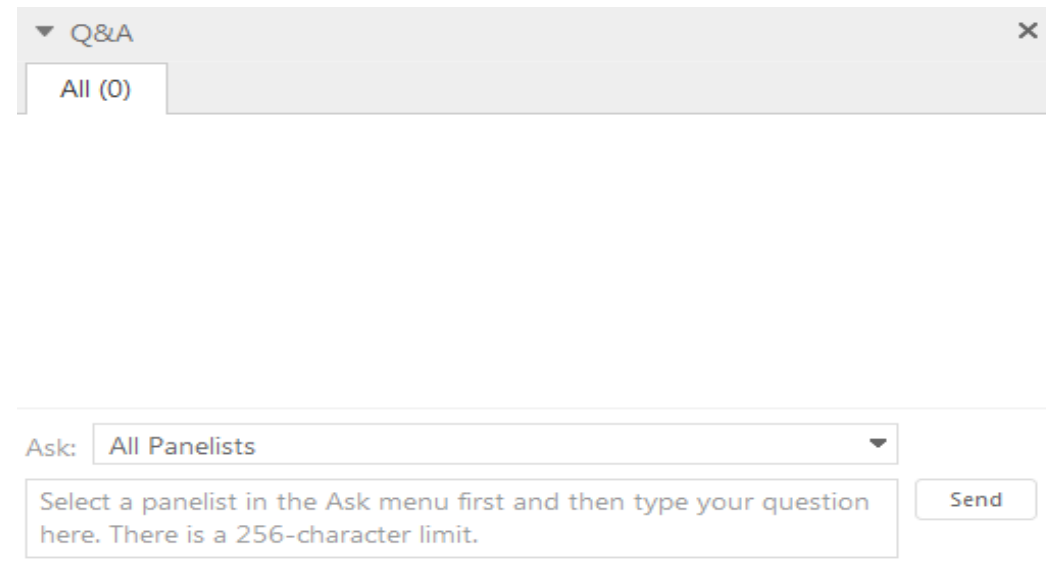




# Support Planning Professional Learning Community (SPP LC)

August 28, 2019

To ask a question during the presentation use the Q&A Panel in WebEx



The screenshot shows a window titled "Q&A" with a close button (X) in the top right corner. Below the title bar, there is a tab labeled "All (0)". The main area of the window is empty. At the bottom, there is a section labeled "Ask:" with a dropdown menu currently set to "All Panelists". Below the dropdown is a text input field containing the instruction: "Select a panelist in the Ask menu first and then type your question here. There is a 256-character limit." To the right of the text input field is a "Send" button.

Select “All Panelists”, type your question, and click Send.

Announcements

DHS Updates

Environmental Accessibility Adaptation (EAA) Home  
Modification Assessment and Installation for Home and  
Community Based Services

**Thank you!**



# Announcements - webinars

## Upcoming SPP LC Webinars:

- September 25: Waiver Reimagine Update
- October 30: People Need Their Team. What Is Your Role?
- November 20: Collaborative Safety
- December: No SPP LC webinar
- [Registration](#) is open for the rest of the year. Please register to receive updates and PowerPoint handouts.

# Announcements – video conference

## Aging and Adult Services Video Conference

- September 12: Adult Protection Investigation Determinations
  - Learning Objectives:
    - Review context and importance of Adult Protection (AP) investigation determinations.
    - Recognize relevant evidence for AP investigation determinations, how to weigh evidence to make supportable conclusion, and applicable evidence standard for AP investigations.
    - Identify how to support safety of the vulnerable adult during the investigation.
- September 26: Ask Dr. Brose – Q&A about behavioral health challenges
  - Learning Objectives:
    - Provide best practices that can be applied in your own setting to improve the care of persons with behavioral health issues.
    - Help attendees understand clinical, regulatory, and risk management strategies around behavioral health care.

# Announcements – MN Gathering

## 2019 Minnesota Gathering for Person-Centered Practices

- September 24 – 25, 2019
- Eagan Community Center

### Gallery Walk

- Visual representation to share how you and your organization are putting your gifts, skills, interests and dreams to implement person-centered practices.
- Create a poster or bring a pre-prepared poster of your work.



