



**MFIP EMPLOYMENT SERVICES MANUAL
DESCRIPTION OF CHANGES ATTACHMENT
REVISED SECTIONS – ISSUED 02/2022**

The EFFECTIVE DATE of the changes is the same as the issuance date unless stated otherwise.

3.3 (Applying for MFIP/DWP) deletes ApplyMN language because it was replaced with MNbenefits.

24.3 (MFIP Initial Eligibility Threshold Guide) updates the MFIP Initial Eligibility Threshold Guide.

24.6 (Amount of Earnings Needed to Exit MFIP) updates the table with amount of earnings needed to exit MFIP.

How do people apply for cash assistance?

There are 2 options:

Option 1: Submit a completed Combined Application Form to their local county or tribal eligibility office.

The Combined Application Form is available in multiple languages.

[Combined Application Form in English \(DHS-5223-ENG\) \(PDF\)](#).

[Combined Application Form in Hmong \(DHS-5223-HMN\) \(PDF\)](#).

[Combined Application Form in Russian \(DHS-5223-RUS\) \(PDF\)](#).

[Combined Application Form in Somali \(DHS-5223-SOM\) \(PDF\)](#).

[Combined Application Form in Spanish \(DHS-5223-SPA\) \(PDF\)](#).

The English version can be completed in 1 of 2 ways:

- By hand.
- Electronically and printed out.

The non-English versions are only available to print out and complete by hand.

Option 2: Apply online at the [MNbenefits](#) website.

To be eligible for MFIP, the assistance unit's gross earnings minus the earned income disregard must be below the Family Wage Level for that size unit in the month of application. The earned income disregard subtracts the first \$65 earned per wage earner and then half of the assistance unit's remaining earned income. These earnings thresholds also apply to a DWP family who applies for MFIP after having received 4 months of DWP benefits.

The maximum earnings on this initial eligibility threshold chart are calculated assuming that all the following conditions characterize the household:

- Is employed at application.
- Has only earned income.
- Has not been on MFIP in the previous 4 months.
- Receives the regular Transitional Standard.
- Has no child care expenses.
- Makes no child or spousal support payments.
- Allocates no income to others in the household.

Unless otherwise noted, the table assumes working 40 hours per week and 4.3 weeks per month.

The current state minimum wage is \$10.33/hour for large employers.

This chart should be used only as a guide and not to determine eligibility.

Household Size	10/01/2021 Family Wage Level	Maximum Monthly Gross Earnings of Applicant to Be Eligible for MFIP	Maximum Hourly Wage & Number of Hours Worked of Applicant to Be Eligible for MFIP	Monthly 2021 Federal Poverty Guidelines*	Percent of Federal Poverty Guideline at Threshold
1	\$619	\$1,301	29.28 hrs/wk @ \$10.33	\$1,073	121%
2	\$1,019	\$2,101	40hrs/wk @ \$12.21	\$1,452	145%
3	\$1,308	\$2,679	40hrs/wk @ \$15.57	\$1,830	146%
4	\$1,572	\$3,207	40hrs/wk @ \$18.64	\$2,208	145%
5	\$1,814	\$3,691	40hrs/wk @ \$21.45	\$2,587	143%
6	\$2,097	\$4,257	40hrs/wk @ \$24.75	\$2,965	144%
7	\$2,284	\$4,631	40hrs/wk @ \$26.92	\$3,343	139%
8	\$2,527	\$5,117	40hrs/wk @ \$29.75	\$3,722	137%
9	\$2,768	\$5,599	40hrs/wk @ \$32.55	\$4,100	137%
10	\$3,002	\$6,067	40hrs/wk @ \$35.27	\$4,478	135%

*The 2021 Federal Poverty Guideline amounts are effective for Calendar Year 2021.

This table is used to calculate the amount of earnings needed to exit the MFIP program (both the cash and food portion) effective October 1, 2021.

Household Size	Family Wage Level	Monthly Income	Annual Income	Hourly Wage	Child Care Bi-Weekly Copay when Exit MFIP*	Annual 2021 Federal Poverty Guidelines (FPG)**	Percent of FPG when Exit MFIP
1	\$619	\$1,302	\$15,624	29.31 hrs/wk @ \$10.33	N/A	\$12,880	121%
2	\$1,019	\$2,102	\$25,224	40 hrs/wk @ \$12.22	\$28	\$17,420	145%
3	\$1,308	\$2,680	\$32,160	\$15.58	\$36	\$21,960	146%
4	\$1,572	\$3,208	\$38,496	\$18.65	\$43	\$26,500	145%
5	\$1,814	\$3,692	\$44,304	\$21.46	\$50	\$31,040	143%
6	\$2,097	\$4,258	\$51,096	\$24.75	\$57	\$35,580	144%
7	\$2,284	\$4,632	\$55,584	\$26.93	\$63	\$40,120	139%
8	\$2,527	\$5,118	\$61,416	\$29.75	\$76	\$44,660	138%
9	\$2,768	\$5,600	\$67,200	\$32.55	\$99	\$49,200	137%
10	\$3,002	\$6,068	\$72,816	\$35.27	\$125	\$53,740	135%

* The child care co-pay amounts are effective October 4, 2021.

** The 2021 FPG amounts are effective for calendar year 2021.

