

MAPCY EXTRAORDINARY LEVELS X3



Extraordinary Levels Request

MAPCY Assessment Information:

Agency:

Child's First and Last Initial:

Child's DOB:

Child's SSIS Person #:

Assessment Effective Date:

Assessor Name:

Assessor email:

Assessor Phone Number:

Approver Name:

Approver email:

Approver Phone Number:

The Extraordinary Levels are designed for the highest needs children particularly in the areas of mental health, physical health and developmental needs, where the caregiver is providing intensive supervision and parenting care to fill a gap that is not covered by other services.

- There are FIVE eligibility tests for the Extraordinary Levels, three Entry Tests and two Certifying Tests.
- For 2015, SSIS will be programmed to complete the Three Entry Tests automatically; as well as perform many other functions, including scoring.
- When you answer "No" to ANY of the following five eligibility tests, the child is not eligible for Extraordinary Levels. At that point, stop working on the Extraordinary Levels.
- For purposes of the Phase 3 Field Test, after completing the MAPCY, complete the following questions:

Step 1: Three Entry Tests

1. Is this young person's total standard MAPCY score 62 or higher?
 - Yes
 - No (Go no further; this child is not eligible for Extraordinary Levels)
2. Looking at the young person's need level in Domain D Mental Health, Physical Health & Development, which of the following is TRUE?
 - Level d for AT LEAST ONE of the scales in Domain D
 - Level c for BOTH the Emotional & Behavioral scale and the Development scale
 - NEITHER of the above applies (Go no further; this child is not eligible for Extraordinary Levels)
3. Looking at the Parenting level (the highest indicator with a complete ladder) in Domain C Supervision, Guidance & Structure, which of the following is TRUE?
 - Level is Extensive
 - Level is Exceptional
 - NEITHER of the above applies (Go no further; this child is not eligible for Extraordinary Levels)

Step 2: Two Certifying Tests

If you have not responded no or neither to any of the Three Entry Tests, then based on this child's score, needs, and supervision level, this child may qualify for one or more Extraordinary Levels. Please consider the following questions:

4. Does this young person currently physically reside with the caregiver(s) in the caregiver(s) home?
- Yes
 - No (Go no further; this child is not eligible for Extraordinary Levels)
- 5a. Placement prevents a more restricted level of care such as residential treatment center, long term medical facility, group facility or institutional care.
Do you certify that but for placement with this caregiver(s) this child would be in more restricted level of care?
- Yes, I so certify
 - No (Go no further; this child is not eligible for Extraordinary Levels)
- 5b. **Agency Screening Date:** *Minnesota Statutes, sections 245.4885, 256B.092 and 260C.157 requires responsible social service agency screening teams to determine the child's level of care. Did the agency screening team or the comparable process conducted by a tribal social service agency determine the child's level of care need would be more restricted such as residential treatment, long term medical facility, group facility or institutional care, WITHOUT the parental care of this caregiver(s)?*
- Yes, I so certify
 - No (Go no further; this child is not eligible for Extraordinary Levels)
- 5c. Enter the **date of the agency screening team meeting:** (MM/DD/YYYY)
- 5d. Provide a brief description of how this caregiver can uniquely and safely support this child in living in the community, who would otherwise require a more restricted level of care.

Step 3: Pre-Rated Extraordinary Level Indicators

For the Phase 3 Field Test DHS will determine these three indicators based upon the MAPCY. In 2015 SSIS would alert the assessor that the child has these indicators. The following are "pre-rated" gaps that MAPCY/SSIS might derive from previous responses on the MAPCY.

1. **Intensive Supervision – Education:** Child cannot be left alone and is suspended or expelled from school. MAPCY responses selected would be Domain C, Indicator 10 and Domain G Indicator 10 for Child, or 12 for Youth.
2. **Intensive Supervision – Service Access I:** Relief is available from caregiver duty 8 – 14 hours a week, in addition to one respite weekend a month.
MAPCY response selected would be Domain B, Indicator 12.
3. **Intensive Supervision – Service Access II:** Relief is available from caregiver duty for 7 or fewer hours a week and/or one respite weekend a month.
MAPCY response selected would be Domain B, Indicator 11.