# Announcements – St. Louis County HHS Conference



## 2019 Conference - Bravely Being Human

- October 9–11, 2019
- Duluth Entertainment and Convention Center



DEPARTMENT OF  
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## DHS Updates

Shannon Wegner | Regional Resource Specialist Lead

Disability Services Division

# Case Management (CM) Redesign

## August 2019 Update:

- Draft Service Design Document
- Community Engagement
- Legislative Information
- Future Case Management Redesign announcements and updates

# CM Redesign Draft Service Design Document

- Draft service design proposes a set of foundational standards across all types of Medicaid-funded case management, so that people know what they can expect and rely on when receiving case management:  
[https://mn.gov/dhs/assets/cm-redesign-draft-service-design\\_tcm1053-370387.pdf](https://mn.gov/dhs/assets/cm-redesign-draft-service-design_tcm1053-370387.pdf)
- 10-minute video on the draft service design:  
<https://www.youtube.com/watch?v=LL2W95gKLEE&feature=youtu.be>
- Input or questions about the draft service design should be directed to [Dhs.cmredesign@state.mn.us](mailto:Dhs.cmredesign@state.mn.us) or Lauren Siegel at 651-431-4895.

# CM Redesign Community Engagement

- DHS has already co-hosted 18 community engagement events for case management redesign.
- DHS is working with community partners to plan more community engagement events to have conversations with people across the state who are receiving, or could potentially receive, case management services.

# CM Redesign Legislative information

DHS is currently planning the development of proposal for the 2021 legislative session including:

- Defining the foundational service of case management
- Aligns the Targeted Case Management (TCM) services with the service definition and payment methodology.
- Alignment of waiver case management will come in future sessions with Waiver Reimagine.

# CM Redesign Future Announcements and Updates

- The DHS case management redesign website:  
<https://mn.gov/dhs/case-management-redesign>
- Contains updated information about the case management redesign initiative.
- Sign up for email announcements and updates about the case management redesign initiative

# 2019 Legislative Session Highlights

## Please Remember....

- When legislative changes are made, this gives DHS the authority to implement policies around the changes. Development of these policies takes work and time.
- Watch for DSD [eList Announcements](#) that communicates when the changes are effective.

# Legislative Highlights: Grants

## **Semi-independent living services (SILS) grant:**

- Starting July 1, 2019, counties will be reimbursed at a rate of 85% for SILS grant allocations.

## **Family Support Grant eligibility:**

- Beginning Oct. 1, 2019, the age limit for Family Support Grants will be increased from 21 to 25 years old.
- Preference for new grant allocations will be given to families with dependents who are 14 to 24 years old to support transition-related activities.

[Updated FSG CBSM Page](#)

# Legislative Highlights: MnCHOICES

- MnCHOICES may be used to update eligibility for the Developmental Disabilities (DD) Waiver.
- An eligibility update allows HCBS program eligibility to be re-established without requiring another face-to-face assessment when eligibility information is updated within 90 days after the initial face-to-face assessment.
- See the [Eligibility Update CBSM page](#) for more information.

# Legislative Highlights: MnCHOICES, cont.

- Annual needs reassessments are no longer required for Rule 185 case management (non-waiver).
- The person's case manager must develop a person-centered service plan which must be reviewed annually.
- Community support plans (CSP) and coordinated service and support plans (CSSP) must be completed no more than 60 calendar days from the assessment visit.

# Legislative Highlights: Rate & Budget increases

The Legislature funded a 2.37% increase for rates and budgets for people who use:

- Consumer directed community supports (CDCS)
- Consumer Support Grant (CSG)
- State plan and extended personal care assistance (PCA) services.

This funding is to implement the agreement between the state of Minnesota and SEIU Healthcare ([Laws of Minnesota 2019, 1st SS, chapter 9, article 5, section 84](#)).

The increase applies to reimbursement rates, individual budgets, monthly case mix caps, and grants or allocations for limits for services provided on or after July 1, 2019.

# Legislative Highlights: Rate & Budget increases, cont.

Enhanced rate and budgets for people eligible for 12 or more hours of state-plan PCA services provided by a qualified worker.

