

October 14, 2025

Derick Kumba Chi, Authorized Agent
Tchikouete LLC
6607 18th Avenue South STE 203
Richfield, Minnesota 55423

License Number: 1110553 (245D – HCBS)

CORRECTION ORDER

Dear Derick Kumba Chi:

On September 26, 2025, a licensing review of Tchikouete LLC, located at 6607 18th Avenue South STE 203, Richfield, Minnesota was conducted to determine compliance with state and federal laws and rules governing the provision of home and community-based services to persons with disabilities and age 65 and older under Minnesota Statutes, Chapter 245D. As a result of this licensing review a Correction Order is being issued.

A. Reason for Correction Order

Pursuant to Minnesota Statutes, section 245A.06, if the Commissioner of the Department of Human Services (DHS) finds that the license holder has failed to comply with an applicable law or rule and this failure does not imminently endanger the health, safety, or rights of the persons served by the program, the Commissioner may issue a Correction Order to the license holder.

The following violation(s) of state or federal laws and rules were determined as a result of the licensing review. Corrective action for each violation is required by Minnesota Statutes, section 245A.06 and is hereby ordered by the Commissioner of Human Services.

1. Citation: Minnesota Statutes, section 245A.65, subdivision 1.

Violation: For one of two persons whose records were reviewed (P1), the license holder did not provide an orientation to the internal and external reporting procedures of alleged or suspected maltreatment of vulnerable adults, as required.

The license holder did not provide P1 with an orientation to the internal and external reporting procedures of alleged or suspected maltreatment of vulnerable adults within 24 hours of admission. The license holder initiated P1's services on May 14, 2025. The license holder provided P1 with this orientation on May 30, 2025.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subdivision.

2. Citation: Minnesota Statutes, section 245A.65, subdivision 2.

Violation: For one person whose record was reviewed (P1), the license holder did not develop an individual abuse prevention plan (IAPP), as required.

The license holder initiated P1's services on May 14, 2025. The license holder developed an IAPP for P1 on May 30, 2025. The license holder did not develop an IAPP as part of the initial individual program plan or service plan prior to or upon service initiation.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subdivision.

3. Citation: Minnesota Statutes, section 245D.04, subdivision 1.

Violation: For one person whose record was reviewed (P1), the license holder did not meet all service recipient rights requirements upon service initiation.

The license holder initiated P1's services on May 14, 2025. The license holder provided a written notice of the service recipient rights and an explanation of those rights to P1 on May 30, 2025. The license holder did not provide a written notice that identified the service recipient's rights and explanation of those rights within five working days of service initiation.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subdivision.

4. Citation: Minnesota Statutes, section 245D.07, subdivision 1a.

Violation: For one person whose record was reviewed (P1), the license holder did not provide services in response to the person's identified needs, interests, and preferences as required for each service.

The license holder provided multiple services to P1. The license holder did not ensure that P1's support plan addendum identified how services were provided for each service, including how, when, and by whom.

Corrective Action Ordered: Within 30 days of receiving this order, you must review and update P1's support plan addendum to include the above-mentioned information. On an ongoing basis, you must maintain compliance as required in this subdivision.

5. Citation: Minnesota Statutes, section 245D.07, subdivision 2, paragraph (b) and (c).

Violation: For two persons whose records were reviewed (P1 and P2), the license holder did not meet initial service planning requirements for a basic support service.

- a. The license holder initiated P1's services on May 14, 2025. The license holder developed a support plan addendum for P1 on May 30, 2025. The license holder did not complete a preliminary support plan addendum, based on the support plan, within 15 calendar days of service initiation as required.
- b. The license holder did not review and revise, as needed, P1's and P2's preliminary support plan addendums within 60 calendar days of service initiation.

Corrective Action Ordered: Within 30 days of receiving this order, you must:

- review and revise P1's and P2's support plan addendums to document the services that will be provided, including how, when and by whom the services will be provided; and
- the person responsible for overseeing the delivery and coordination of services.

On an ongoing basis, you must maintain compliance as required in this subdivision.

6. Citation: Minnesota Statutes, section 245D.10, subdivision 4.

Violation: For two persons whose records were reviewed (P1 and P2), the license holder did not provide policies and procedures, as required.

The license holder did not provide P1's and P2's case managers with the policies and procedures that affect a person's rights within five working days of service initiation.

- The license holder initiated P1's services on May 14, 2025. The license holder provided P1's case manager with the policies and procedures on May 30, 2025.
- The license holder initiated P2's services on July 4, 2025. The license holder provided P2's case manager with the policies and procedures on July 28, 2025.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subdivision.

7. Citation: Minnesota Statutes, section 245D.095, subdivision 5.

Violation: For two of three staff persons whose records were reviewed (SP1 and SP2), the license holder did not maintain personnel records as required.

The license holder did not maintain personnel records for SP1 and SP2.

Corrective Action Ordered: Within 30 days of receiving this order, you must maintain personnel records for SP1 and SP2 that includes documentation of staff training, including:

- the number of hours per subject area; and
- the name of the instructor or trainer.

On an ongoing basis, you must maintain compliance as required in this subdivision.

If you fail to correct the violations specified in the Correction Order within the prescribed time lines the Commissioner may issue an Order of Conditional License or may impose a fine and order other licensing sanctions pursuant to Minnesota Statutes, sections 245A.06 and 245A.07.

B. Right to Request Reconsideration

If you believe any of the citations are in error, you have the right to request that the Commissioner of Human Services reconsider the parts of the Correction Order that you believe to be in error. The request for reconsideration must be in writing and received by the Commissioner within 20 calendar days after receipt of this report. Your request for reconsideration must be sent to:

Commissioner, Department of Human Services
Office of Inspector General
Legal Counsel's Office
Attention: Licensing Legal Unit
PO Box 64953
St. Paul, MN 55164-0953

Please note that a request for reconsideration does not stay any provisions or requirements of the Correction Order. The Commissioner's disposition of a request for reconsideration is final and not subject to appeal under Minnesota Statutes, chapter 14.

If you have any questions regarding this Correction Order, please contact me as soon as possible.

Kate Spenger, HCBS Licensor
Licensing Division
Office of Inspector General
651-431-5757