

October 11, 2022

Brittney Voll, Authorized Agent
Minnesota Veterans Home Adult Day Center
5101 Minnehaha Avenue
Minneapolis, Minnesota 55417

License Number: 1059410 (Rule 223)

CORRECTION ORDER

Dear Brittney Voll:

On September 28, 2022, a licensing review of Minnesota Veterans Home Adult Day Center, located at 5101 Minnehaha Avenue South, Minneapolis, Minnesota, was conducted to determine compliance with Minnesota Statutes and Rules governing adult day care services under Minnesota Rules, parts 9555.9600 through 9555.9730 (Rule 223). As a result of this licensing review, a Correction Order is being issued.

A. Reason for Correction Order

Pursuant to Minnesota Statutes, section 245A.06, if the Commissioner of the Department of Human Services (DHS) finds that the license holder has failed to comply with an applicable law or rule and this failure does not imminently endanger the health, safety, or rights of the persons served by the program, the Commissioner may issue a Correction Order to the license holder.

The following violation(s) of state or federal laws and rules were determined as a result of the licensing review. Corrective action for each violation is required by Minnesota Statutes, section 245A.06 and is hereby ordered by the Commissioner of Human Services.

1. Citation: Minnesota Rules, part 9555.9660, subpart 1.

Violation: For one of three participants whose record was reviewed (P2), the license holder did not include information in the participant's written record as required.

The license holder failed to include an application form in P2's record that included P2's living arrangement and source of referral.

Corrective Action Ordered: On an ongoing basis, you must maintain compliance as required in this subpart.

2. Citation: Minnesota Rules, part 9555.9700, subpart 2.

Violation: For two participants whose records were reviewed (P1 and P2), the license holder did not complete initial service planning as required.

The license holder failed to develop preliminary service plans for P1 and P2 that included:

- scheduled days of the participant's attendance at the center; and
- transportation arrangements for getting the participant to and from the center.

Corrective Action Ordered: Within 30 days of receiving this order, you must develop preliminary service plans for P1 and P2 that include the information and specifications detailed above. On an ongoing basis, you must maintain compliance as required in this subpart.

3. Citation: Minnesota Rules, part 9555.9690, subpart 4.

Violation: For two of two staff persons whose records were reviewed (SP1 and SP2), the license holder did not provide in-service training annually as required.

The license holder failed to provide SP1 and SP2 a minimum of eight hours of in-service training annually in areas related to care of center participants, including provision of medication assistance, and review of parts 9555.9600 to 9555.9730.

Corrective Action Ordered: Within 30 days of receiving this order, you must provide the required in-service training detailed above to SP1 and SP2. On an ongoing basis, you must maintain compliance as required in this subpart.

If you fail to correct the violations specified in the Correction Order within the prescribed time lines the Commissioner may issue an Order of Conditional License or may impose a fine and order other licensing sanctions pursuant to Minnesota Statutes, sections 245A.06 and 245A.07.

B. Right to Request Reconsideration

If you believe any of the citations are in error, you have the right to request that the Commissioner of Human Services reconsider the parts of the Correction Order that you believe to be in error. The request for reconsideration must be in writing and received by the Commissioner within 20 calendar days after receipt of this report. Your request for reconsideration must be sent to:

Commissioner, Department of Human Services
ATTN: Legal Unit
Licensing Division
PO Box 64242
St. Paul, MN 55164-0242

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Please note that a request for reconsideration does not stay any provisions or requirements of the Correction Order. The Commissioner's disposition of a request for reconsideration is final and not subject to appeal under Minnesota Statutes, chapter 14.

If you have questions regarding this Correction Order, please contact your license, Desiree Tiller, at 651-431-4622.

Brittany Raddatz, Human Services Senior Licenser
Licensing Division
Office of Inspector General