

What's New: SSIS V25.3 (Pilot 1) July 22, 2025

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Architecture

Updated: In an effort to align with recommended practice and system use, Users will no longer have the ability to copy and paste images within the SSIS Editor. Copying and pasting images can often be unreliable when reviewed later. This is applicable to the SSIS Editor associated with:

- Case Notes
- Intake-Description of Need
- Child Maltreatment Report-Description of Incident
- Contact/Activity records
- MAARC Call Center-Description of Incident

Added: A new database field was added for APP_SOURCE_CD to the backend of the Time Record table. This field will determine when a time record is created in SSIS versus in the new web app (01 = SSIS Worker).

Expanded Statewide Search

- **Resolved:** Fixes to the Relationship/TPR tab on the State Detail screen include:
 - The grid is now 'read-only'
 - Individual cells, including dates, in the rows cannot be selected
 - The cells do not allow the entry or deletion of data
 - The rows are now fully highlighted

Security

User, Unit, and Department Search Screens in SSIS Administration

- **New:** On the User Search screens (for User, Department and Unit searches) in SSIS Administration—optional columns were added to be used in the results grids:
 - Last Log On Date, Days Since Last Log On, Mobile Phone, and Email Address columns do not default into the results grid and must be selected from the grid's field chooser to display.
 - System administrators can add the Last Log on Date, and Days Since Last Log On columns to the grid to create their own 'grid report'. This change is related to an enhancement request and will allow agencies to search for Users that need their log on removed/inactivated.

User Screen

- **New:** New field for Mobile Phone now displays on the User screen.
- **New:** A new optional column header for Mobile Phone is also added to the grid for User, Department, and Unit searches. System Administrators may add this new feature when selecting the column chooser as it is not a default column.

Note: The mobile phone number can be entered on either the User screen or the Active Directory Credentials dialog.

Active Directory Credentials

- **New:** A new field was added for Mobile Phone in both the Staff Information and the Active Directory **Information** group boxes. The mobile phone number can be entered on either the User screen or the Active Directory Credentials dialog.
- **New:** A new Action menu option has been added Update Active Directory Information
 - This menu can update the Mobile Phone when it is first entered or if it needs to be changed or corrected later.
 - This menu also updates the First Name and the Last Name of the User. This can be used to update Active Directory when the User's name changes due to a marriage, divorce, a misspelling or for any other reason. The Profile in Active Directory will no longer have to be removed and replaced to correct a user's name.

Purge

- **Resolved:** Purge-Added a condition so the Workgroup(s) will not be purged if a healthcare claim record exists for a Person in that Workgroup. This change affects all healthcare claim categories and all Workgroup types. The only exception occurs when the workgroup follows a “Must Destroy” logic.

Person

Person Search (by Address)

- **Resolved:** Person search by address now allows special characters to be entered into the address and city search fields, for example, “/” or “#” These are the same characters that can be entered on the Address screen.

Substance Involvement

- **New-**The Substance Involvement screen in SSIS has been updated with a new, easy-to-use grid where workers can add, edit, or delete substance records. No existing data will be lost. Workers can add records using the action menu, plus icon, keyboard shortcuts, and a new 'Quick Add' feature to enter multiple substances at once. The screen includes type-ahead dropdowns as well. Help text is available to guide users through both the main screen and the Quick Add option.

Expectant and Parenting Youth

- **Resolved:** The required field error message "In the last 6 months (while the youth was in placement), did the youth and any of his/her child(ren) live together for 1 day or more?" displays in its entirety and no longer cuts off text.

Child Safety and Permanency

Child Maltreatment Report (CMR)

- **Resolved:** The “Child Protection Intake Summary” and the “Police Report-Child Protection Summary” no longer include an investigation reason when the allegation screening decision changes from “Screen In” to “Screen Out”.
- **Resolved:** The Collateral Contacts section of the Child Protection Summary Report previously only displayed the first 130 characters and the first line of text. This section now correctly displays all the text and lines on the Collateral Contacts tab of the CMR.

Help Text Added and Updated on the Allegations Tab

- **New:** New Help Text links have been added for Labor Trafficking and Threatened Injury.
- **Updated:** Existing Help Text links have revised definitions for Sexual Abuse, Neglect, Physical Abuse, Mental Injury, Threatened Injury, and Severity.