- On July 1, 2019, the enhanced rate for state plan and extended personal care assistance services (PCA) and budgets for CSG will increase from 5% to 7.5%
- ([Laws of Minnesota 2019, 1st SS, Chapter 9, Article 5, Section 84](#)).

# Legislative Highlights: Rate & Budget increases, cont.

The enhanced rate increase also will apply to CDCS budgets through the BI, CAC, CADI, Developmental Disabilities (DD), AC and EW upon federal approval of the waiver amendments.

**DHS will send lead agencies more information after the federal review is completed.**

# DSD Program & Service NEWs: CBSM Page Update

**My Move Plan Summary CBSM Page**- This new page explains requirements and lead agency responsibilities when using the [My Move Plan Summary, DHS-3936 \(PDF\)](#).

The new page explains:

- Purpose of the summary
- Lead agency responsibilities regarding the summary
- Where to find more information, including a link to the form.

# DSD Program & Service NEWs: DD efficiency updates

## DD Waiver efficiency updates to the assessment process

DHS removed the requirement for an in-person DD assessment when a person experiences a change in:

- County of financial responsibility (CFR); for instructions, see [CBSM – How to transfer resources in the WMS for CFR changes – BI, CAC, CADI and DD](#)
- Guardianship status; for instructions, see [DD Screening Document Codebook – Fields – Guardianship status.](#)

# DD OBRA Level II Resource Information

- Updated [Preadmission screening \(PAS\) and OBRA CBSM Page](#)
- NEW [OBRA Level II evaluative report CBSM Page](#)
- Updated [OBRA Level II evaluative report form DHS-4248](#)
  - New format that is submitted to DHS electronically

View the archived OBRA Level II webex for more information

# Other Updated Documents & Resources

## DD changes listed on the July 2<sup>nd</sup> eList Announcement.

- DD Screening Document (DHS-3067)
- DD Screening Codebook
- MMIS Reference Guide (Update coming soon!)

# Training Opportunities: FSG and DD SILS

## Family Support (FSG) & DD SILS Program Training

Regional classroom training sessions for Lead Agency staff who administer FSG & SILS programs.

Questions regarding these training sessions should be directed to Yosef Alakija [joseph.a.alakija@state.mn.us](mailto:joseph.a.alakija@state.mn.us) or 651-431-2437

# Training Opportunities: Archived training

## MnCHOICES

- Policy and MMIS updates for Developmental Disabilities programs  
**Link to presentation:** [MnCH Policy and MMIS updates for DD programs presentation 6/20/19 \(PDF\)](#)  
**Call:** 1-855-859-2056 and enter conference ID 6299508  
This encore playback is available until Sept 20, 2019
- MMIS DD updates office hours  
**Call:** 1-855-859-2056 and enter conference ID 9346839  
This encore playback is available until Nov. 7, 2019

# Training Opportunities: Archived training , OBRA II

## **OBRA level II for people with developmental disabilities**

An encore playback from the 6/26/19 presentation is available until Sept. 26, 2019

- Call 1-855-859-2056 and enter conference ID 4398724 & link to materials available on the [training archive page](#).

# How to contact us

Email:

[DSD.RRS@state.mn.us](mailto:DSD.RRS@state.mn.us) or

[DSD.ResponseCenter@state.mn.us](mailto:DSD.ResponseCenter@state.mn.us)

Phone:

651-431-4300 or

866-267-7655 (toll free)

# **Environmental Accessibility Adaptation (EAA) Home Modification Resources and Learning the Team Approach**

Sue Redepenning OTR/L, ATP | Program Director Technology  
for HOME (T4H)

# Objectives:

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“Participants will . . . “

- Understand the EAA home modification process
- Locate and use EAA assessment and installation resources
- Role of Occupational Therapy and Physical Therapy
- Explain how assistive technology needs flow in with home modification

# What is an EAA Home Modification:

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A home modification (also referred to as an Environmental Accessibility Adaptation) occurs when part of the physical environment is modified to remove physical barriers in order to make it safer, and more likely for a person who is a senior or a has a disability to remain at home and/or for their caregivers to properly care for the person at home.

