Supplemental Nutrition Assistance Program (SNAP)
Identity Verification

GENERAL RULE:

When verifying the identity (ID) of an applicant, use a document that is unique to the individual, one which another person or family would not ordinarily possess. Any document which reasonably establishes the applicant’s identity must be accepted. **Picture identification is not mandatory.** See FS PQ 3818 (completed 4/26/2007) for additional information on verifying identity.

DOCUMENTS THAT MAY BE USED TO VERIFY ID (Not inclusive):

- Birth certificate
- U.S. passport
- Work badge or building pass
- Driver's license
- State ID card
- School ID
- Report card
- Library Card
- Medical record or vaccination record
- Church membership
- Confirmation record
- Membership card in a youth organization (such as scouts, YMCA, etc.)
- Day care or nursery school records
- Insurance policy
- Marriage or divorce record
- Voter's registration card
- Paystubs (if they include identifying information)
- Jail or Prison ID; or
- Any other document showing signature, photograph or description; or
- SOLQ-I (A CASE NOTE will need to be added that identity was verified through SOLQ-I)

While some documents may be more reliable forms for verifying identity, do not require any specific document for this purpose.