

---

## **Social Services Information System (SSIS) Overview**

### **The SSIS Project:**

SSIS is Minnesota's Statewide Automated Child Welfare Information System (SACWIS system) that collects federally mandated child welfare data and provides support for the delivery and management of child welfare services. Throughout the years, SSIS has expanded and includes adult programs and child programs. SSIS is a unique case management system because social workers developed it for social workers and fiscal staff developed it for fiscal staff.

### **Helping Agencies Help Families:**

SSIS supports agency social services staff in:

- Providing effective and cost-efficient services to children and families
- Tracking services provided and cost of services provided to children and families
- Furnishing timely information about children, families, and individuals to social service workers and their agencies, communities, and state and federal administrators
- Automated Healthcare, Title IV-E and Northstar claiming as well as the Northstar Care Fiscal Reconciliation process to increase timeliness and accuracy of county reimbursement for services provided to children and families
- Supporting workers providing services for all of Minnesota's social service program areas
- Improving client documentation, communication, and streamlining social services operations
- Providing a valuable source of data to help Minnesota plan and manage the social service programs

### **Who benefits from SSIS?**

- Federal government, through more accurate and timely reporting
- Legislature, through more uniform application and timely reporting
- DHS employees, through additional and more accurate information about people and services to use in program development and management analysis
- Taxpayers, through a more efficient social services system
- Your agency, through fast automated transfer of file information, replacing paper files

- Clients through streamlined methods for delivery of services, detailed documentation and increased communication between the different program areas
- You! By using SSIS you are able to efficiently search for information, record contacts, payments, claims and eligibility/financial responsibilities for clients

### **Who uses SSIS?**

More than 6,000 Minnesota agency professionals use SSIS, including:

- Social workers
- Case aides
- Clerical staff
- Fiscal (accounting) staff
- Licensing staff
- Supervisors, managers and directors

### **What programs and services does SSIS cover?**

SSIS started as a child welfare system. It is now an extensive system supporting children and adult clients. Check with your mentor, supervisor or SSIS coordinator for specific program areas where your agency uses SSIS.