your request. Your request must be made before the deadline provided below. If you do not meet this deadline, you lose your right to an administrative appeal. The timeline to appeal began when this order was issued in the Provider Hub.

Your request for an appeal must be submitted in the Provider Hub within 10 calendar days from the date it was issued in the Provider Hub.

Upon DHS' receipt of your timely appeal, your case would be scheduled for a contested case hearing in front of an Administrative Law Judge. Following this hearing, the Commissioner of DHS will issue a final order.

Legal representation at the contested case hearing

You do not need a lawyer to appeal. However, a lawyer can help you with your appeal. The state or county will not get you a lawyer and will not pay for a lawyer. If you cannot afford a lawyer, you may be able to get free legal advice or help with your appeal. To find out if free help is available, contact: Volunteer Lawyers Network at 612-752-6677; Central Minnesota Legal Services at 612-332-8151; Southern Minnesota Legal Services at 651-222-4731; or go to www.justice4mn.org to find a local legal services program that may be able to help you.

You can also find information on contested cases from the Office of Administrative Hearings website at <https://mn.gov/oah/self-help>. Click on Administrative Law Overview, then click on Administrative Law Contested Case Hearing Guide for a list of frequently asked questions.

Posting of this Licensing Action

You are required to place this Order to Pay a Fine in a place that is clearly noticeable to the people receiving services and all visitors to the facility for two years, even if you appeal.

Legal Authority for this Licensing Action

- DHS may impose a \$200 fine for each background study violation under Minnesota Statutes, section 245A.07, subdivision 3, paragraph (c)(4)(iv).
- Minnesota Statutes, section 245A.07, subdivision 3, paragraph (c)(5) states that license holders may not avoid payment of a fine by closing, selling, or transferring a license.
- Minnesota Statutes, section 245A.04, subdivision 7, paragraph (d)(4), states that DHS shall not issue or reissue a license if the applicant, license holder, or controlling individual has an outstanding debt related to a license fee, licensing fine, or settlement agreement for which payment is delinquent.
- Minnesota Statutes, section 245A.07, subdivision 3, paragraph (c)(2), states that that the license holder shall pay the fine assessed on or before the payment date specified, and if the license holder does not do so the commissioner may issue a second fine or suspend the license until the license holder complies.
- License holders have a right to appeal licensing actions and request a contested case hearing, under Minnesota Statutes, chapter 14 and Minnesota Rules, parts 1400.8505 to 1400.8612.
- The requirement to post this order in a clearly visible location is required under Minnesota Statutes, section 245A.07, subdivision 5.

Majed Abusara Authorized Agent

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Questions

If you have any further questions regarding this matter, you may contact me, Donna Gainor, Unit Supervisor, at 651-431-6030, extension 4008.

Sincerely,

A handwritten signature in black ink that reads "Donna Gainor". The signature is written in a cursive style with a large initial "D".

Donna Gainor, Unit Supervisor

Licensing Division

Office of Inspector General