Step 4: Extraordinary Levels Indicators:

Service Access, Night Supervision and Sibling Magnifier

If all five eligibility tests above are met, additional information is used to determine if Extraordinary Levels might be warranted, and if so how many. Most of this information is already in responses earlier in the MAPCY, but the following questions below might impact the determination.

Service Access: CHECK ONE

If Domain B, Indicator 11 has been selected, the child has met the Intensive Supervision Access II. The Service Access indicator will determine if one of the following higher levels of Service Access applies for this child.

- * **4. Intensive Supervision – Service Access III:** Relief is not available from caregiver duty. Child is eligible for 8 or more hours a week of services by a professional service provider, including respite care, a Personal Care Attendant (PCA), MA Waiver service provider, in-home nursing, or similar services where the caregiver can leave the child to another's supervision. However, due to the lack of availability of family or service providers, the caregiver(s) has arranged to function as a designated waiver service provider for the child in their care.
- * **5. Intensive Supervision – Service Access IV:** Relief is not available from caregiver duty. Child is eligible for 8 or more hours a week of services by a professional service provider, including respite care, a Personal Care Attendant (PCA), MA Waiver service provider, in-home nursing, or similar services where the caregiver can leave the child to another's supervision. However, due to the young person's previous aggressive/assaultive behaviors towards service providers, the caregiver cannot access approved services that include a parental relief component. This indicator does not apply if the caregiver has arranged to function as a designated waiver service provider for the child in their care.
- * **6. None of the above**

Night Supervision: CHECK ONE

- 7. Intensive Supervision – Night I:** Based on a written safety plan developed by the agency or a medical, mental health, behavioral, or corrections professional a caregiver is required on an ongoing basis to get up every night more than once at regular intervals to check on the welfare of a child due to sleep disturbances or other medical or safety conditions.
- 8. Intensive Supervision – Night II:** Based on a written safety plan developed by the agency or a medical, mental health, behavioral, or corrections professional, at least one caregiver is required on an ongoing basis to be awake at all times due to medical or safety conditions; caregivers sleep in shifts.
- 9. None of the above**

Required Documentation: If you selected AT LEAST ONE of indicators in Service Access or Night Supervision, briefly explain the efforts of the legally or financially responsible agency, caregiver(s), parents, and others to request support services in the home and community that would ease the degree of parental duties of the caregiver for the care and supervision of the child.

Sibling Magnifier: CHECK ONE

- 10. **Sibling Supervision:** This child is one of **2** siblings from the same family that this caregiver is currently caring for in their home.
- 11. **Sibling Supervision:** This child is one of **3 or more** siblings from the same family that this caregiver is currently caring for in their home.
- 12. **None of the above**

Step 5: Placement Magnifier

For the Phase 3 Field Test DHS will determine this indicator based upon the MAPCY. In 2015, the MAPCY/SSIS will automatically examine the child's needs from MAPCY Domain A, Placement Experience, giving additional points for indicator c or d. If at least one gap has been filled by the caregiver(s), then the child has met the Extraordinary Levels. This means that one of the following, #1, #2, #3, #4, #5, #7, or #8 from the items above has been met.

13. Placement Experience Child's need c

14. Placement Experience Child's need d

Step 6: Workflow of the Agency

Assessor:

- Verify all steps of the Extraordinary Levels Request form is completed, including required documentation for Step 2 number 5 Level of Care, and Step 4 Service Access and Nighttime Supervision
- Email Approver the completed Extraordinary Levels Request form

Approver:

- Review completed Extraordinary Levels Request form, ensuring that all Steps are responded to and required documentation is included and supports the request for Extraordinary Levels
- Email reviewed Extraordinary Levels form DHS at northstar.care@state.mn.us copy the Assessor. A standard naming convention should be used in the Subject line of the email – "Extraordinary Levels Request" This will ensure the email can be quickly identified at DHS to begin their review of the request.

Step 7: Workflow of DHS

- Review Extraordinary Level request, further communication with agency may be necessary
- Within 2 weeks of receiving the Extraordinary Level request, DHS will send an email to Approver and Assessor with the results of the review.
- The email will include if the Extraordinary Levels Request was approved or denied. If it was approved it will state the number of Extraordinary Levels and the translated rate.