

# What's New in SSIS Version 16.3?

## September 2016

### Highlights:

#### Architecture

Searches/Logs menu revamp to group like items together and add icons. **Note:** The "Email Search" menu option is only for agencies utilizing [MN.IT@DHS](mailto:MN.IT@DHS) Citrix servers which at this time is only the MAARC Call Center and MNPrairie.

Annual update of Minnesota school districts.

#### Adult Protection SDM Tools

A new version of the Intake Assessment and Response Priority tool will incorporate a new policy screen out override for "Screened out EPS. County not LIA."

Two data cleanup rules are added:

- An Intake Workgroup, where program is Adult Protective Services, will require an Intake Assessment and Response Priority SDM tool with a status of either "Complete", "Complete-override approved", or "Pending override approval" in order to close the intake, unless a bounced Adult Maltreatment Report exists.
- An Assessment workgroup rule, where Program is Adult Protective Services, will require an Initial Safety Assessment SDM tool with a status of Complete in order to close the workgroup, unless all allegations of the associated Adult Maltreatment Report are determined as "No determination – investigation not possible" or "No determination – not a vulnerable adult".

#### Child Foster Care Report

Payment Proofing: New warning message #1305 displays if the claim is a DOC Adjustment, MAPCY Adjustment or Educational Transportation, "IV-E Claim" = "No" and "IV-E Claim" on the Maintenance Claim = "Yes".

#### Claiming

A new "Date of Death" column is available for both the Basic and Advanced Healthcare Claim Search grids.

Moving Home Minnesota (MHM) Activity: "Case Management, MHM" is available as a default Activity for several Program/Service combinations. See Programs & Services for details.

Annual changes to ICD-10 Diagnosis Codes (Pending)

## **Document Redaction**

Phase one of Document Redaction includes the ability to redact merge fields within SSIS, print a redaction key, and print a copy of the document with the redacted merge fields. Redaction is available on all documents (HTML and RTF; Person and Chronology), MAPCY, Service Plans, and the Eligibility Determinations (Northstar Kinship Assistance and Northstar Adoption Assistance).

## **Documents**

There are several document template changes. The "Relative Notice of Foster Care Placement" is a revamped document that replaces both the previous "Relative Notice of Foster Care Placement" and "Relative Notice of Voluntary Foster Care Placement for Treatment". The "APS Notice of Findings" letters are now available in RTF, and include a change in the layout. The new layout does not use a merge field for the maltreatment findings; rather the document displays all possible findings. Delete findings from the list that do not apply. A new document "Vulnerable Adult Maltreatment Investigation" is added to Chronology documents.

Correction: Notice of Required Court Report – Child in Voluntary Placement Due Solely to Child's Disability: An incorrect version of this template was deployed in a previous release. The correct template is now displaying.

New Document:

Vulnerable Adult Maltreatment Investigation Summary – needs a RTF Header.

Updated Document Templates:

Northstar Kinship Placement Agreement

APS Initial Disposition Letter – needs a RTF Header

APS Reconsideration Letter – needs a RTF Header

Relative Notice of Foster Care Placement – needs a RTF Header

Disqualification Notice to License Holder – Subject Did Not Request Reconsideration – needs a RTF Header

Document Template Transitioned from HTML to RTF:

APS Notice of Findings – needs a RTF Header

## **General Reports**

Enhancements were made to the Substance Related Counts report so that it can be run for a date range, instead of for currently open intakes and workgroups only. The report is renamed to Substance Related Count by Date Range. It is located in Tools > General Reports > Client Data.

## **Intake**

Enhancements to the Child Protection Intake Summary report including additions to Client Information sections and new "Intakes Involving Intake Clients" section.

## **MAPCY**

MAPCY Search is available from "Searches/Logs" on the SSIS Main Menu. A user is able to search for MAPCY's using multiple search criteria.

Service Arrangements and Payments display an index card to the right of the "MAPCY Level" field. The information on the card includes the Client Name, Placement Start Date, Placement #, MAPCY Template, Effective Date, Current Approved Level, Extraordinary Level Status, Assessor, Agency Approver, Agency Approval Date, Next MAPCY Due Date, and SSIS Document #. These cards use the same design as the Client and Business Organization cards. Read Payments and Services Arrangements sections for additional details.

