

NUMBER

#24-32-02R

DATE

August 1, 2024

OF INTEREST TO

County Directors
Social Services Supervisors and
Staff
Adult Protection Supervisors
SSIS County Coordinators
Agency Fiscal Supervisors

ACTION/DUE DATE

Please read information and
prepare for implementation.

EXPIRATION DATE

August 1, 2026

Revised #24-32-02: Adult Protection State Allocations

TOPIC

Purpose, payment, eligible expenditures, and performance measures for state allocations to adult protection programs administered by counties under Minnesota Statutes, section 256M, Vulnerable Children and Adults (VCA).

PURPOSE

Provide information for county administration of adult protective services (APS) state allocations.

CONTACT

Please direct questions according to the topic area as follows:

Adult Protection Policy: (651) 431-2609 or

dhs.adultprotection@state.mn.us

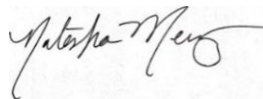
APS allocation payment: Lynn Nguyen (651) 431-3483 or

lynn.nguyen@state.mn.us

SEAGR reporting and BRASS codes: Julie Spurgeon (651) 431-3782 or

Julie.spurgeon@state.mn.us

SIGNED



NATASHA MERZ
Assistant Commissioner



SHIREEN GANDHI
Deputy Commissioner

TERMINOLOGY NOTICE

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language.

I. Purpose

State funding for locally administered adult protection programs is allocated annually under [Minnesota Statutes, section 256M.42](#) and accounted for using three separate invoice codes. State allocations support administration of the county's duties under [Minn. Stat. §§ 626.557](#) and [626.5571](#).

Adult Protection is an essential human services program under [Minnesota Statutes, section 402A](#) coded under program 610 in the Social Service Information System (SSIS). The purpose of the allocation is to meet the agency's duties for adults referred by the Minnesota Adult Abuse Reporting Center (MAARC) as vulnerable and suspected of being abused, neglected, or exploited and to establish multi-disciplinary adult protection teams and adult protection programs for assessment and service interventions to stop, prevent and reduce risk of maltreatment reoccurrence. APS allocations supplement, not supplant, resources or services available under other programs. In addition to program costs, APS allocations may be used to fund short term service interventions when there is no other source of reimbursement for the adult referred to APS.

II. Allocations under Minnesota Statutes, section 256M.42

State funding for adult protection programs is allocated annually to support administration of the county's duties for adult protection programs under [Minnesota Statutes, section 626.557](#) to respond to adults referred by MAARC as vulnerable and suspected of being maltreated by expanding adult protection programs, supporting service response for adults accepted for adult protective services to stop, prevent, and reduce risks of maltreatment for adults and for adult protection multi-disciplinary teams under [Minn. Stat. § 626.5571](#). Allocations are administered under [Minn. Stat. § 256M.42](#).

State funding for adult protection programs under [Minnesota Statutes, section 256M.42](#) includes three allocations under three different invoice codes. One allocation is short-term, SFY24-27 funding from the 2023 Vulnerable Adult Act Redesign. [Laws of Minnesota 2024, chapter 115, article 16, section 25](#) is allocated consistently with the 2023 calendar year allocation made under 256M.40.

Federal Social Services Block Grant (SSBG) funding for Adult Protection is a separate allocation under [Minnesota Statutes, section 256M.40](#). [Bulletin 24-69-02](#) provides information on federal Social Services Block Grant (SSBG) funding for Adult Protection. Information on adult protection program allocations and SSBG funding is available on [PartnerLink](#).

A. Allocation Formula

Base state allocation and SFY24-27 Rider:

25 % is allocated on the basis of the number of reports of suspected adult maltreatment referred to the agency under [Minnesota Statutes, sections 626.557](#) and [626.5572](#), when the county is responsible for adult protective services, or has jurisdiction as lead investigative agency; and

75% is allocated on the basis of the number of reports of adult maltreatment accepted by the agency for adult protective services and/or assessment of the adult under [Minn. Stat. §§ 626.557](#) and

[626.5572](#), when the county is responsible for adult protective services, or has jurisdiction as lead investigative agency.

Allocation under [Laws of Minnesota 2024, chapter 115, article 16, section 25](#):

Allocation made under 2024 legislation is consistent with the calendar year 2023 allocation made under [Minnesota Statutes, section 245M.40](#)

B. Eligible Expenditures under Program 610 Adult Protective Services

[BRASS codes](#) approved for allocated fund expenditure:

603 – Adult Protection Intake and Screening

604 – Adult Protection Assessment and Investigation

All adult protection staffing and program expenditures for intake and assessment, as well as services for adults accepted by the agency's adult protection program and expenses for consultants and the agency's adult protection multi-disciplinary team should be documented. Expenditures are documented in SSIS under program 610. Activities which fit definitions under other BRASS codes (e.g., 615 Interpreter Services) but reflect expenses for adult protection clients are reported under BRASS code 604. Non-client adult protection program expenses are reported under BRASS code 603 or 604. If the expenditure is not made through SSIS, a purchased service SEAGR adjustment should be done.

C. Allocation Payment

Three state-funded allocations are paid to counties by July 10th of each year through the Statewide Integrated Financial Tools (SWIFT). The invoice field codes are:

76.ADULTPROTECT48 - This funding is in the annual state budget.

76.ADULTPROVCAA48 - This funding is in the annual base budget.

76.ADULTPRIDER48 - This funding is SFY24-27.

DHS monitors expenditures for these allocations through BRASS codes entered by counties in SSIS. Adult Protection state allocation expenditures are reported in the Social Services Expenditure and Grant Reconciliation Report (SEAGR) under revenue code S48.

D. Required Expenditures

Counties are required to use these allocations to expand, not supplant, expenditures for the fiscal year 2023 base for the administration of the county's duties for adult protection programs and service interventions under [Minnesota Statutes, section 626.557](#) to stop, prevent, and reduce risks of maltreatment for adults accepted for services under [Minn. Stat. § 626.557](#) and for multi-disciplinary teams under [Minn. Stat. § 626.5571](#).

Supplant means new funding allocated through this statute may not be used to replace existing state or local funding already appropriated for APS programs and services. The county must maintain a level of expenditures for adult protection programs and services at least equal to the county's average expenditures for calendar years 2022 and 2023.

E. Carryover

If not all of the state fiscal year (SFY) funds are spent, they must be spent for expanding adult protection programs and services in the next SFY. These funds should be dedicated to adult protection activities and not revert back to the county general fund as excess balance or reduce the county general fund investment.

F. Performance Measures

Adult protection measures and standards for allocations received are set by the commissioner. DHS is committed to engaging county partners in the development of program outcome measures. Outcomes established for grant allocations will support core principles and goals identified in the state's [APS Operational Plan](#) for program improvements in equity and statewide consistency in outcomes for adults referred to adult protection programs. Operational plan outcomes were established with stakeholders including county and tribal representation.

Performance measures developed and implemented under [Minnesota Statutes, section 256M.42](#), may require underperforming counties to demonstrate the county designated APS allocations to meet the county's duties under [Minn. Stat. §§ 626.557](#) and [626.5571](#). The commissioner may redirect up to 20% of an underperforming county's allocation under [Minn. Stat. § 256M.42](#) toward performance improvement.

Americans with Disabilities Act (ADA) Advisory

This information is available in accessible formats for people with disabilities by calling (651) 431-2600 (voice) or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.