

APPLICATIONS

0904

Everyone applying for 1 or more of the health care programs for the first time must submit a written application. All MinnesotaCare applicants must use the Health Care Application Form (HCAPP), DHS 3417. See §0904.05 (Health Care Application Forms).

People who are reapplying for health care may be required to complete a new HCAPP. See §0904.05.03 (When to Require an Application) and §0904.05.05 (When Not to Require an Application).

Workers must take certain actions and meet certain time frames when processing applications. See §0904.07 (Accepting and Processing Applications).

People can request MinnesotaCare and MA or GAMC on the same application form. See §0904.09 (Shared and Transferred Applications).

Applicants or enrollees may designate someone else to act on their behalf. See §0904.11 (Authorized Representatives).

People who are mentally competent but unable to sign the application due to physical or other limitations may sign by making a distinct mark, such as an "X". Two witnesses must sign and date the application to verify that the person making the mark is indeed the person who is applying.