Three new fields are available on the Post Permanency Reassessment Log: Proposed Level Age 0 – 6, Proposed Level Age 7 – 12, and Proposed Level Age 13+. These fields are now available as optional columns in the Column Picker: Proposed Level Infant, Proposed Level Child, and Proposed Level Teen.

The Approval Log tree view for MAPCY Assessments and Extraordinary Levels is updated to include Client Name.

## **Payments**

Payments display an index card to the right of the "MAPCY Level" field. The information on the card includes the Client Name, Placement Start Date, Placement #, MAPCY Template, Effective Date, Current Approved Level, Extraordinary Level Status, Assessor, Agency Approver, Agency Approval Date, Next MAPCY Due Date, and SSIS Document #. These cards use the same design as the Client and Business Organization cards. The MAPCY index card Current Approved Level may not match the level that was paid if a new MAPCY was approved with an effective date that includes the service date of the Payment or the index card may be blank if placement information was changed.

## **Placement**

The DOC Assessments for Open Placements report was removed from General Reports. Agencies can use either of the following reports for information related to DOC Assessments:

Assessments Due – MAPCY or DOC, which provides a list of children and youth currently in open Northstar Care or Legacy placement settings where the MAPCY or DOC next due date is anytime on or before the date selected by the user.

MAPCY/DOC Assessments for Non-Group Facility Placements, which lists children and youth in non-group facility placements during the date range selected by the user, and all assessments in effect during the placement dates.

These reports are located in Tools > General Reports > Placement.

The description for discharge reason "Permanent transfer of legal and physical custody to a relative" is changed to "Transfer of permanent legal and physical custody to a relative."

### **Programs & Services**

Moving Home Minnesota (MHM) Activity: "Case Management, MHM" is available as a default Activity for the following Program/Service combinations:

- 100 – Child Welfare (General) and Service 193 – General Case Management
- 172 – Child – Community Alternative Care and Service 193 – General Case Management
- 173 – Child – Community Access for Disability Inclusion and Service 93 – General Case Management
- 174 – Child – Brain Injury Waiver and Service 193 – General Case Management
- 410 – Adult Mental Health and Service 493 – Adult General Case Management
- 420 – Children's Mental Health and Service 492 – Child General Case Management
- 500 – Developmental Disabilities (General) and Service – 592 Child (<21) DD Non-Waiver Case Management and Service 593 – Adult (21+) DD Non-Waiver Case Management
- 610 – Adult Protective Services and Service – 693 General Case Management
- 670 – Alternative Care Waiver and Service – 693 General Case Management
- 671 – Elderly Waiver and Service 693 – General Case Management
- 672 – Adult Community Alternative Care and Service 693 – General Case Management
- 673 – Adult Community Access for Disability Inclusion and Service 693 – General Case Management
- 674 – Adult – Brain Injury Waiver and Service 693 – General Case Management
- 675 – Adult Essential Community Supports and Service 693 – General Case Management

### **RCA Report**

New proofing message (#4550) added to avoid creating a RCA claim after a child has transitioned to Northstar Kinship Assistance. The new proofing message is available using the Commissioner Transitions checkbox on the Payment Proofing tab and Claimed Payment Proofing tab.

### **Service Arrangements**

The rates for Legacy Placements are available to create 2017 Service Arrangements

Service Arrangements display an index card to the right of the "MAPCY Level" field. The information on the card includes the Client Name, Placement Start Date, Placement #, MAPCY Template, Effective Date, Current Approved Level, Extraordinary Level Status, Assessor, Agency Approver, Agency Approval Date, Next MAPCY Due Date, and SSIS Document #. These cards use the same design as the Client and Business Organization cards. The MAPCY index card Current Approved Level may not match the level on the

Service Arrangement if a new MAPCY assessment was approved with an effective date that includes the service dates of the Service Arrangement or the card may be blank if placement information was changed.

### **Vulnerable Adult/Adult Protection Services**

The Adult Maltreatment Report screens include several design changes to make the report better reflect the report screens used by MAARC Call Center staff. The "Received by" section is no longer displaying, and changes were made to the "Criminal" section. Note that these changes apply to new and existing Adult Maltreatment Reports.