Minnesota National Youth in Transition Database (MNYTD)

- **Updates:**
 - The “MNYTD Notice of Privacy Practices” is updated to include the following corrections:
 - References to DCYF
 - Effective Date
 - Contact Information
 - “Who is asking the questions” section
 - MNYTD Contacts have updated “Social Networks” and “Alternate Social Networks” to include “Pinterest”, “Instagram”, “TikTok”, “Truth Social”, and “Snapchat”. Twitter has been updated to “X”.
 - The MNYTD Survey-Baseline 17-year-old General Report includes several updates including, title change, spelling and grammar corrections and updates to social media.

QRTP Assessments

- **New:** A new field has been added in preparation for QI Documentation enhancements coming in a future release to QRTP Assessments: “Placement Preference of Parent(s)/Legal Custodians/Indian Custodian:”

QRTP Extended Placement Review (EPR)

- **Updated:** The data cleanup message “An EPR record exists that has not been ‘Approved’ or ‘Denied’ and is past the Review-to-Date” has been updated. This message will now only appear when the Extended Placement Review status is Draft, Clarification needed, or Pending approval. The message will no longer display if the status is Withdrawn.
- **New:** Changes to the QRTP Extended Placement Review (EPR) Screen
 - The “Calculate Review Period Detail” button must be used to populate the following fields:
 - Age at the Beginning of Review Period
 - Review Type
 - Review Period From
 - Review Period Through
 - Users will no longer be able to edit the above fields. The data will automatically populate when the “Calculate Review Period Detail” button is pressed within 30 days before the EPR is due.
 - If the “Calculate Review Period Detail” button is pressed more than 30 days before the EPR is due, these fields will not populate (no action will occur). SSIS staff are working on an informational message for a future version that will notify users when the next EPR is due (if the child remains in the current QRTP placement).

Workgroup

- **Resolved:** The data cleanup message “Workgroup close-A client in this workgroup has an open continuous placement,” no longer incorrectly prevents a workgroup from being closed when there is an open placement record. With this update, the rule now correctly evaluates placements and no longer prevents closure of unassociated workgroups.

Documents and Service Plans

- **New:** A new state service plan template is now available, named “Out of Home Placement Plan SSIS.” Please note that this title will change in Pilot 2. This template is to be used when the Out-of-Home Placement Plan (OHPP) in AgileApps is released. Workers will only need to complete the Setup menu. Policy and training materials will be provided once the plan is released statewide. **Until this guidance is issued, workers should not use this template.**
- The “Notice of Child Fatality/Near Fatality” template is inactivated. Existing documents in draft status will remain editable but cannot be copied. A fillable form can be located in [Searchable document library \(eDocs\) / Minnesota Department of Human Services](#). DHS-8681-ENG
- **Updated:** The title page and printed format for the following forms now display “Minnesota Department of Children, Youth, and Families:
 - Service Plans
 - MAPCY
 - NAA/NKA Eligibility Determinations

Adult Maltreatment

Documents and Service Plans

- The “APS Case Closure Communication” template is inactivated. Existing documents in draft status will remain editable but cannot be copied.
- **New:** A new APS Service Plan is available for Adult Protection workgroups. Refer to policy documentation for when to use this service plan.
 - Help text is available for each page, including the setup tab, by selecting the setup tab’s or plan page’s Help button.
 - Need areas from the Strengths and Needs Assessment (SNA) must be entered by the worker in the Service Plan. There is not capability to cut and paste from the SNA to the Service Plan document.
 - Check the plan page’s ‘Complete’ box to print the page.

Minnesota Adult Protection SDM ® Strengths and Needs Assessment: Updated version, “SDM ® Adult Strengths and Needs Assessment” A high-level overview of technical changes is below.

25.3 SDM ® Adult Strengths and Needs Assessment updates the prior Assessment/Reassessment

- **New:** A new version of the Adult Strengths and Needs SDM tool is ready for implementation. A high-level overview of some of the changes are below (*please refer to policy and training documentation for more details*).
 - The assessment is now on one tab.
 - This new version includes updated assessment items, terms, and definitions, as well as an updated Strengths and Needs table.
 - The assessment is available to print.

Note: Note: An important requirement is missing from the new version of the SDM ® Adult Strengths and Needs Assessment that will allow users to save the tool as complete without selecting a priority need (s) for the Service Plan. If needs are assessed in Part A-D users must select a priority need within Part E. of the strengths and needs assessment prior to saving the tool as complete. This requirement will be added in the next release 25.4.