# DHS Training Modules:

DHS EAA Home Modification Assessment and Installation Course  
Modules:

This course will be available in Train Link now

It will cover:

- Policies and Guidelines
- Service Providers
- Workflow Process
- Case Studies

# EAA DHS Terminology:

This is a link to the the Environmental Accessibility Adaptations (EAA) page within the MN DHS website.

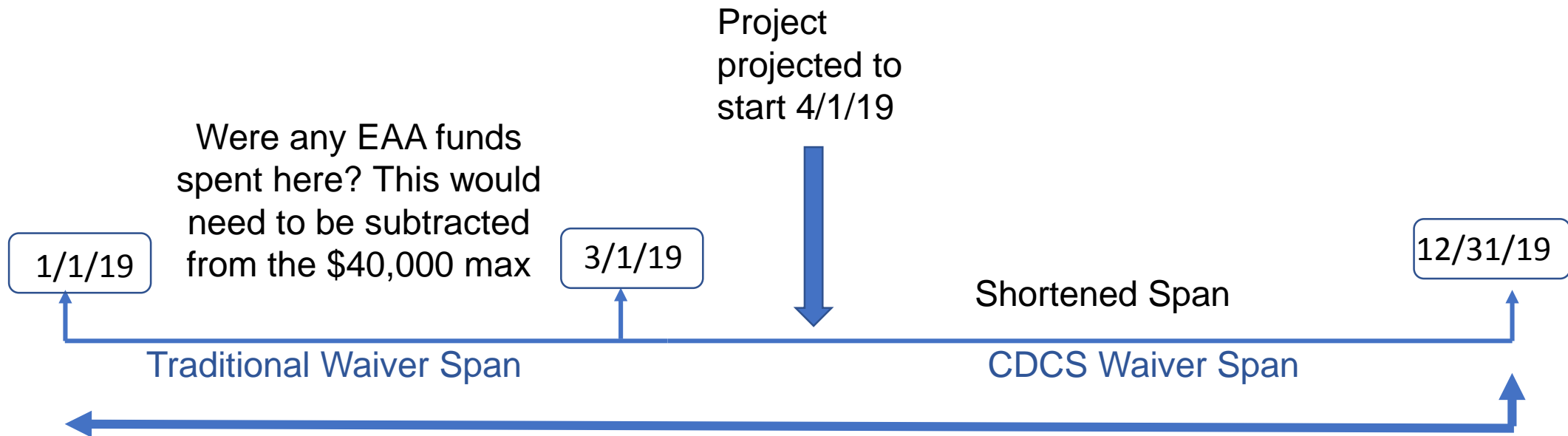
**EAA consists of two parts:**

EAA Home Modification Assessment

EAA Home Modification Vendor Installation

[https://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id\\_002196#](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_002196#)

# First step- Review Funding \$40,000 per 365-day span



365 days counts back from the SA end date

# DHS EAA Policy and Guidelines:

DHS process for EAA Assessment:

- Only one provider is needed.

- Qualifications

DHS process for EAA vendor Installation:

- Competitive bid process

- Bid review and acceptance

- Project start and completion

The policy link is:

[https://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs-288900#](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs-288900#)

# EAA Service Providers Home Mod Assessment:

There are two sites to look up EAA Home Mod Assessment Service providers:

<https://mnhelp.org/>

<http://mhcpproviderdirectory.dhs.state.mn.us/>

It helps to know the questions to ask when calling to locate a provider. EAA Home Mod Assessment providers can assess the needs, complete a scope of work, and follow the bid/project. It is a billable service to the waiver.

# Use State Approved Contractors Where Possible:

- Contractors have been vetted, meet criteria/ licensure
- Ability to develop a specialty area and help people with disabilities thrive
- Work off an already approved work scope/minimal changes
- In many counties, it is the **only or most preferred** way to pay providers. Billing through State Mn-ITs system.
- Reliable payment as long as work scope is followed, and project is completed
- Lead Agency information to bring on board new contractors:  
[https://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id\\_017530](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_017530)

# EAA Workflow Process Initial:

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## **EAA Home Modification Workflow Process Steps**

### Initial Lead Agency Review

- Step 1 –General Parameters
- Step 2 –Consider Project Complexities
- Step 3 –Consider Potential Scope of Project and Services

