Targeted SNAP Review Selection

This is a new script that will allow agencies to select SNAP cases for internal review based on specific criteria to help identify error-prone cases. Selects both PAR (ACTIVE) and CAPER (closed/denied) cases for review. The script collects cases off REPT/ACTV and REPT/INAC and adds those cases meeting selection criteria to a spreadsheet. Once the lists have been built, it selects at random the specified number of each review type and adds them to a new sheet to be assigned for review. Completed by David Courright (@courrightd, St. Louis County).

MAXIS Scripts – BULK – Targeted SNAP Review Selection
The script takes some time to run. It is best to run at an unused computer or during off hours and to run the script as close to the 1st of the month as possible (28th – 2nd).

There is no programmatic way to flag cases as previously audited, so there is the chance of overlap month to month. Agencies could save their spreadsheets for tracking purposes and manually grab another case off the list if they need to replace.

The script’s “audit cases” tab is designed to randomly select ten PAR and ten CAPER cases for the agency to review. CAPER selection is split so that the tab selects five denials and five terminations. It will select a maximum of five for each type. If the agency only has terminations, the “audit cases” tab will only show five terminations. The agency will need to manually select an additional five cases (from the “closure” tab, if available, to meet the ten per month requirement and vice versa. If the agency does not have a total of ten CAPER cases in a month, they will need to review all CAPER cases on the report. Example: Agency has one denial, and three terminations in May. The agency will review a total of four CAPER cases for report month May.