

What's New in SSIS Version 13.1?

February 2013

Highlights:

- **Newly-formatted service plans**

These state service plans are updated in new (non-HTML) format: 90-Day Transition Plan, Adolescent Parent Assessment and Service Plan, Family Safety Plan, Children's Mental Health Crisis Plan, Parent Support Outreach Plan, and Social Services Plan. The HTML version of the service plans will be inactivated. The General Family Social Services Plan was also inactivated as the new Social Services Plan covers the need for this plan. Inactivating the HTML service plan does not remove current service plans in the workgroup. Users will not be able to copy pre-existing HTML service plans, but can continue to edit those that are in draft status. These are the last of the state service plans to be updated in the new format.

- **Person and Related**

A Medication screen is available from the Medication>Checkup folder. The additional detail about medications is important information, especially for children in foster care. The Medication screen also helps social workers fully address requirements in the Fostering Connections law. The data does not autofill into service plans in V13.1, but is being considered for future releases.

- **Grids**

Several improvements were made to grids throughout the application, including fixes to Manage Grid settings functionality, footers, and setting retention. Because not all grids in SSIS are the same, functionality may vary. Grid related work will continue with printing issues being addressed in V13.2.

Module Changes:

Adoption

Wording on the Adoptive Placement Verification screen was changed to be clearer to workers and minimize data fixes. Note: All adoptive parents listed on the APA must be verified and submitted at the same time.

Adult Maltreatment

Because of technical difficulties, the Notice of Findings tab has been temporarily removed from the Adult Maltreatment Report folder. Use the Chronology folder to create the APS Notice of Findings letter.

Child Maltreatment

The **Number of alleged victims** field allows a zero to be entered and saved if the screened out reason is **Unborn child**.

Clearing

A MAXIS change triggers a reconcile in SSIS. After accepting the change, a client's middle name was replaced by the middle initial, with no option to retain the existing middle name. On the Reconcile screen, the **Select All** button is now enabled so you can choose whether to retain the middle name or accept the middle initial from MAXIS.

Clients with a Child Ward record cannot be merged regardless of Guardianship status. Attempting to do so will result in the following warning message: *"Person cannot be merged because Child Ward records exist."* Note: There may be situations when a client record needs to be merged with a client having a Child Ward record. If the warning message displays for the client needing to be merged, contact the SSIS Help Line for assistance.

The **Select** button is now enabled appropriately when needing to clear a client to an existing SWNDX record.

Court

For the petition type of **Permanency**, the Petition detail options and order/dispositions of Long Term Foster Care and Long Term Foster Care-specified have been replaced with **Custody to the agency-permanent** and **Custody to the agency-temporary continued**. This is the result of new legislation (260C Sessions Laws, Chapter 216).

Docs, Case Notes & Chronology

Agencies requested a way to open an external document using an external PDF viewer. The View tab was removed from the External Documents screen and replaced with a **View Document** button. This button opens the document in a new window using an agency's preferred external PDF viewer.

Because of technical difficulties, the Notice of Findings tab has been temporarily removed from the Adult Maltreatment Report folder. Use the Chronology folder to create the APS Notice of Findings letter.

Updates were made to the following document templates and will need a Local Agency Header re-attached:

- Relative Custody Assistance Payment - The automatic calculations were removed from the worksheet.
- Adoption Placement Decision Summary
- Supplemental Adoption Assistance Needs Assessment

Several lost text issues in the editor fields have been fixed. Some of these fixes include losing text in a document or HTML service plan text box when printing or using keyboard shortcuts. Text lost on the User Activity Log and Chronology items when expanding the editor multiple times has been resolved.

Fiscal - MA Eligibility

Many of the MA Eligibility reports had cosmetic improvements due to changes that were made in the V12.4 Healthcare eligibility expansion project.

Intake

A new intake Close reason was added to account for referrals to an outside agency. Refer to **outside provider - Intake complete**. This option is available for intakes that have an Intake type of Service request, Information and referral, or Licensing related.

Outcomes Reports

Federal Measures C4.1, C4.2, and C4.3: Placement settings were not being counted correctly when the first setting was a hospital (over 15 days), or behavioral consequences < 30 days. This has been corrected and placement settings are being counted correctly.

Person & Related

Relationships: Online Help has been added to the **Inactive reason detail** field.

Placement

Sort options have been added for the Placement/Locations Without a Continuous Placement Report.

Foster care extension information was added to the Child Placement Detail Report, and some formatting issues were addressed.

Fixes were made to the date range scope options on the Children in Out-of-Home Care - by Removal Date Report.

Due to legislative changes, the Permanency Plan options of Living with Relative-long term foster care, Long term foster care-non-relative and Independent Living were removed. Reunify with parents or principal caretaker was removed as an option from the concurrent permanency plan (plan B) drop-down.

SDM

The following changes were made to workgroup closing requirements:

1. SDM tools are no longer required if the workgroup does not have children under age 18.
2. If the workgroup to be closed does not have a required tool, the application will check that workgroup's initiating workgroup and allow the workgroup to close if the initiating workgroup has the required tool.
3. Either the Risk Assessment or Reunification Assessment can be used to satisfy the CP Case Management closing requirements.
4. Parent Support Outreach (PSOP) Case Management workgroups require an SDM Strengths and Needs Assessment tool to close (unless the initiating workgroup has a completed tool).

SELF/NTYD

The Online Help File for SELF workgroups was changed to Adolescent Services and includes information about the Independent Living Plan, Chafee/SELF funding, NTYD/MNYTD, MNYTD IL services, MNYTD baseline surveys, and ALS workgroups.

Workgroup & Related/Caseload List

Four labels on the Workgroup detail screen were changed from **County** to **Agency**: Agency workgroup #, Agency case extension, Agency of Service, and Agency of financial responsibility. The description for the Workgroup Close reason of **Services completed, referred elsewhere for further advice** was changed to **Services completed, referred elsewhere**.