# EAA Workflow Process Assessment:

## EAA Home Modification Workflow Process Steps

### Assessment Phase

- Step 4 – Select and Authorize Assessment Providers
- Step 5 – Complete Assessments
- Step 6 – Review and Approve Recommendations
- Step 7 – Obtain Bids
- Step 8 – Review and Approve bids

# EAA Workflow Process Installation:

## EAA Home Modification Workflow Process Steps

### Installation Phase

- Step 9 – Select and Authorize Installation Providers
- Step 10 – Project Management
- Step 11 – Specialized Equipment (SES)
- Step 12 – Final Walkthrough

# EAA Home Mod Review of What to Expect:

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An important document in the training is: “What to Expect” form and it is the job of the lead agency to review this with the person. It lays the foundation.

It spells out a plan and who to contact if there are questions.

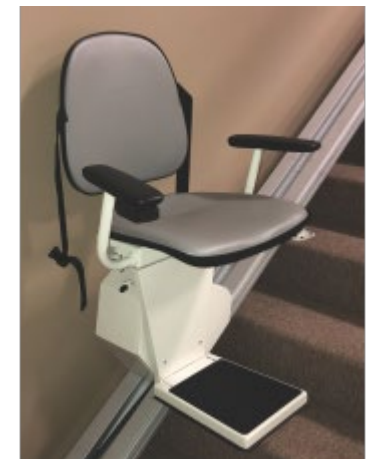
It helps everyone understand the length of the full EAA Home Mod process from start to completion.

# Lead Agency:

- There are differences county by county. It is important that the lead agency follows their county process.
- The DHS process is the basis for all EAA Home Modification work.
- Completing the modules for training will help the lead agency know and understand EAA home modification then use the county specifics to meet the person's needs.
- The Regional Resource Specialist is available for any questions that arise that the lead agency needs assistance with:  
[dsd.rrs@state.mn.us](mailto:dsd.rrs@state.mn.us)

# Durable Medical Equipment needs:

PT or OT assessment of the person's abilities to walk or be mobile in the home. Assessing transfers in and out of the tub, shower, toilet and bed to see if all areas are safe. Recommend any durable medical equipment needed and submit to insurance, Medicare or MA. EAA Home Mod might be influenced by the DME.



# Mobility Equipment:



Power Chairs



medicalshop



Power Bath Lift



Power Lift



Lift Kart

# Funding Mobility Devices:

These items are considered by Medical Assistance and Medicare Funding.

The Process for coverage consideration:

- PT or OT assessment.
- A physician's order and face to face meeting with chart notes
- A state Durable Medical Equipment (DME) vendor
- MN DHS forms are used for write up for mobility devices, shower chairs <https://mn.gov/dhs/general-public/publications-forms-resources/edocs/>

# Assistive Technology as part of EAA:

There are items that require installation that can be considered as part of the EAA Home Modification when using the team approach:

- Power door opener
- Ramp design
- Thermostat Controls
- Electrical outlet needs in the home for Environmental Controls/AT
- Zigbee enabled ceiling fan
- Alerting devices
- Sensory equipment installation-swing support

# AT that can be incorporated into EAA:

- Home lighting for brighter environment
- Home marking for low vision-of stairway steps and landing, light switches and handles
- Door frames, flooring and wall colors with vision needs in mind
- Fire alarm, alerts for doorbells, deaf- strobe alerts for doorbells and alerts are examples for deaf or hard of hearing”
- Vibrating alarm
- Ring doorbell
- Motion sensor lights or ECU lights for getting up at night
- Stair railings and grab bar configuration

# Examples:



Planning heights of switches

Input on equipment used with ramps



Placement of grab bars and sensor faucets



# Sensory Equipment:



Indoor alerting space

Outdoor sensory



Indoor calming space

# Safety Equipment:



Sensors and Door alerts



Video  
Cameras



GPS tracking/alerts



# Funding Sensory and Safety Items:

These items can be covered by MN DHS waivers under SES Specialty Equipment and Supplies code:

[https://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id\\_002197#](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_002197#)

These items do not require a denial from Insurance, Medical Assistance or Medicare since they are uncovered service items for these payors.

