

## SSIS Partnership Group—August 26, 1998

**Attendees:** Dave Sagisser, Beth Holmgren, Gwen Wildermuth, Pat Carlson, Bob Barrett, Judith Brumfield, Tom Oswald, John Sellen, Joan Smith, Evelyn Rusch, Steve Zorn, Jim Giles, Doug Talley, Gary Bork, Dave Rooney, Maureen Zinda, Sarah Maxwell, Tom Tjepkema, Tom Henderson, Kathy Anderson, Lynn Beutel, Barry Martin, Darryl Meyer, Peggy Lane, Wendy Weisner, Mike Palmer, David Borchard, W.T. Browne, Kate Stolpman

Agenda Item	Discussions/Presentations/Specifics	Handouts/Decisions
<b>Project Update</b>	<p><u>General</u></p> <ul style="list-style-type: none"> <li>• Gwen Wildermuth reported that Matthew Woods, SSIS Communications Officer, has resigned from the SSIS Project to work on DHS's Year 2000 Project. The position will be changing to one that focuses on writing user and training documentation and information materials. Anyone interested in this position should contact Kate Stolpman.</li> <li>• The SSIS project was visited by the Ohio SACWIS Project. They are a county-administered, state-supervised system also. It was affirming for the SSIS Project to know that we have made similar decisions as another project. Ohio is developing in Delphi and using an Oracle database just like SSIS.</li> <li>• Two budget proposals for fiscal years 00 and 01 will be brought to the senior management team for their September 23-25, retreat. One is for operational expenses that would add \$950,000 each year to the \$700,000 base. The other is for the expansion of SSIS to adult services and the replacement of CSIS. That is a one-time request for \$600,000 for each year of the biennium.</li> </ul> <p><u>Schedule/Project Progress</u></p> <p>Dave Sagisser distributed an updated SSIS Development Schedule, and explained that the Joint/Rapid Application Development (J/RAD) will be put on hold for two weeks so that developers can clean-up unfinished business. After the two-week break, the schedule will be revisited and could be revised. Gwen indicated that if the schedule needs any kind of significant revision, a group representative of the interests of the partnership will work with the project on that decision. Don Jones will chair the group.</p>	<p>SSIS Development Schedule</p>

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	<p><u>Custom County Technical Workgroup Update</u></p> <p>Peggy Lane has established a new Custom County Technical Workgroup because issues are too detailed to go over in the overview section of the Technical Policy Committee. This group was piloted on August 25, with two representatives from each custom county. A detailed demonstration of push/pull was given at the meeting and was very well received. The group will begin to meet once per month. The next meeting will be held on October 6, from 10:30 a.m. - 1:00 p.m.</p> <p><u>Server Selection Recommendation</u></p> <ul style="list-style-type: none"> <li>• W.T. Browne discussed highlights from the handout. High points discussed were: objective to select servers to support SSIS Phase 2 environment; hardware requirements; server selection criteria; server evaluation; summary of recommendation for server chosen; and the next steps.</li> <li>• W.T. invited all those interested to attend the next Technical Policy Committee Meeting being held September 17, from 12:00 noon - 3:00 p.m. Discussion items at this meeting include remote management, MNet, firewalls, disaster recovery, and various other agenda items. Please come to the meeting with concerns and questions.</li> <li>• Motion: A motion was made by Gary Bork to accept the server recommendation of the SSIS Project. Second by Patricia Carlson. Motion Carried.</li> </ul> <p><u>Training Implementation Memo</u></p> <p>Kate Stolpman discussed the draft of the Phase 2 County Training Plan. It is a revision and repackaging of the County Advisory Memo, number 4, dated April 24, 1998. The memo should be sent to counties on August 31.</p> <p><u>Proposed County Readiness Checklist</u></p> <p>Doug Talley discussed the draft of the checklist for preparation of Phase 2. Anyone with additions or changes should contact one of the regional readiness managers. The final draft will be going out to counties sometime mid-September. Once the checklists are complete, county directors need to sign-off on the list.</p>	<p>Server Selection Recommendation</p> <p>Decision</p> <p>Training Implementation Memo #15</p> <p>County Readiness Checklist</p>
<b>RRM Reports</b>	<p>RRMs are busy with regional coordinator meetings and presenting Phase 2 Intake information. Responses from the Phase 2 Intake presentations are very positive and well received. Please call the SSIS Help Line (651) 772-3777 to arrange a visit for your county.</p>	

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<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>• Tom Oswald reported that the County Operations Committee had a demonstration of the Intake Module, and it was very well received. Agenda items covered were those mentioned earlier.</li> <li>• Steve Zorn reported that the Custom Counties Group has been discussing county implementation workloads.</li> <li>• Don Jones reported that the Human Services Technology Group will be meeting at 1:30 p.m. today if anyone would like to attend, and also discussed the handout that was distributed to members.</li> </ul>	Paradigm Shift
<b>Next Regular Meeting</b>	A September meeting will be called if needed; otherwise, the next meeting will be held October 28, from 11:30 a.m. - 1:00 p.m.	