



SSIS Update



Issue 279

Social Services Information System

April 24, 2009

Newsletters combine

This *SSIS Update* issue is the first to blend *Fiscal Flyer* and *Update* content into one newsletter. Thank you to all the mentors and coordinators who voted overwhelmingly for the consolidation.

SSIS Update will be distributed to the same county contacts who received either (or both) newsletters in the past.

To help workers identify Fiscal-specific and Worker-specific articles, watch for a colored tag line above the headline. We hope that broad-based SSIS articles will be valuable to everyone.

CountyLink Updates

- ◆ Lists of Primary and Alternate Fiscal Mentors
- ◆ SELF training module, V5.2
- ◆ What's New in Version 5.2 Part B
- ◆ Joint Mentor Meeting agenda
- ◆ Person Spec
- ◆ Centralized Training Database calendar
- ◆ V5.2B Release Notes
- ◆ V5.2 Known Bugs Report

Keep SSIS informed of network changes

Planning on making changes to your county's network? Please let the SSIS Help Line know in advance, if possible. If the change may cause scheduling conflicts, these can be worked out in advance. If there are technical issues after the change, SSIS can respond more quickly with this notice.

Even if the change shouldn't have any effect on the operation of the network or the systems connected to it, it's better to be safe than sorry! *Thanks!*

Enrollment deadlines approach

The Tools for Management course on May 8 in Brainerd has a few openings that are now available to supervisors.

Also, both New Worker Training courses (Bjorn Basics and CP Day) in Rochester on May 19-21 may be cancelled due to low registration. This will be the last training in Rochester before the DHS computer lab closes in June. DHS is negotiating other training lab options, but until then, for new workers in the southern part of the state, closest training locations are in St. Paul (at DHS) or Willmar.

Please register promptly on [TrainLink](#) for either Tools for Management or New Worker Training.

Upload Update

The next upload is due on April 30. This upload is for the AFCARS reporting period (October 1 of the previous calendar year - March 31).

Worker Focus

Complete entry of social worker contact data

Social work staff must review their contact/activity entries to ensure that ALL monthly contacts with ALL children in care are correctly entered. Minnesota has made solid improvements in meeting monthly contact requirements, but it needs more consistent efforts in order to reach the 90% goal.

The May upload will be used for second quarter reporting to the federal government for federal fiscal year 2009. The report includes contact data for monthly visits to children in out-of-home care for the first quarter of 2009 (from January through March).

Thank you for all your efforts on behalf of Minnesota's children.

Fiscal Focus

V5.2B expands Advanced Searches

Version 5.2B includes Advanced Search capabilities for Service Arrangements and Healthcare Claiming. There are also enhancements to the Advanced Payment Search.

Five fields have been added to the Advanced Payment Search.

- PMI #

Available from the drop-down on Additional filters:

- Accrual Code
- All transactions
- HCPCS/modifier
- Primary Worker

Seven additional fields were also added to Advanced Healthcare Claim Search.

- Revenue Account

Available from the drop-down on Additional filters:

- Claim Batch #
- Owner
- Prior Authorization Number

Available from the drop-down on Amount filters:

- Amount
- Client Responsibility
- Paid amount

Adding these fields and Advanced Service Arrangement Search and Advanced Healthcare Claim Search allows more flexibility in searching and customizing grid results and reports.

Mentor-abilia

**Joint Worker & Fiscal Mentor Meeting
May 19, 2009**

St. Cloud Holiday Inn
9:00 a.m. - 3:00 p.m.

Worker and Fiscal mentors are invited to a combined meeting on May 19. The agenda is on both the Worker and Fiscal mentor web pages. Register on [TrainLink](#).

Fiscal Focus

Save your searches!

With the addition of Advanced Searches fields and functionality, some customized grid settings and saved searches cannot be converted for Version 5.2B. Here are settings that will be affected. Please make a note of your current settings, if you wish to reenter them once you receive V5.2B.

Payment Search:

- Saved searches are not affected.
- Customized Grid settings will need to be reentered.

Advanced Payment Search:

- Saved searches will need to be reentered.
- Customized Grid settings will need to be reentered.

Payment Reporting:

- Saved searches will need to be reentered on the following reports:
 1. Paid Payment Audit
 2. Payments by Account
 3. Payments by Client
 4. Payments by Service Arrangement
 5. Payments by Service Vendor
 6. Payments by Warrant/GL Number
 7. Payments by Workgroup
- Customized grid settings are not affected.

Service Arrangement Search:

- Saved searches are not affected.
- Customized grid settings will need to be reentered.

Service Arrangement Reporting:

- Saved searches and customized grid settings are not affected.

Healthcare Claim Search:

- Saved searches will need to be reentered.
- Customized grid settings are not affected.

Healthcare Claim Reporting

Claim Detail Report:

- Saved searches will need to be reentered.
- Customized grid settings will not be lost.

No other Healthcare Claim Reporting reports are affected.

SSIS Version 5.2 (Part B)
INSTALLATION SCHEDULE

Tuesday, April 28
3:00 PM

Aitkin (1)	Cook (16)	Isanti (30)
Anoka (2)	Cottonwood (17)	Jackson (32)
Becker (3)	Crow Wing (18)	Kanabec (33)
Beltrami (4)	Dodge (20)	Kandiyohi (34)
Benton (5)	Douglas (21)	Kittson (34)
Big Stone (6)	Faribault/Martin (92)	Koochiching (36)
Blue Earth (7)	Fillmore (23)	Lac qui Parle (37)
Brown (8)	Freeborn (24)	Lake (38)
Carlton (9)	Goodhue (25)	Lake of the Woods (39)
Cass (11)	Grant (26)	Leech Lake (A4)
Chippewa (12)	Hennepin (27)	LeSueur (40)
Chisago (13)	Houston (28)	Lincoln/Lyon/Murray (88)
Clay (14)	Hubbard (29)	McLeod (43)
Clearwater (15)		

Wednesday, April 29
3:00 PM

Mahnomen (44)	Polk (60)	Stevens (75)
Marshall (45)	Pope (61)	Swift (76)
Meeker (47)	Red Lake (63)	Todd (77)
Mille Lacs (48)	Redwood (64)	Traverse (78)
Morrison (49)	Renville (65)	Wabasha (79)
Mower (50)	Rice (66)	Wadena (80)
Nicollet (52)	Rock (67)	Waseca (81)
Nobles (53)	Roseau (68)	Watonwan (83)
Norman (54)	St. Louis (69)	Wilkin (84)
Olmsted (55)	Scott (70)	Winona (85)
Otter Tail (56)	Sherburne (71)	Wright (86)
Pennington (57)	Sibley (72)	Yellow Medicine (87)
Pine (58)	Stearns (73)	White Earth (B2)
Pipestone (59)	Steele (74)	

Note: Carver, Dakota, Itasca, Ramsey, Washington are not included.