SSIS Repository

- **Updated:** Error code 4048 is now updated to display when the following criteria are met:
 - The child has either an open Continuous Placement or a Continuous Placement closed in the last 370 days; and
 - A Professionally Determined Condition record exists; and
 - At least one of the following is true on the Professionally Determined Conditions form:
 - Exam or assessment conducted but results not received; or
 - Last Updated is blank, more than 12 months before the current date (open Continuous Placement); or
 - More than 12 months before the current date (closed Continuous Placement); and
 - A qualifying Placement exists within the Continuous Placement.
- **Resolved:** Repository error #4120 has been corrected for the "Professionally Determined Conditions" screen and now displays as intended.

Fiscal

Prevention Services Statewide Report (PSSR)

- **Resolved:** The Time Proofing grid and tree were displaying proofing messages multiple times and incorrectly for the previous person when multiple regarding/persons are chosen during time entry.
- **Resolved:** Time Proofing Method column is now showing data.
- **Resolved:** The Oracle error “ORA-02292: integrity constraint (SSIS.FK_PREV_SVC_PYMT_CLM_PYMNT) violated – child record found” will no longer display when trying to delete a payment that has been claimed by the PSSR. The correct error will now display and state “Payment cannot be deleted because it has been claimed for reimbursement on the Prevention Services Statewide Report”.

- **Resolved:** Payment Proofing #1424 “No In-Home Family Support Plan with Prevention Services case plan exists for this client” will no longer display incorrectly when a client has an In-Home Prevention Services Case Plan with “Parents as Teachers” selected and also has an overlapping In-Home Case Plan where “Parents as Teachers” is not selected.
- **New:** When enabling the payment screen for payments that have been claimed by the Prevention Services State Report, some fields are now editable. Editable fields are:
 - Workgroup
 - License #
 - IV-E sub code
 - County defined date
 - IV-E Reimbursable
 - Invoice number
 - 1099
 - Arrangement group
 - Contract number
 - County defined field
 - Note: Determining which fields to enable follows the Child Foster Care Report logic. Some of these fields are not applicable to the Prevention Services State report claimed payments.
- **New:** A Claimed Payment Proofing tab and a Claimed Time Proofing tab are now available on the PSSR with the addition of claim flipping capabilities.
- **New:** Warning messages now display when engaging the payment screen for a payment that has been claimed by the Prevention Services State Report. Examples include:
 - WARNING: This Payment has been claimed for reimbursement on the Prevention Services State Report (Q4 2024 Submitted).
 - WARNING: This Payment has been claimed for reimbursement on the Prevention Services State Report (Q1 2025 Draft).

Prevention Services Candidacy Re-Eligibility (General Report)

- This new report has been added to General Reports under IV-E Eligibility. This report displays children who are receiving Prevention Services and displays the following:
 - Child Name
 - Primary Worker
 - Eligibility Start Date
 - Eligibility End Date
 - Eligibility Status

Child Foster Care Report

- **Resolved:** The word "initial" has been removed from Payment Proofing message #1295. The message now reads:
 - Cannot claim past the QRTP Extended Placement Review (EPR) due date ([[@CALC_DUE_DT]]) when the QRTP EPR was not completed timely.
 - Cannot claim past the QRTP Extended Placement Review (EPR) due date for FFPSA CCI/Group Provider Placements where the placement has a "Potential Specialized Setting" certification of QRTP, and the facility is certified as a QRTP, but the QRTP EPR does not exist, is overdue, or was not completed timely. Timelines for the QRTP EPR vary based on the age of the child/youth at the time of placement, and whether they remained in the same QRTP Placement for the entire review period (a consecutive review) or spent time in multiple QRTP Placements during the same Continuous Placement during the review period (a non-consecutive review). If the child/youth was under age 13 at the time of placement, the review period is always 6 months (180 days), whether it is a consecutive or non-consecutive review. If the child/youth was age 13 or older at the time of placement, the review period is 12 months (360 days) for a consecutive review and 18 months (540 days) for a non-consecutive review. Days during a child/youth's QRTP placement(s), while a facility was not certified for QRTP, are not counted in the review period. The ability to claim Title IV-E reimbursement for QRTP placements during the same Continuous Placement is not recoverable once an EPR is missed or not completed timely.

SEAGR State Report

- State Revenue line S02 has been unlocked and is titled as OTHER. Agencies can now edit the amount and description of the revenue that is being reported on this line.