



Minnesota Department of **Human Services**
Disability Services Division

TRAINING *Opportunity*



Disability Services
Training News and
Information
&
Online Registration

www.dhs.state.mn.us/TrainLink

dhs.dsd.learn@state.mn.us

E-learning Opportunity

Fundamentals of Case Management

Target Audience:

County case managers and anyone who would like to develop an initial understanding of case management in Minnesota.

This module reviews case management fundamentals for county case managers. Topics include intake, eligibility determination and screening, service plan development and service authorization and monitoring.

Participants will:

1. Develop an understanding of case manager roles.
2. Comprehend the principles of case management services.
3. Increase knowledge of appropriate law(s) to protect individual privacy, health and safety.
4. Demonstrate knowledge of common case management processes.

More Information

Contact [DSD Learn](#) for more information.

Registration Information

Participants must have a Unique Key to register for training. New participants must visit [TrainLink](#) and select *Unique Key Request* to obtain a Unique Key. Step-by-step instructions are located at [TrainLink Unique Keys](#).

To register, visit [TrainLink](#) and select the *Disability Services Learning Center*. Select *Sign On* in the upper right hand corner and enter your Unique Key. Select *Class Schedules/Registration* and select the class. Select *Enroll* and follow the registration instructions. Step-by-step instructions are located at [Registration Instructions](#).

If your schedule changes, please visit [TrainLink](#) to cancel from the class so another student may attend. Step-by-step instructions are located at [Cancel a Class Registration](#).

Disable any pop-up blockers. Contact your local information technology department for assistance in disabling pop-up blockers.

Information on upcoming training opportunities, handouts and other training resources are available online. Visit [TrainLink](#) and select Disability Services from the left side of the page.

Training is announced via electronic mailing lists. Visit [Disabilities Services Division Resources](#) for subscription instructions.