

25.2 Adult Protection Release Update and SSIS User Guide Changes

- Added or updated is underlined.
- Use your search function (Control F) to search for the changes in the Adult Protection SSIS User Guide.

- **Added: Request Approval- Select Approval.**

Hints:

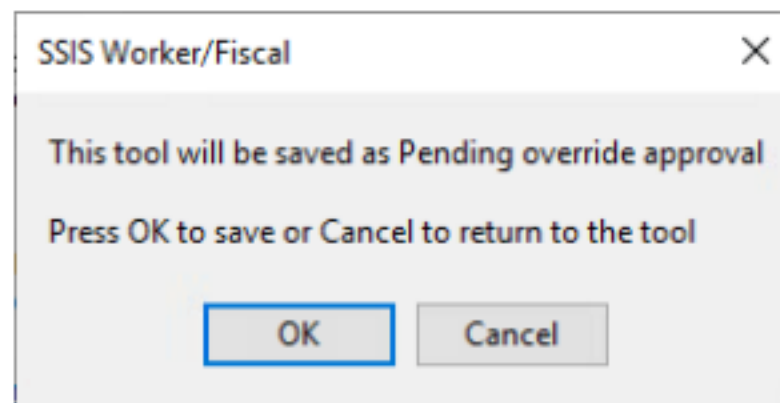
- If you have multiple monitors, the Request Approval pop up box may open on a different screen monitor.
- If no approver is selected, the field will show "Override approval required."
- If an approver is selected, the field will show "Pending override approval."

The screenshot shows a software window with several tabs: "Vulnerable Adult Status", "Neglect", "Abuse", "Financial Exploitation", "Policy Override", "Agency Prioritization", and "Response Priority". The "Agency Prioritization" tab is active. A "Request Approval" dialog box is overlaid on top, featuring a close button (X) in the top right corner. The dialog has a label "Request Approval" and a dropdown menu labeled "Approver". Below the dropdown are "OK" and "Cancel" buttons. The background window shows text related to APS agencies and agency prioritization reasons.

- **Added: Pending Override Approval**

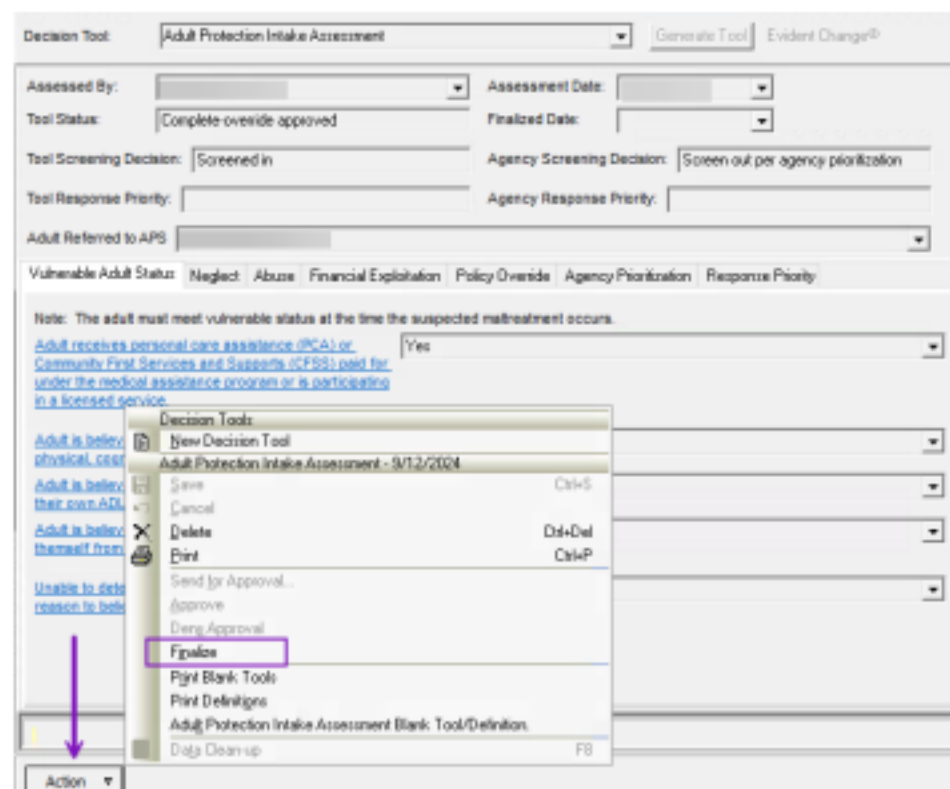
Hints:

- If **OK** was selected, the **Tool Status** field will change to **"Pending override approval."**
- When an approval is added to the Approval Log, a reminder and an alert is set to the approver.
- If an Approver is not selected, a reminder or alert is not sent.
- Best Technical Practice: Always select an approver designated by your agency to approve the override.



- **Updated: Finalize the Adult Protection Intake Assessment Decision.**

- **Finalization Date** is an option once approval is completed for either "Approval or Denied Override."



- **Added: Allegations Tab**

Hints:

- If the allegation will be deleted (i.e. original allegation is Caregiver Neglect and it is changed to Self-Neglect OR an allegation of Financial Exploitation is changed to Self-Neglect) and a new allegation and PAR for maltreatment as screened.
 - The PAR should be changed from Client to Collateral:
 1. The AP worker should delete the allegation.
 2. Copy the participant's information for this PAR.
 3. Remove the participant.
 4. Add person as a collateral.
- If the person we are removing is tied to any Time Records, the system is not going let you delete. [Contact the SSIS HelpDesk for further assistance.](#)
- These actions should be done within the Intake Workgroup or prior to conducting the Assessment Workgroup Activities.

- **Added: Allegation and The Allegation Details**

Hint:

- If you delete a PAR, see the guidance in the introduction of the Allegation Tab section.

- Clean up grammar, punctuation, and prior release information throughout the SSIS Adult Protection User Guide document.