# Case Study Examples in course:

There will be several case study examples in the course modules.

- Show case simple EAA home modification with Occupational Therapist or Physical Therapist, Durable Medical Equipment and EAA Home Modification Installer.
- Show case complex EAA home modification for a person with complex disabilities and complex home along with need for durable medical equipment/Assistive Technology that is needing EAA home modification assessment a therapist and then home modification installation bids.

# Questions

Sue Redepenning OTR/L, ATP | Program Director T4H

# Contacts:

[sue@livelifetherapysolutions.com](mailto:sue@livelifetherapysolutions.com)

Sue Redepenning OTR/L, ATP | Program Director T4H



**DEPARTMENT OF  
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## Resources

## Communications from DHS

### [Bulletins](#)

Official policy communications to inform DHS business partners, about program changes and required actions

### [E-List Announcements](#)

Official policy communications to inform Disability Services Division business partners, about program changes and required actions

## Policy and general reference

### [Community-Based Services Manual](#)

Online manual and reference tool for lead agencies who administer HCBS.

### [CountyLink](#)

A website designed for counties administering all DHS programs that includes manuals, performance measurement data, training resources, and I.T. systems (including SSIS and MnCHOICES).

## Technical Assistance

### [DSD Response Center](#)

Phone or email connection to provide customer service for lead agencies, providers, consumers and other partners regarding technical assistance for HCBS programs.

[DSD.ResponseCenter@state.mn.us](mailto:DSD.ResponseCenter@state.mn.us)

### [Policy Quest](#)

The Disability and Aging PolicyQuest is an automated web-based system for designated lead agency staff to submit policy questions. The public can view the responses

## Training

### [Upcoming DSD Training Opportunities](#)

Upcoming schedule of DHS provided training opportunities for lead agencies, providers, and other stakeholders. You can also visit our training archive to access materials from past trainings.

### [DSD Training Archive](#)

Archived Trainings grouped by topic and date. Audio provided up to three months after initial training.

### [Aging Training & Conferences](#)

The Aging and Adult Services Division and Minnesota Board on Aging offer training for lead agency staff and for those looking to learn more about how to better serve and support older adults more broadly.

## **Advocacy**

[Ombudsman \(LTC, DD/MH, MCO\)](#)

Regional ombudsmen work to enhance the quality of life and services for people receiving services and supports by providing advocacy and other assistance.

## **Specialized**

[Disability Hub MN](#)

Statewide information, referral and assistance service to connect people to community services.

[Senior Linkage Line](#)

Statewide information, referral and assistance service for seniors, caregivers, and Medicare beneficiaries.

[DB101.org](#)

Provides tools and information on employment, health coverage, and benefits to learn how work and benefits go together.

[Lead Agency Review Website](#)

The purpose of the HCBS Lead Agency Review website is to share information about the lead agency review process, including case file review and site visit protocols as well as our findings with lead agencies.

# Person Centered Skills and Tools Resources

## [Person Centered Thinking Training](#)

Review learning objectives and register for Person Centered Thinking training as well as Picture of a Life – Person Centered Plan Facilitation Training.

## [Person Centered Practices Webpage](#)

Overview of the Person-Centered practices initiative, including frequently asked questions, the Person-Centered, Informed Choice and Transition Protocol, as well information for providers and the public. Including and [FAQ Page](#)

## [Olmstead Plan Webpage](#)

Minnesota's Olmstead plan guides state agencies to ensure that all people having the right to make choices: where to live, to have a satisfying job, to attend classes and to be part of the community.

## [Positive Supports Minnesota](#)

Positive supports are approaches that are used to help people using a variety of proven support strategies that do not include punishment or seclusion. Website includes policy, training, resources and examples.

Please take a moment to let us know your thoughts.

- Take our [Survey](#):
- <http://surveys.dhs.state.mn.us/snapwebhost/s.asp?k=156640694453>

Audio from today's session will be available beginning tomorrow morning by dialing:

855-859-2056

Conference ID:

2898686

If you have questions following the session, email to [DSD.ResponseCenter@state.mn.us](mailto:DSD.ResponseCenter@state.mn.us)

Thank you for attending!